Jakarta Intercultural School High School Guide to Behavioral Consequences

Reviewed June 2026

Guide to Behavioral Consequences

The following information is a guide to action only. The High School will use this guide to assist with making decisions regarding behaviour, but reserves the right to enact consequences on a case-by-case basis.

All behaviour incidents and consequences at the High School are recorded in the student's PowerSchool record. The Associate Principal for Student Life and Well-being also reminds the student of the JIS Student Code of Ethics and Conduct.

Level 1 Behavioral Infractions	
Infraction	**Consequence**
Littering, creating a disturbance, gaming in restricted areas, use of obscenities or inappropriate language, 3 tardies to a class, skipping classes	Minimum: Warning Maximum: Detention and parent/guardian(s) informed
Disobedience, disrespectful behavior, rudeness, vandalism, absence from part or all of a class/assembly without permission, unverified absences	Minimum: Detention, parent notification, Code of Ethics reinforced Maximum: Saturday detention, loss of privileges, loss of course credit (due to absences)
Use of pejorative language (not directed at or about another person) in person or online	Minimum: Detention with educational reflection activity, conversation with AP for Student Life and Well-being about the Code of Ethics, parent notification Maximum: Saturday detention
Public Displays of Affection (PDA)	Minimum: Conversation with counselor, parents informed

	Maximum: Saturday detention and parent conference with Associate Principal for Student Life and Well-being
Dress Code Infringement	3 Step Consequences
Incorrect use of Instructional Spaces on CIL Campus or designated bathrooms	Minimum: Warning logged, detention, and/or parents informed Maximum: Internal suspension
Leaving campus without permission during the school day (not signing out at the High School office)	Minimum: Warning, Email sent to student/parents/VP Student Affairs from the Risk Management office Maximum: Detention and removal of senior privilege for one quarter

Level 2 Behavioral Infractions	
Infraction	**Consequence**
Repeated level 1 offences	Minimum: Loss of privileges and Saturday detention Maximum: External suspension
Failure to attend detention	Saturday detention, parent notification
Submitting false or dishonest information to teachers or administration	Minimum: Saturday detention, parent notification Maximum: Recommended expulsion
Sexual Behavior on campus or off-campus activities	Minimum: Conversation with counselor, parent conference. Maximum: Suspension or recommended expulsion

Sexually harmful behavior (ie. unsolicited sexual comments, physical contact, suggestive gestures, non-consensual and unsolicited filming or distribution of photos, images, or videos of a sexual nature—including creation or distribution of AI-generated (ie. deepfakes) or other synthetic sexual content, particularly digitally manipulating images or videos to depict others.	Subject to disciplinary action, including expulsion
Breach of the JIS Technology User Agreement	Minimum: Detention Maximum: Suspension or expulsion, dependent upon the severity of the incident and the scope of impact on the community

Level 3- Behavioral Infractions	
• Repeated level 2 or 3 offenses • Possession, use, consumption, or being under the influence of tobacco, vape, or alcohol products on JIS campus or at JIS activities off-campus. • Possession/use of dangerous articles on JIS campus or at JIS activities off-campus. • Theft • Bullying, harassment, intimidation, hazing, humiliation, intentionally inciting fear, fighting, causing physical harm, physically forcing a student in any way, or other forms of peer on peer abuse	Minimum: Suspension (internal or external), written reflection, parent notification Maximum: Recommended expulsion
Use of pejorative language directed at or about another person, in person or	Minimum: Saturday detention, educational activity, written reflection, parent notification

online (ie. offensive terms used deliberately to show a lack of respect for a particular group of people)	Maximum: Recommended expulsion
Field trip curfew violation (non-IASAS)* *In addition to JIS rules, the IASAS Code of Conduct applies	Minimum: Detention, parent notification Maximum: Suspension, loss of travel privileges
Positive drug test Whilst on campus, possession of, taking, being under the influence of, buying, selling, giving, trafficking, aiding or abetting the propagation of narcotics, stimulants, barbiturates, suppressants, hallucinogenic substances, synthetic substances, inhalants or marijuana.	Minimum: Family meeting and further testing Maximum: Recommended expulsion
Sexual harassment, abuse, or assault (ie. inappropriate unwanted and non-consensual sexual language, touching, threats/assault)	Minimum: Suspension, meeting with parents and counselors Maximum: Recommended expulsion

Academic Misconduct

The Academic Misconduct Policy establishes a clear framework for cultivating integrity and responsibility, grounded in educational principles rather than punitive measures. This forward-looking policy is designed to equip students with the ethical standards essential for success in university and professional careers. Consequences are intentionally structured in a tiered, growth-focused manner to promote accountability, reflection, and resilience in response to infractions.

