CVEG Meeting September 11, 2024 3-4 pm ET (2 CT, 1 MT, 12 PT) Agenda & Minutes

Zoom link:

Join Zoom Meeting

https://uiowa.zoom.us/j/93827217444?pwd=ReJeZsDEyjZPt5iETmaaEuCUYrPWky.1

Meeting ID: 938 2721 7444

Passcode: 451221

Find your local number: <a href="https://uiowa.zoom.us/u/af3YQXFZo">https://uiowa.zoom.us/u/af3YQXFZo</a>

# **Meeting norms:**

We will start and end the meeting on time.

- Keep your microphone on mute unless you're talking or plan to talk.
- Introduce yourself so people know who is speaking.
- The chat is also an appropriate way to communicate during meetings; we will always assign a chat moderator to monitor.
- To create a safe and comfortable environment for all committee members, please be courteous, polite, listen for understanding, and respect others' opinions.
- Any items requiring follow-up will be recorded in the meeting minutes as action items.

**Present:** Jenny Bradshaw, Sarah Hoover, Rob King, Rebecca Flore, Kim Cull, Shalley Marshall, Samantha Foster, Martha Lawler, Kate Medicus, Tad Boehmer, Gabriella Stuardi, Zoe Dobbs (ex-officio)

Regrets: Andrew Lundeen, Laura Doublet, Mark Seidl, Amanda Sprochi

**Visitors**: Staci Ross, Ryan Hildebrand

## Agenda:

I. Introductions (your name, role/institution, pronouns if you would like to share, and favorite fall beverage)

### II. Announcements

- A. Volunteer to monitor chat? Ryan
- B. Volunteer to take notes? Rebecca
- C. A CVEG session at the RBMS 2025 conference?

- 1. Please think about if there are ideas you would be interested in helping to pursue!
  - a) Can reach out even if you don't want to present, just have ideas on format or content
  - b) Email Jenny and Sarah directly
- 2. No date set for proposals yet, but BSC Program Planning Group collecting potential topics by Friday, Oct 4.
- D. Blog posts were published on September 3. The comment period ends September 17th. Check it out on the blog!
  - 1. An announcement about the blog posts was shared out on ALA Connect and DCRM-I as well.
- III. Discussion about reviewing blog feedback
  - A. Asynchronous review but bring it up for discussion if new ideas come to light in comments
  - B. Option to return to asynchronous review if discussion becomes too long/requires further research
  - C. Options: everyone looks at blog post discussions individually, or put feedback into Wiki where committee members can discuss it amongst themselves
    - 1. Will send reminder to look over comments
    - 2. Useful to have a kickoff/orientation to the blog
      - Newest terms at the top; see recent comments on right side of page for newest comments
- IV. Discussion about pre-meeting review methods (wiki and spreadsheet)
  - A. Wiki has simpler comment tracking, helpful reminders
    - Notification settings are adjustable: on your user profile: <a href="https://my.pbworks.com/?p=profile">https://my.pbworks.com/?p=profile</a> you can set which notifications you get and how frequently
  - B. Jenny and Sarah prefer Wiki
  - C. Spreadsheet will still be used to collect and organize proposal form information
- V. Newly Proposed Terms
  - A. Baby books (CVRMC): spreadsheet | wiki
    - 1. Accepted "Memory baby books" removed as UF
  - B. Singer sewn bindings (CVRMC): spreadsheet | wiki
    - Not yet accepted updated scope note, updated UF, change hierarchy <Unsupported sewing> instead of <Sewing patterns>

# VI. Scope Notes

- A. Scottish herringbone design bindings: spreadsheet | wiki
- B. Gilt edges: spreadsheet | wiki
- C. Brocade bindings: spreadsheet | wiki

# VII. Wrap-up

- A. Next meeting is October 9, 2024. Look for the agenda by the first of October.
- B. To review and discuss for the October meeting:
  - Feedback on terms from Sept. blog posts
  - New terms: Biological insertions (<u>wiki | spreadsheet</u>), Pressed plants (<u>wiki | spreadsheet</u>), Musical notation waste (<u>wiki | spreadsheet</u>) (CVRMC)
  - 3. Scope notes from this meeting

#### **Action Items:**

- A. Send ideas about a session at RBMS Conference 2025 to Jenny and Sarah (jennifer-bradshaw@uiowa.edu and sehoover@email.unc.edu)
- B. Prioritize new terms over scope notes in next meeting, move scope notes from Sept. to Oct.

# **Important CVEG Links**

- Controlled Vocabulary for Rare Materials Cataloging
- Rare Books and Manuscripts Relationship Designators
- Vocabulary term proposal form
- Public comment blog

## **Upcoming New Term Proposals**

- Biological insertions (CVRMC)
- Pressed plants (CVRMC)
- Musical notation waste (CVRMC)
- Book safes (CVRMC)
- <u>bookjacket artist</u> (relationship designator) (began but did not finish discussion)
- <u>cover artist</u> (relationship designator)

• <u>subject</u> (relationship designator)

# **Upcoming Updates to Existing Terms**

• On hold: Correction to Manicules/Indexes and new proposal for Fists

## **Scope Note Work Links**

- Scope note sign-up
- Scope note submission form
- Proposed scope notes spreadsheet
- Terms to review:
  - Scottish herringbone design bindings
  - Gilt edges
  - o Brocade bindings
  - o Marbled edges
  - o Gauffered edges
  - Alum tawed bindings
  - Mosaic bindings
  - Pictorial cloth bindings
  - Embossed bindings
  - Embossed cloth bindings
  - Embossed paper bindings
  - o Dentelle bindings
  - o Deerskin bindings
  - All-along sewing
  - Bosses (bindings)
  - o Brass bosses
  - Cornerpieces (Designs)
- Terms on hold
  - Zoomorphic tools to be researched further new term is <u>Zoomorphic</u> tooling
  - <u>Inlays</u> to be considered along with <u>Maril bindings</u>, <u>Onlays</u>, and <u>Paper onlays</u>