



BFE 25th Meeting

Lincoln, England – April 12-17, 2027

REGISTRATION FORM – COMMERCIAL SPONSOR

SPONSOR/EXHIBITOR INFORMATION

Company Name: _____

Address: _____

Phone: _____ Mobile: _____

Email: _____ Website: _____

Contact Name:
Name(s) of
Attending
Representative(s): _____

EXHIBITOR PACKAGES

Gold Sponsorship Package

- ☐ €3000 Exhibition space of 6 meters, including 1 chair, 1 table and electricity
(includes booth space, insert in conference bag, logo on conference website and logo in conference brochure)

Silver Sponsorship Package

- ☐ €2000 Exhibition space of 4 meters, including 1 chair, 1 table and electricity
(includes booth space and logo on conference website, insert in conference bag)

Bronze Sponsorship Package

- ☐ €1250 Exhibition space of 2 meters, including 1 chair, 1 table and electricity

Prices do not include VAT which should be accounted for by the sponsor under the reverse charge (except the UK).

- ☐ 20% Early Bird Discount Rate (register and pay by October 15, 2026)
- ☐ 10% Early Bird Discount Rate (register and pay by October 30, 2026)

OTHER SPONSORSHIP OPTIONS

Vendor Lunch 90-minutes – limited space available

- ☐ €450 up to 10 participants.
- ☐ €700 up to 20 participants.

Wednesday Evening Cocktail

- ☐ €1000

Sponsor a Coffee Break

- ☐ €500 (single sponsor)
- ☐ €250 (co-sponsor)

Insert in Conference Bag & Logo in Meeting Program

- ☐ €250 per sheet (A4)

Logo on BFE Meeting Website & Social Media

- ☐ €250

Bag, Lanyards, Paper & Pens

- ☐ Please contact us to discuss.

Ad in Meeting Program

- ☐ €500 full page (210 x 297mm)
- ☐ €250 half page (148 x 210mm)

Deadline for artwork: February 15, 2027

PAYMENT INFORMATION

FEE SUMMARY

Exhibit Booth	€
Vendor Lunch	€
Wednesday Evening Cocktail	€
Sponsor a Coffee Break	€
Insert in Conference Bag; Program Logo	€
Logo on Meeting Website; Social Media	€
Bag, Lanyards, Paper & Pens	€
Ad in Meeting Program	€
VAT (if applicable)	€
TOTAL	€

VAT INFO

- Prices do not include 20% VAT.
- Reverse charge applies to EU sponsors/exhibitors outside the UK. Please provide your fiscal code **and** your 9-digit local VAT number including the two-letter country code.

VAT #

FISCAL CODE #

METHOD OF PAYMENT

Payments should be made via **bank transfer**, using the information provided below.

CANCELLATION POLICY

Providing written notice is received by December 1, 2026, a partial refund of 50% will be provided. It is regretted that for cancellations after December 1, 2026, or for no-shows at the conference, there are no refunds. The BFE has the right to cancel this contract at any time with full refund to the exhibitor.

☐ I agree to the terms outlined above.

BANK TRANSFER INFO

Exhibitor and sponsor payments are made to the Biofeedback Federation of Europe.

Bank information:

Account Name: Biofeedback Federation CIC

Bank: HSBC Uk Bank Plc

Address: 1 Centenary Square, Birmingham, B1 1HQ, Great Britain

Branch: HBUKGB41CM1

BIC/SWIFT: HBUKGB4B

Sort Code: 401276

A/C Number: 73053299

IBAN: GB13HBUK40127673053299

REFERENCE: NAME OF EXHIBITOR – BFE 25th Meeting

*Please send a copy of the bank transfer to:
conferences@bfe.org*

How did you hear about our conference?

☐ Email ☐ BFE Website ☐ Colleague ☐ Society ☐ Social Media ☐ Other (please specify)

SUBMISSION OF YOUR REGISTRATION FORM

TO REGISTER, PLEASE SEND COMPLETED REGISTRATION FORM TO:

Send by e-mail to: conferences@bfe.org

Commercial sponsors are required to register before November 15, 2026.

Payment must be received in full within a week of registering.

EXHIBITOR RULES AND REGULATIONS

1. Because the exhibits are small-scale, it could be that there is less space available than there are requests for booths. In that case the companies that replied first will receive the space.
2. The BFE agrees to provide the exhibitor with the appropriate number of tables, chairs and electricity at no additional charge.
3. The booth itself and all additional electrical wiring and outlets have to be brought by the exhibitor.
4. Sales and order taking are permitted provided all transactions are conducted in a manner consistent with the nature of the meeting. BFE reserves the right to restrict sales activities that are inappropriate or unprofessional.
5. Exhibitors are not allowed to move their booth, to distribute materials outside the booth or perform equipment demonstrations outside the booth without written permission from the BFE.
6. The booth will be assigned only to one company; joint exhibitions with other manufacturers are prohibited.
7. The exhibitor is responsible for insurance related to their participation in the exhibits.
8. Maximum 2 persons can man the booth. These 2 persons have free admittance to the scientific program. Attendance to workshops is not included within the exhibition fee.
9. It isn't allowed to receive customers at the booth who are not participating in, and paying for, the conference.
10. Exhibitors will be notified by the BFE if their registration application using this form is accepted by the standing exhibition committee. Without written confirmation by the duly appointed representative of the BFE the exhibitor is not permitted to participate in the conference. Any action against such a decision will cause a five-year exclusion from any BFE event.
11. Exhibitors will be liable for and will indemnify and hold harmless the BFE and the venue from any loss or damages whatsoever suffered by the BFE or venue, as a result of any loss or damages occurring to or suffered by any person or company, including the exhibitor, other exhibitors, employees and members of the public attending the exhibits, either on the said space or elsewhere if said that loss or damages arose from or were in any way connected with the exhibitor's occupancy or said space.

**The exhibition takes place during the middle 4-days of the conference (April 13-16, 2027).
ALL EXHIBITORS MUST SET-UP ON TUESDAY, APRIL 13TH BETWEEN 08:00 AND 08:30.**