



**Dad's Club Board of Director's Meeting Minutes  
Monday, January 16, 2023, at 6:30 p.m.  
Studio A of Dad's Club Aquatic Center**

I. Declaration of Quorum/ Call to Order at 6:40 p.m. – Justin Chapman

Present: Justin Chapman, Kendra Lee, Dustin Heitmann, Sarah Snyder, Jamey Moss, Michelle Northcutt, Cheryl Nealon, Donald Cramp, Linda Kutac, Rey Aguilar, Wojciech Mrugala, Chris DelGardo, Earl Lee

Absent: Jeff Manley, Roberto Noce

II. Voting Items

A. Approval of the October 2022 Dad's Club Board Meeting Minutes – Sarah Snyder

Jamey Moss **moved** to approve the October 2022 Dad's Club Board Meeting Minutes as presented. Wojciech Mrugala **seconded** the motion.

PASSED UNANIMOUSLY

III. Non-Voting Items: Brief Organization Review/ Committee Updates

Justin gave a brief overview of the Dad's Club committee structure and explained that all areas need volunteer support.

A. Operations/ Report of the Executive Director – Linda Kutac

Linda went through all of the highlights of the year by month. She explained that she wants to provide a summary of the year because the board has worked so hard and is made up of “doers”, not “talkers”.

January: Long Range Planning Committee contemplated decisions to renovate? Build a new building? Repair the pool?; Also in January was the Lifeguard Crisis

February: Hard freeze and then subsequent repairs; Reestablished the Swim Committee (which was a personal highlight for Linda); Reevaluated using Cintas and other suppliers. Prices are shopped, buying most supplies from retail on sale is saving money.

March: Spring Break

April: The Kinkaid School joined Dad's Club for their school practice; in addition to several other High School groups that use our water; Also in April, the start of the summer long chlorine shortage, and it was priced very high due to demand.

May: Loan modification came through; Justin interjected here to summarize the process he went through to get a fixed rate for several years; In addition, an Advisory Committee reviewed, updated, and posted the Safety Policies to the website

June: Natural gas contract was shopped and renewed, although it is still expensive; Swim Team dues were increased; and Dad's Club hired a new full time Swim Team coach

July: New website launched; Discussion ensued about having Board member email addresses online and decided they should be removed as the "contact form" in the website is safer than personal email addresses. Also, a new phone system was installed after the original system was cut and destroyed by ATT; it could not be replaced due to its age of 20 years and ATT paid under \$200 for damages.

August: Again experienced Swim Team Registration records with waitlists; a parent developed a way to develop and encourage carpool groups

September: The ceiling and the roof of the building were repaired

October: Swim Marathon grossed \$137,399; although this is not the net number, it's still really good! Linda then took the time to explain what the Julian Bott Memorial Scholarship Fund is and that she got the chance from Mrs. Bott to send a letter to Harvard to update them on the scholarship. She let us know that the Harvard Mens Team will be starting a local scholarship fund.

November: ERCOT; cost \$24,000 so we are in turn getting \$220,000

December: Moved \$1,000,000.00 to a Money Market Account at 3.75% which already yielded \$3,000 in the first month; The resurfacing of the 33Y pool was the December Highlight!

## B. Swim Team Update – Rey Aguilar

Rey announced that we did indeed Sustain the Gain! He reviewed by year the increases that Swim Team has enjoyed, Pre-2021: low 400s, 2021: 504, 2022: 515, 2023: 497. We currently have a 72% retention rate which is good. It's below the national average but higher than the Texas average. Rey cited things that were done that helped with retention. Having the Swim Committee has helped, especially with the younger kids and parents. Developed a way to lapse for summer league so that swimmers don't have to resign. Instead, they can just put the account on hold. A bridge Silver group was created for the kids on the waitlist. A goal was to get more Swim Officials as we only have seven right now. In addition, Meet Directors are needed. Another goal is to host more Swim Meets. A challenge Rey noted is that there was some frustration from parents with the new USA Swimming registration process.

## C. Committee Goals and Progress

### 1. Fundraising Committee – Sarah Snyder (Co-Chairman)

Cheryl Nealon first gave a brief update as to the status of the planning for the Annual Fund launch. Sarah then reiterated Linda's new updated number for Marathon was \$137, 391.76

over a budget of \$103,000. In addition, planning for May Fest is underway and the Fundraising Committee will definitely engage the Swim Team Committee to help promote the event. Sarah also referenced the Year in Review that was included in the packet for the Fundraising Committee.