*Please note that highlighted section denotes changes for school year 2026-2027

"We value integrity
We will inspire rigorous learning
We learn by reflection"
From the JIS Core

Category	Examples of Offense	Consequence for 1st Instance of Academic Misconduct in High School
1. Procedural or Compliance Failure	• Skipping class on the day of an assessment. • Multiple instances of failing to follow work submission guidelines. • Failure to provide an in-text citation or reference list entry for a specific idea, quotation, or data point (including those from AI tools). • Using a phrase, sentence, or brief passage from another source without using quotation marks or correct attribution.	• Reflection during Honor Pass (in HS Office). Parents informed. • Re-assessment opportunity ○ Short-Form/Discrete-Response Assessments (MCQ, Short Answer, FRQ): Re-assessment covering the same learning objectives, which may be administered in a different format (e.g., timed short or long answer, FRQ, oral examination, etc.) to demonstrate knowledge and synthesis of concepts. The assessment result will then be reduced by one letter grade.* ○ Long-Form/Extended-Response Assessments: rewrite the section(s) or the full assessment with a different prompt, graded by the rubric and reduced by one letter grade.*
2. Misrepresentation of Authorship	• Presenting a significant, non-attributed portion of an assignment (e.g., an entire section, paragraph, or key analysis) as one's own work. • Submitting work generated by a tutor, 3rd party, or AI content-generation tools (e.g., code, analysis, writing) as one's own.	
3. Voluntary Disclosure of Assessment Compromise	• Voluntarily reporting of their own infraction (categories 1, 2, 4) before the misconduct is discovered by a faculty	

"We value integrity *We will inspire rigorous learning* *We learn by reflection"* *From the JIS Core*		
Category	**Examples of Offense**	**Consequence for 1st Instance of Academic Misconduct in High School**
	member. This applies to 1st or 2nd instances.	
4. Assessment Conditions & Security Compromise	• Possession, accessing or using unauthorized materials during an assessment, including a handphone, smart device, calculator with unauthorized apps, unauthorized note sheets, or a "cheat sheet." • Communicating with others (personally or digitally) or copying another student's work during an assessment. • Requesting an extension and failing to submit/present the assessment on time. • Providing, receiving, or possessing assessment content (e.g., test questions, answers, or prompts) where the content is intended to be confidential. • Unauthorized removal, photographing, replication, or distribution of test materials. • Submitting a piece of one's own work previously used for assessment without teacher approval	• Reflection on Saturday morning (in HS Library) OR a possible 1-day internal suspension. • Parent communication, written reflection, and meeting(s) with AP and/or IB Coordinator. • The highest failing grade is recorded for the assessment.*

"We value integrity We will inspire rigorous learning We learn by reflection" From the JIS Core		
Category	**Examples of Offense**	**Consequence for 1st Instance of Academic Misconduct in High School**
	(Self-Plagiarism/Work Recycling). • Unauthorized collusion on the write-up of lab reports (covering both the giver and receiver of assistance).	
5. External Exam Malpractice Misconduct tied to official assessments required by external bodies, such as the IBO, AP (College Board), or Senior Final Exams.	Academic misconduct on a component of the IB, including but not limited to internal assessments, TOK essay, FOA, Extended essay, or Group 6 Components.	• External protocols will be followed by the IB/AP coordinator • The disciplinary consequence will be a Reflection on Saturday morning (in HS Library) OR a possible suspension (internal or external). • Parent communication, written reflection, and meeting(s) with IB Coordinator. • The academic consequence (e.g., re-assessment, letter grade reduction, or failing grade) will be determined by the severity of the underlying infraction, aligning with the corresponding consequences for Category 1, 2, 3, or 4.

