X Team Charter

Who we are, why we exist, and what we want to be

X consist of 3 sub streams:

- **X1** [Charter]
- **X2** [Charter]
- **X3** [Charter]

X1 2020 Team Charter

Overview: This document contains the charter for the X1 team including details on our mission statement, latest team OKRs, and who's in the team.

Last updated: May 30th, 2020

Why is this document important
This document provides the blueprint for why this team must exist, who we serve, how we serve them, what their goals are, and thereby, what our goals are. This is critical to aligning the team towards a common vision and this helps in prioritizing our work (whether it's related to our KRs or inbound requests from other teams).

What

X1 is a sub stream of X

Vision

<Add vision statement>

Why we exist — Mission statement

<Add mission statement>

Who are our customers

<Your customers may be end users, internal teams, or other product groups if you are a platform team>

Our Customer objectives

<For each stakeholder, objectives and how to measure them should be clear. You OKRs should map to this table. Ideally your objectives should cover each stakeholder>

<Example. For Twitter Messages:

Objective: Customer should be able to send messages on Twitter

Signal: Message delivered to recipient

Metric: Messages sent>

Objective	Signal	Metrics
<Objective 1>	< Qualitative signal to understand objective 1 has been met>	<Metric to measure signal>
<Objective 2>	<Signal 2>	<Metric>

Dimensions of x

Users want x around the following dimensions

<Dimensions of X is what we use to define the mission in more detail

Example. If your mission as Twitter is to give the best messaging experience, then the dimensions of 'Best' can be across

x1: delivery rate
y1: 99.99% delivery success for messages sent

x2: functionalities
y2: 3 innovative features which are game changers>

Dimension	x options
X1	- Y1 - Y2

X2	- Z1 - Z2

Goals for this Team

- <Goal 1>
- <Goal 2>

How do we measure success - North Star

<Add your north star>

Funnel

<Add funnel which you impact>

Primary metrics we measure

<Add metrics>
<Add link to dashboard>

OKRs

X1's **OKRs for 2020 H1** can be found [here](#)

Backlog

X1 Team's **ongoing backlog** can be found **[here](#)**

What is in our scope

Features list

- <Feature 1>
- <Feature 2>

Services owned by X1 team

- <Microservices owned by them>

Team

The X1 is part of the larger X product group. You can find more details about our full team [here](#)

Current Projects in Dev

The devs are currently working [on these projects](#), the schedule of which can be found [here](#)

How we will structure our work

Processes
- Half yearly OKR sessions with entire team during the beginning of H1 and H2
- Pre-IPMs between product and engineering PICs every X
- IPMs every X at 11:30 am - sprint duration will be 1 week
- Standups every day at 11:00 am

Tools
- OKRs
- Asana
- Jira
- Slack
- Google Drive

How to Reach Us & Additional Team Resources

Communication Channels
For external stakeholders, you can just reach out to us using our X1 handles
- **Google group:** <link>
- **Slack user group:** <link>
- **Slack channel:** <link>

Team Resources
- X1 GDrive [LINK]
- Jira board: Jira Board

Other Helpful links
- <link 1>
- <link 2>

X2 2020 Team Charter

<Add X2's charter>