



Full Wake County Executive Committee Meeting Proposed Special Rules, 08.20.24 v.1

Tuesday, May 1, 2024 at 6:30 pm via Zoom - Digital Doors open at 6:00pm

Attendance at this meeting requires pre-registration by 11:59 PM on April 30, 2024. Rules may be updated in the interim.

Rule 1. Chair.

The County Party Chair (Chair) shall have general direction of the meeting and authorized to take such action as necessary to maintain order. The Chair, with the guidance of the appointed Parliamentarians, shall decide all questions of order, subject to an appeal by any County Executive Committee (CEC) member. Order of priority of Rules shall be as follows:

1. Link: [The NCDP Plan of Organization](#)
2. Link: [WCDP Alternative Plan of Organization](#)
3. The Rules adopted by the members of the CEC, and
4. Link: [Robert's Rules of Order \(11th Edition\)](#).

Courteous respect for one another will be the standing order of the day.

Rule 2. Quorum.

A quorum shall exist any time **35% of the CEC Members** (excluding specific non-quorum Ex Officio members) per the WCDP Alternative Plan of Organization.

- Upon quorum establishment, no further quorum call will be recognized for one (1) hour.
- If quorum presence is questioned, meeting assistants shall examine the online record to determine if a quorum exists. If a quorum exists when debate on a subject begins, it is presumed to exist until the item is completed.

Rule 3A. Obtaining Recognition.

The method of obtaining recognition shall be explained at the beginning for the meeting. The Chair shall have the discretion to change the recognition method if said method proves to be untenable or grossly inefficient.

- Those attending via phone **without access to chat** will raise a hand by pressing ***9** on the phone.
- Those attending via computer or the application on a smartphone will seek recognition **through the designated chat options only** unless otherwise directed by the Chair:
 - **!Motion/Debate** (Motion to, Amend, Speak for, against, Point of Order)
 - **!Tech/Info Query** (Point of Info or Tech Assistance)
 - **!Vote** (Voting Assistance for Ballot or Zoom Poll Issues).

- For **!Motion/Debate**, **!Tech/Info Query**, and **!Vote**, all CEC members with Zoom Chat access must also include their *NAME + PRECINCT NUMBER*, then either
 - motion/amending text for Motion,
 - a brief description for point of information/order,
 - *or for X or against X* for Debate.
- For **!Tech/Info Query**, all members must include a *very brief explanation* of their technical or voting issue; the member must be prepared for a follow-up chat message

All members must await recognition by the Chair or Chair's designee.

If verbally called upon, the Chair or designee shall inquire why the member seeks recognition. If the member's purpose is in order and requires a verbal response, the Chair will recognize the member who shall state their **name and precinct number out loud**.

Rule 3B. Points of Personal Privilege.

For meeting efficiency, **Points of Personal Privilege** are **limited to urgent situations** like noise, volume issues, safety concerns, uncredentialed attendees, etc. that affect the privileges of the assembly or an individual member. Otherwise, Points of Personal Privilege will **not** be entertained.

Rule 4. Credentialed Voting.

Credentialed CEC members are precinct chairs, vice chairs, or Ex Officio members who 1) pre-registered by **11:59 PM on April 30th** to participate in the Virtual CEC meeting, and 2) completed or were in line for meeting credentialing 15 minutes past Quorum Declaration, and 3) are in attendance at the virtual meeting.

Proxies are allowed, but a person serving in multiple positions **may only vote in one capacity** and **may not have a proxy for a secondary role***.

- ***Note:** Elected representatives of *County Chapters of Statewide Affiliated Organizations* who are ALSO a precinct chair or vice chair may *choose some other member of said organization* to be certified as the CEC representative for that organization.

Rule 5. Nominations and Special Elections.

Nominations in advance for seats are encouraged via forms available on the county website but will also be accepted from the floor. **Total nomination and remarks time limits** for candidates is **two (2) minutes for candidates for 2nd Vice Chair and one (1) minute for candidates for State Executive Committee (SEC)**.

