CCGI FAQ- Implementation Year!
2025-26 SY

RESOURCES:

CCGI- CaliforniaColleges.edu

- Visit our Counselor Website for a hub of additional resources.
- View Training Slide Deck for New or Continuing Users
- Share on in family communications/on websites- Student/Family Facing Website
- For any questions/support please email Jaymie Frazier, frazierj@sfusd.edu & Mariana Chavez, chavezm1@sfusd.edu. We will either respond or submit a ticket for technical issues.
- For immediate questions with technical issues with using the platform please check the website.

California Colleges Guidance Initiative (CCGI)

- SFUSD is now a partner district with the California Colleges Guidance Initiative (CCGI)
- CaliforniaColleges.edu is the State of California's official college and career planning platform.
- 2024-2025 Implementation plan: Pilot Year
    - Launching platform to those high schools who opt in to using it
        - Trained 30 high school and central office counselors in September
        - Additional training opportunities for site administrators and counselors TBD
    - Focus on using the platform with SFUSD seniors to complete college applications and Financial Aid applications

View the CCGI Overview for Sites document for more information

Questions or Concerns (Click on hyperlink questions to view answer):

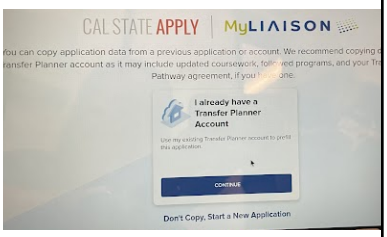
1. CCGI Office Hours for Staff
2. If a student started their application outside CCGI and then they open the application through CCGI and import their classes, what data is moved into the application?
3. Can CBO's have accounts?
4. How can teachers get an account? Can they have caseload access?
5. What resources and log-in abilities are available to parents and to what extent can students choose to keep their CCGI data private from their guardians if they wish to do so?
6. Is everything automatically uploaded from the transcripts to the UC/CSU application?
7. We are seeing an issue with semester versus full year courses. 12th grade is always imported as Full Year grading system.
8. Are students who transfer captured in the data upload?
9. How are Repeat Courses captured?
10. How to enter Middle School, Validation, