

Augusta County Public Schools Instrument Loan Agreement-School Year: 2026-27

School Loaning Instruments:

☐ RMS

☐ SDMS

☐ SGSMS

☐ WMS

☐ BGMS

☐ FDHS

☒ RHS

☐ SDHS

☐ WMHS

☐ BGHS

★ Students who are unable to rent their primary instrument may opt to sign-out a school-owned instrument if available for the school year. A yearly \$50 usage fee is required to help cover the cost of routine year-end maintenance on the instrument. Families who are financially unable to pay this usage fee, even via a payment plan, are asked to request and submit a waiver form directly to the band director along with this signed and completed contract.

★ There will be no reimbursement of the usage fee if your student transfers schools, changes instruments, or no longer participates in instrumental music class and any balance due must be paid in full at that time.

★ The student assumes full responsibility for the instrument including keeping it in good playing condition (oiling valves, greasing slides, swabbing after use, etc.) and storing it properly in its case. The student will also keep the instrument safe and secure in the classroom/rehearsal setting.

★ The student and their parents or guardians must pay to repair or replace any parts which are damaged or broken beyond normal wear while this property is entrusted to them. This includes the removal of major dents from the instrument that occurred while in the student's care. If the instrument is damaged beyond repair or lost, they must replace the instrument with one of equal value as approved by school officials. Please do not try to repair an instrument on your own as this often damages the instrument more. School-owned instruments are to be repaired by a trained instrument technician.

★ The student will provide the following accessories:

☐ Reeds ☐ Valve Oil ☐ Cork Grease ☐ Slide Oil ☐ Cleaning Swab ☐ Book \$_____ ☐ Other _____

★ The student will return the instrument, along with the accessories listed below, at the end of the school year or upon request of the band director or school principal.

We have read the Augusta County school-owned instrument usage information above and agree to comply with the conditions as stated concerning the use of the instrument in our possession.

Parent/Guardian Signature

Date

Instrument

Band Director Signature

Date

Make/Model

Student Signature

Date

Serial Number

The following accessories belong with the instrument:

☐ Case

☐ Mouthpiece

☐ Mouthpiece Cover

☐ Ligature

☐ Lyre

☐ Swab

☐ Other: _____

This instrument was issued in the following condition:

☐ Very Poor

☐ Poor

☐ Good

☐ Very Good

☐ Excellent

Additional comments on the instrument's condition:

PLEASE COMPLETE THE PAYMENT FORM ON THE BACK

Riverheads High School Band Instrument & Book Payment Form

Student's Full Name: _____

☐ Instrument Usage Fee \$50.00

☐ Book Cost \$ N/A

☐ Other \$ N/A

TOTAL AMOUNT DUE: \$ 50.00

Please make checks payable to RHS.

– IF NOT PAYING ALL AT ONCE –

Please set up a payment schedule below that works best for you.

Once you've set your schedule, please mark your calendar with payment reminders.

Make all checks payable to RHS.

Payment Date	Amount Paid	New Balance Due	Band Director will initial here upon receipt of each payment
August			
September			
October			
November			
December			
January			
February			
March			
April			
May			

★ **I am aware that the total amount due must be paid in full by the end of the current school year.**

★ **Parent/Guardian Signature:** _____