



COMMITTEE ON BUDGET AND RESOURCE ALLOCATION

MEETING DATE: Wednesday, February 9, 2022, 2-4pm via Zoom

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APPROVED MINUTES

Members Present: Jeffra Bussmann, Paul Carpenter, Dennis Chester, Monique Cornelius, Eric Haas, Rafael Hernandez, Erik Helgren, Michael Lee, Brian Perry, Glen Taylor, Jing-Wen Yang

Guests: Sarah Nielsen, Mark Robinson

Members Absent: none

1. [Land Acknowledgment](#)
2. Approval of the agenda
 - a. M: Helgren S: Haas
 - b. Bussmann requests the addition of a clarification of process for amending COBRA bylaws on ballot
 - i. Chair asks that this be made Business Item A
3. Approval of [11/10/21](#) minutes
 - a. M: Helgren S: Perry
4. **Reports:**
 - a. Report of the Chair
 - i. Thanks Helgren for volunteering to serve as COBRA representative on Joint Subcommittee on Centers and Institutes
 - ii. Apologizes for delay in making progress on reports for Old Business items 6a through 6d, and hopes to have these ready for committee review soon.
 - iii. Reports receiving an email request from a single faculty member regarding specifics on budget for Athletics. Has been added to the agenda as Business Item 5 c. Hernandez reports that these questions could be answered via CFS.
 - iv. Nielsen, as Academic Senate Chair, reports hearing concerns regarding enrollments for Summer and Fall 2022.
 - b. Report of the Presidential Appointees
 - i. Cornelius - update on State 2022-23 budget proposal for CSU. Allocation for CSU is \$537 million, which includes \$304.1million in ongoing permanent funding and \$233 million total in one time funding. Haas questions how closely budget allocation per campus is tied to enrollment numbers. Cornelius reports we have enrollment targets, but that allocation will not be reduced or increased based

on falling short of exceeding targets. CSU hopes to get preliminary budget memo out to campuses in March, before the May budget revision.

- ii. Hernandez - A2E2 portal being upgraded to allow applicants to see previous submissions. Working with Head of Facilities on “space walks” project to properly inventory our space from a functional perspective. Nothing else to report that will not be covered in Enrollment Update (item 5b.)

c. Report of ITAC rep

- i. Taylor - Reports that ITAC met with representatives from Procurement to be walked through the procurement process and discuss issues of timeliness and cost effectiveness. In particular the investment in co-cync technology and shortcomings of the current system.

5. Business Items:

a. COBRA 5 clarification

- i. Bussmann requested clarification on the ratification of the proposed changes to the COBRA bylaws. Nielsen clarified that ExCom approved all changes to the policies and procedures, but that it is only the sections of the policies and procedures that are in the bylaws of the University faculty that go to a faculty vote. Lee also clarified that the proposed changes to the COBRA bylaws are approved, pending ratification by the faculty.

b. Statement of budget priorities

- i. [Using an Antiracist Lens to Rethink Budgetary Norms](#)
- ii. Carpenter states that it would be ideal for COBRA to get the statement of budget priorities out before Spring break. Questions committee regarding how we want to frame these priorities. Committee consensus is to both reiterate previously identified priorities that still stand and identify new priorities in light of future directions, decreased student enrollments and IT support. Chester agrees to begin revisions of the previous statement. Nielsen clarified that the previous statement of budget priorities was not approved by President Sandeen because it was submitted as an action item rather than an information item as it should have been.

b. Enrollment Update (Rafael.Hernandez, Associate Provost for Academic Planning and Resources)

- i. Hernandez presents a detailed overview of current enrollment numbers. Significant points include:
 - 1. Enrollment headcount currently at its lowest in 10 years (13,495), close to 2012 (13,852). Highest in 2016 (15,856).
 - 2. Change in application fees in 2017 (apply to 2 campuses instead of 3) significantly impacted application and enrollment numbers. Local fee revenue significantly impacted by reduced headcount.
 - 3. California resident enrollments are down approximately 15% for Spring 2022 and we are well below our annual target.
 - 4. Fall 2022 applications are currently between 2020 and 2021 values.

5. New transfer applications are significantly lower than 2020 and 2021 at this time. This appears to be a trend among Northern California campuses.
6. Overall we are expecting a 5-7% reduction in enrollments next year.
- c. Request from sub-committee of Committee on Research.
 - i. Committee members agree that requested information does not apply to items that COBRA can address.

6. Old Business:

- a. Draft 21-22 COBRA 1: (Winnie's report on sustainability and facilities)
- b. Draft 21-22 COBRA 2: (Provost's budget update)
- c. Draft 21-22 COBRA 3: (Debbie's budget report)
- d. Draft 21-22 COBRA 4: (Maureen's HEERF report)

7. Discussion:

- a. Guests for Spring 2022
 - i. Bussmann suggests inviting someone from Admissions
 1. Discussion returned to the lack of a campus-wide strategic plan to increase numbers.
 - ii. Lee suggests inviting John Wenzler (Dean of Libraries)
 - iii. Yang suggests inviting a representative(s) responsible for transition to Canvas (Roger Wen)
 1. Lee expresses concern regarding the transition of course shells from Blackboard to Canvas. Taylor agrees to bring this up with ITAC and suggests inviting Jake Hornsby regarding Canvas transition.

8. Adjournment

- a. M: Lee S: Yang