

**PTA Name:** Sam Hughes PTA

**Type:** General Member/Budget Meeting Minutes

**Date & Location:** February 12, 2024, School Cafeteria

**Meeting Times:** Meeting Began 6:00pm, Meeting Adjourned 7:35pm

**Attendees:** 8 people; See attached sign-in sheet below

## Call to Order

The meeting was called to order at 6:00 PM by Rose Hagood.

## Officers' Reports

- President's Report - Rose Hagood
  - Book Fair Updates:
    - Started today
    - E-wallets available
    - Funds raised go to librarian for new books
    - Next Book Fair: 4/29 - 5/3/24
    - Need for Book Fair chair
    - Booked next 3 fairs for 2024-25 school year
  - Teacher Appreciation:
    - Lunch for OMAPalooza day and 1-2 others
    - Ideas discussed: Snack Bar, Breakfast and coffee, Postinos, Locale, others
    - Teacher appreciation week upcoming
  - Tax Credit Campaign:
    - Emails to be sent this week
    - Plan for door hangers/neighborhood canvassing
    - Current total to be reported by RJ
  - Discussion on meeting locations
  - Spring PTA Family Get Together Ideas:
    - Postino's night proposal
    - APEX: April 8 - 19, Fun run April 19
    - Bare Books literacy night
    - Dinner suggestions: pastas and salads, potential deal at Locale
- Treasurer's Report - Elizabeth McDonnell
  - Account Balances as of Feb 12, 2024:
    - Checking: \$32,164.76
    - Savings: \$57,745.81 (increase due to interest)
  - Fundraising Reports:
    - Spellathon: \$13,603.50
    - Book Fair: \$5000 for new books in Scholastic account
      - \$3,436.66 received on 1/30 for the library
      - \$4,289.97 earned after discounts and adjustments
      - \$872.03 redeemed in new books at October fair
    - Chuck Wagon: Ticket money coming in, silent auction items up
    - APEX: Last year \$40k, previous year \$30k in deposits
    - End of Year Book Fair in April
    - Shirts/food sales (approximately \$2k)
    - Potential Postino's Night
    - Ms. Bolasky: Flowers sent from PTA hospitality budget
    - Teacher Stipends:

	Budgeted #	Spent	Remaining
Full Time Teacher Stipends	\$16,000.00	\$5,195.49	\$10,804.51
Part Time Teacher Stipends	\$4,000.00	\$385.53	\$3,102.66

- Sports Stipends: Basketball didn't use funds, discussion on potential coach gift card
- Chuck Wagon budget:
  - \$5000 spending limit
  - \$1700 spent, \$4900 more expected
  - Motion needed to approve additional \$3000

## Committee Updates

- Garden (Scott and Olivia):
  - Grapefruit harvest
  - Community harvest email from Jenny
  - Community harvest day scheduled for Monday, 2/26/24 after school
- Chuckwagon Report: Updates on vendors, entertainment, silent auction/baskets
  - Silent auction donations due Friday
  - Need baskets to create auction baskets; Olivia to source from Goodwill
  - Areas needing help
- Science Fair (Robyn):
  - Completed, thanks to volunteer judges
  - 52 entries received
  - SARSEF winners to be announced, 15 kids moving on to SARSEF (determined by school size)
  - SARSEF fee increased from \$150 to \$225. Scott Mobley motioned for the increased price, seconded and approved
- Yearbook (Veronica):
  - Order reminders
  - Front and back covers selected on 12/8, winners announced on 2/9/24
  - Need for photos and ad solicitation help

## New Business

- Sports Stipends:
  - Scott Mobley motioned to get a gift card for the basketball coach. Motion seconded and approved.
- Pop-up Tent Purchase:
  - Scott Mobley motioned to get a pop-up tent for sports and PTA events.
  - Robyn Fleming seconded the motion.
  - Motion approved.
  - Note: This purchase was previously approved via PTA board quorum at an earlier meeting but was never executed.

## Principal's Update

- Sam Hughes will be receiving Title 1 Funding
  - a CSP (Curriculum Service Provider) will be added
- School needs 20 UFLI books, cost plus \$70 shipping totals \$1491.
  - Motion by Katie Handley, seconded by Robyn Fleming, approved.

## Open Forum Discussion

## Adjournment

- The meeting was adjourned at 7:30 PM by Rose Hagood.
- Next General Membership Meeting: April 18, 2024, 6:00 PM
- Minutes submitted by: Olivia Alicea-Rogers, Secretary
- Date of Approval: \_\_\_\_\_

700 N Wilson Ave  
Tucson, AZ 85719

Date: 2/12/24

Meeting Type: Member

Time: 6 pm

Please Sign In, Thank You!

[illegible]