

ONLINE PARTICIPATION & TIME MANAGEMENT

- Although online courses are convenient in that they allow you to “attend” and participate in the course at any time of the day or night rather than being tied to classroom sessions, they **demand a lot of self-discipline**.
- In order to meet course learning objectives and do well on assignments, you will need to **complete assigned content during the FIRST HALF of each week** and weekly assignments must be completed by their respective deadlines.
- In other words, if you want to do well in this course, schedule your time wisely throughout the week.
 - ["Did I miss anything important?", "What did we cover today?", "What have I missed?"](#)
- Should anything require you to miss more than **ONE WEEK** of class content, it is advisable to retake the course at a more convenient time since too much of the material will be missed to adequately grasp course content or meet learning expectations.
- Please note that it is the students' responsibility to drop/withdraw from, or take an incomplete for, the course.
 - ⌚ See here for details on [drop, credit/no credit, withdrawal](#)
 - 🔗 See here for information on [incompletes](#)