The name of the candidate who receives a majority of votes cast by the respective CEC members shall be immediately certified by the WCDP chair and secretary

Rule 6. Acclamation & Voice Voting.

The Chair may take votes by acclamation in uncontested races and voice votes on motions plus the adoption or suspension of rules. If necessary, the Chair may take votes on motions or other business by Google Ballot (see Rules 7 and 8).

Voice Votes for for up or down voting on motions or amendments may be done

- solely by raised hands (*9) at the discretion of the Chair, or
- by Zoom **Poll** feature for **members attending via Zoom client** plus *9 for **members voting by phone-only** and Zoom Raised Hand feature for **Meeting Co-Hosts only**.
- The body will have up to one (1) minute to cast all Voice Votes.

Rule 7. Weighted Voting.

Attendance at the CEC meeting (by the credentialed voter or their proxy) is required for a vote to count. In order to accommodate all CEC members in attendance, including those with no access to the Zoom Client, and to allow for a thorough credentialing process, each registered member of the CEC has been provided with **voting credentials** in case weighted voting becomes necessary.

Rule 8. Elections and Voting Procedures.

Elections *may* be carried out via a Google Form application. Where feasible, multiple elections may be on a single ballot to expedite meeting efficiency.

Elections with two candidates *may be* conducted by either **voice vote or a Google Form Ballot**. Elections for **more than two (2) candidates** for a single seat will be carried out via **Google Form Ballot**.

- [Iterative balloting or ranked choice/instant run-off](#) voting *may* be used for other elections with multiple candidates.
- In the case of a tie during iterative voting, we will run another election.
- Weighted voting will be applied to Precinct Chairs and Vice Chairs (or their proxies); all others have a vote weight of one (1).

For all elections administered via **Google Form**:

- An **online ballot link** will be posted in the **Zoom chat**; delegates will click the link and access their ballot using their ballot credentials
- Ballot credentials include a **Personal Identification Number** created on the Convention Pre-Credentialing Form. **A copy of that completed form was automatically emailed to the user following completion.** The user-created PIN includes the First Name Initial, Last Name Initial, and four numerical digits.

- C. Members who are having difficulty with the ballot link may **request their ballot be emailed to them**.
- D. Members accessing the meeting by phone who cannot complete an online ballot will be **assisted by a trained volunteer** to cast their votes either via a Google Mark sheet (where votes can be weighted) or filling out a ballot for the member.
- E. **Three (3) minutes after ballots are sent**, the Chair/Designee will issue a reminder for votes to be cast and the meeting will resume.
- F. Any members still needing voting assistance are expected to either seek help via the **!Vote chat** or raise their hands. *Those members will be noted.*
- G. **One (1) after the reminder**, the Chair will issue a *final call* for votes to be completed. Voting will end except for members who are actively being assisted with their voting.
- H. The Chair/Designee reserves the right to extend voting time if the provided time limits become untenable.

Rule 8. Limitations On Debate.

No member shall speak in debate more than once on the same question or longer than one (1) minute unless permission is granted by a majority vote (without debate) is granted.

Ad hominem commentary will not be tolerated by the Chair, who may curtail the remaining time of or remove the speaker from the meeting if necessary.

When members speak in support and opposition of a matter, alternation between pro and con speakers may not be practical, but shall be **limited to three (3) speakers** from each.

Rule 9. Prohibition Against Recording or Streaming.

The only recording of the meeting allowed shall be by the Executive Director to assist the Secretary with a record of the proceedings. Any other participant found to be recording, screen capturing *and sharing those captures*, or live streaming the meeting to any other platform will be immediately removed from the meeting.

Rule 10. Adjournment.

The County Executive Committee Meeting shall adjourn by 9 pm unless balloting is still taking place or unless otherwise extended by up to 30 minutes with permission of the CEC granted by a two-thirds ($\frac{2}{3}$) vote without debate.