

CVEG Meeting
September 11, 2024
3-4 pm ET (2 CT, 1 MT, 12 PT)
Agenda & Minutes

Zoom link:
Join Zoom Meeting

<https://uiowa.zoom.us/j/93827217444?pwd=ReJeZsDEyjZPt5iETmaaEuCUYrPWky.1>

Meeting ID: 938 2721 7444
Passcode: 451221

Find your local number: <https://uiowa.zoom.us/u/af3YQXFZo>

Meeting norms:

- We will start and end the meeting on time.
- Keep your microphone on mute unless you're talking or plan to talk.
- Introduce yourself so people know who is speaking.
- The chat is also an appropriate way to communicate during meetings; we will always assign a chat moderator to monitor.
- To create a safe and comfortable environment for all committee members, please be courteous, polite, listen for understanding, and respect others' opinions.
- Any items requiring follow-up will be recorded in the meeting minutes as action items.

Present: Jenny Bradshaw, Sarah Hoover, Rob King, Rebecca Flore, Kim Cull, Shalley Marshall, Samantha Foster, Martha Lawler, Kate Medicus, Tad Boehmer, Gabriella Stuardi, Zoe Dobbs (ex-officio)

Regrets: Andrew Lundeen, Laura Doublet, Mark Seidl, Amanda Sprochi

Visitors: Staci Ross, Ryan Hildebrand

Agenda:

- I. Introductions (your name, role/institution, pronouns if you would like to share, and favorite fall beverage)
- II. Announcements
 - A. Volunteer to monitor chat? Ryan
 - B. Volunteer to take notes? Rebecca
 - C. A CVEG session at the RBMS 2025 conference?

1. Please think about if there are ideas you would be interested in helping to pursue!
 - a) Can reach out even if you don't want to present, just have ideas on format or content
 - b) Email Jenny and Sarah directly
2. No date set for proposals yet, but BSC Program Planning Group collecting potential topics by Friday, Oct 4.
- D. Blog posts were published on September 3. The comment period ends September 17th. Check it out [on the blog!](#)
 1. An announcement about the blog posts was shared out on ALA Connect and DCRM-I as well.

III. Discussion about reviewing blog feedback

- A. Asynchronous review but bring it up for discussion if new ideas come to light in comments
- B. Option to return to asynchronous review if discussion becomes too long/requires further research
- C. Options: everyone looks at blog post discussions individually, or put feedback into Wiki where committee members can discuss it amongst themselves
 1. Will send reminder to look over comments
 2. Useful to have a kickoff/orientation to the blog
 - a) Newest terms at the top; see recent comments on right side of page for newest comments

IV. Discussion about pre-meeting review methods (wiki and spreadsheet)

- A. Wiki has simpler comment tracking, helpful reminders
 1. Notification settings are adjustable: on your user profile: <https://my.pbworks.com/?p=profile> you can set which notifications you get and how frequently
- B. Jenny and Sarah prefer Wiki
- C. Spreadsheet will still be used to collect and organize proposal form information

V. Newly Proposed Terms

- A. Baby books (CVRMC): [spreadsheet](#) | [wiki](#)
 1. Accepted - "Memory baby books" removed as UF
- B. Singer sewn bindings (CVRMC): [spreadsheet](#) | [wiki](#)
 1. Not yet accepted – updated scope note, updated UF, change hierarchy <Unsupported sewing> instead of <Sewing patterns>

VI. Scope Notes

- A. Scottish herringbone design bindings: [spreadsheet](#) | [wiki](#)
- B. Gilt edges: [spreadsheet](#) | [wiki](#)
- C. Brocade bindings: [spreadsheet](#) | [wiki](#)

VII. Wrap-up

- A. Next meeting is October 9, 2024. Look for the agenda by the first of October.
- B. To review and discuss for the October meeting:
 - 1. Feedback on terms from Sept. blog posts
 - 2. New terms: Biological insertions ([wiki](#) | [spreadsheet](#)), Pressed plants ([wiki](#) | [spreadsheet](#)), Musical notation waste ([wiki](#) | [spreadsheet](#)) (CVRMC)
 - 3. Scope notes from this meeting

Action Items:

- A. Send ideas about a session at RBMS Conference 2025 to Jenny and Sarah (jennifer-bradshaw@uiowa.edu and sehoover@email.unc.edu)
- B. Prioritize new terms over scope notes in next meeting, move scope notes from Sept. to Oct.

Important CVEG Links

- [Controlled Vocabulary for Rare Materials Cataloging](#)
- [Rare Books and Manuscripts Relationship Designators](#)
- [Vocabulary term proposal form](#)
- [Public comment blog](#)

Upcoming New Term Proposals

- [Biological insertions](#) (CVRMC)
- [Pressed plants](#) (CVRMC)
- [Musical notation waste](#) (CVRMC)
- [Book safes](#) (CVRMC)
- [bookjacket artist](#) (relationship designator) (began but did not finish discussion)
- [cover artist](#) (relationship designator)

- [subject](#) (relationship designator)

Upcoming Updates to Existing Terms

- On hold: Correction to Manicules/Indexes and new proposal for Fists

Scope Note Work Links

- [Scope note sign-up](#)
- [Scope note submission form](#)
- [Proposed scope notes spreadsheet](#)
- Terms to review:
 - [Scottish herringbone design bindings](#)
 - [Gilt edges](#)
 - [Brocade bindings](#)
 - [Marbled edges](#)
 - [Gaufered edges](#)
 - [Alum tawed bindings](#)
 - [Mosaic bindings](#)
 - [Pictorial cloth bindings](#)
 - [Embossed bindings](#)
 - [Embossed cloth bindings](#)
 - [Embossed paper bindings](#)
 - [Dentelle bindings](#)
 - [Deerskin bindings](#)
 - [All-along sewing](#)
 - [Bosses \(bindings\)](#)
 - [Brass bosses](#)
 - [Cornerpieces \(Designs\)](#)
- Terms on hold
 - Zoomorphic tools – to be researched further – new term is [Zoomorphic tooling](#)
 - [Inlays](#) – to be considered along with [Maril bindings](#), [Onlays](#), and [Paper onlays](#)