UTSA Funding Verification Form for Students

Dear Student,

Congratulations on receipt of partial funding through the Utah Tech Student Association (UTSA) for your academic project/experience. The UTSA organization will be transferring funds into the following Index Code _____.

I. The documentation below clarifies that the budget signer for this index code is aware of the funds and the itemization for which it has been approved.

Total award applied for $_____

Total award granted by UTSA $_____

Authorized budget signature _____
(Authorized budget signature)

Remaining balance $_____

II. If this is a travel award, please complete a Travel Authorization form (TA) with all budget signatures accounting for all expenses, including expenses that will be the student's responsibility.

If this is a project, will the department allocate any funding to the project? Yes/No

If yes $_____ from index code _____

_____
(Authorized budget signature)

If any remaining balance, student signs that they are responsible for the following amount: $_____

_____
(Student signature)

Please complete this form and submit it to the department/college admin prior to expenses incurred. **Please note that the above is only based on estimated costs.** Should actual costs exceed the estimate, the University may not cover them.