2. Long Range Planning Committee – Dustin Heitmann (Chairman)

Dustin referenced the sideboard items he brought to the meeting including a site map of the Dad's Club property, a budget proposal from Forney Construction, and the plans of the park-like setting from Goulas. The large-scale full new construction plan from a few years ago was going to cost \$10 – \$12 million while the new plans for a smaller-scale renovation would cost \$3 – \$5 million. Next steps depend on fundraising and if we can afford it. The Long Range Planning Committee will meet in the next month, but they cannot do much until the Board makes some decisions.

3. Facilities Committee – Dustin Heitmann

Dustin noted that in the meantime, several large repairs have been completed on the property. The sunshades have been repaired. Upgrading lighting: An additional pole and two more lights are still to be installed. Dustin suggested that perhaps the locker room building is spruced up before the May Fest event. Funds need Board approval if they exceed a set amount. The deck is \$85,000 – \$90,000 and the pool re-plastering was \$54,000. In addition, the basement ceiling is corroding, made worse by the 33Y pool work/ repairs. Dustin is investigating a company to come in and clear out the basement and to add structural support to the ceiling. The shed outside will be removed as well.

4. Swim Team Committee – Kendra Lee (Co-Chairman)

Kendra mentioned that Victoria Chapman should get all of the credit for the success of the Swim Team Committee. The first big update is that the Swim Team Committee was reinstated in the first place. Kendra then explained the Fall activities that each training group had. There are still more to be planned for this spring and especially during the championship season (in February, March AND July). She stated that the committee will definitely help with May Fest as well. She agreed that a work day should be held at the club before the May Fest event.

Once the Swim Committee completed their presentation, Justin summarized the big picture challenge of a deciding to take on a large-scale renovation vs. executing facility repairs. So in the meantime, as those decisions are being made and discussions continue, Dad's Club cannot be reluctant to spend money wisely. The park-like setting does work for the city of Spring Valley but questions remain, "Can we fundraise?" "What is the story to tell?" "How do we take on the parking challenge and still operate a swim team?" Justin concluded by urging the Board to consider these strategic questions.

5. Treasurer's Report/ Financials – Linda Kutac/ Adhoc

Gross receipts are \$2.5 million. Expenses are over \$2 million and that won't change this year. In 12 – 18 months, we should receive money from the taxes. Coach salary . Linda referred us to page 13 in the Financials packet, Cash Projections. The December projection was \$1.6 million which was only off by \$14,000.00. In summary, Dad's Club is doing really well. This

year we will look at offsite parking and offsite water as we just can't fit anymore in our current footprint.

IV. Board Officer Elections for 2022 (Bylaws circulated before meeting)

Justin asked the Board members how they may want to serve on committees or volunteer in other ways. Justin thanked all of the existing committee members. Linda mentioned that a Treasurer to work with Cynthia Tzeto is really needed and that she hopes someone in the room will self-nominate. Sarah Snyder asked about the status of the Finance Committee since Greg Zuanich and Cynthia Tzeto are no longer Board members. Linda responded that it is more task-based and does meet adhoc. The status of each Officer position was discussed:

A. President – Justin renominated himself to stay on in the role.

B. Vice President – Kendra is not sure she can finish another full term so the Vice President position will be vacated. Dustin Heitmann self-nominated himself to assume the role.

C. Secretary – Chris DelGardo self-nominated himself for the role.

D. Treasurer – Earl Lee self-nominated himself for the role.

Kendra Lee **moved** to approve the slate of Officers as presented. Wojciech Mrugala **seconded** the motion.

PASSED UNANIMOUSLY

V. Other Business/ Discussion Items

A. President's Remarks and Announcements – Justin Chapman

The next Board of Director's Meeting will be on Monday, February 20, 2023.

VI. Adjournment at 7:39 p.m. – Justin Chapman

**(Before Board Meeting)**

**Board Orientation – New Directors (open to sitting Directors)**

**Monday, January 16, 2023, at 5:30 p.m.**

**Studio A of Dad's Club Aquatic Center**

I. Mission and Vision Statements

II. Organizational Chart

III. Programming/Revenue Streams/Expenditures

IV. Bylaws (Bylaws circulated before meeting)

V. Facility Tour