Universal Consequences for Repeated Offenses

- **2nd Instance in High School:**
  - The highest failing grade is recorded for the assessment.*

    - Reflection on Saturday morning (in HS Library). Incident logged, parent communication, written reflection, and meeting(s) with AP and/or IB Coordinator.
    - Not eligible for Class Council, NHS, NAHS, Dragon Council, Activities Board, or Service Board within the same academic year.
    - Not eligible for Grade Level Awards or Dragon Awards (including retroactive removal), nor as a Graduation Speaker or Performer within the same academic year.
- **Subsequent Instances in High School:**
    - The highest failing grade is recorded for the assessment.*
    - Suspension (internal or external). Incident logged, family meeting, written reflection, and meeting(s) with IB Coordinator and/or external support.
    - Possible recommended withdrawal from JIS.
    - Not eligible for Class Council, NHS, NAHS, Dragon Council, Activities Board, or Service Board within the same academic year.
    - Not eligible for Grade Level Awards or Dragon Awards (including retroactive removal), nor as a Graduation Speaker or Performer within the same academic year.

Implementation Notes

- **Cumulative Nature:** These infractions remain cumulative throughout a student's time in the JIS High School.
- **Discretionary Reduction:** Administrators reserve the right to reduce behavioral consequences (e.g., from suspension to Reflection on Saturday morning) where honesty is observed, while maintaining the academic grade consequence.
- **Grading Philosophy:** To ensure accountability and alignment with expectations at leading universities, academic grades impacted by misconduct are final. Appeals regarding failing grades assigned due to academic dishonesty will not be considered. (Grading principles)

Reporting

- **Transcripts & Report Cards:** Academic misconduct is not reported on the student's official transcript or report cards.

THIS IS THE OFFICIAL STATEMENT ON OUR PROFILE:

"JIS reports external suspensions from school where the university application asks for
this information."

- **External Reporting to IB/AP Boards and Universities:** The school is obligated to report academic misconduct on official external examinations to the external examination boards. In addition, the school only reports misconduct involving external suspensions to universities when required.

Suspensions in the High School

Definition
A suspension is a temporary removal of a student from classes or the High School campus for a violation of school policies or values. A suspension may be 'internal' or 'out of school/external'.

Internal Suspension

An 'internal suspension' removes a student from the classroom for a period of time, while still allowing students to attend school and complete their work while being monitored by school staff in the High School Office. Students are given breaks that are not aligned with other students and if on internal suspension, students must leave campus at 3:00 pm. They are not allowed to attend any co-curricular event after school.

Out-of-School (External) Suspension

An 'out of school' suspension removes a student from the campus for a period of time. The student does not participate in any school classes or events and will complete their work while being supervised at home. Students suspended are not subject to academic penalties for work missed due to suspension.

Notification of Suspensions to Universities and Withdrawal of Recommendations

This policy recognizes that some (where specified) internal suspensions are not reported to universities. Other suspensions are recorded and some universities/colleges require the school to reveal this as part of their application process. Some teachers may choose to withdraw their recommendation if the student for whom they have written it is involved in an incident of academic misconduct.

Consequences for Senior Privilege

For a student to be given Senior Privilege, they must be in good standing with the Code of Ethics and Conduct in the High School. Some consequences listed above will result in the immediate removal of Senior Privilege (if the offender is a senior) for a period of time. A Freshman, Sophomore or Junior who receives a suspension (internal or out of school) during these years may have their Senior Privilege removed for one quarter for each suspension when they become a Senior.

Attendance at Graduation

For a student to walk at Graduation they must be considered in 'good standing' with the school. The High School Principal will make a decision on whether a Senior is in 'good standing' and is therefore eligible to walk at Graduation. A student is considered to be in good standing if they do not have a history of serious infractions of our *Code of Ethics and Conduct*, especially as a Senior student. And they have supported the values and learning dispositions of the JIS High School. Attendance, SLA commitment and being a role model to others in the student body are part of the concept of 'good standing'.

Release of Transcript and HS Diploma

If a student is expelled prior to the Last Day for Seniors, the student will not be eligible to receive their HS JIS Diploma or receive a transcript. If a student completes the

semester and then is involved in a serious behavioural incident, it is at the discretion of the High School Administration team whether the student is eligible to receive their HS JIS Diploma, a transcript, and/or walk at graduation. The above will be based on whether it is considered that the student has completed their final semester.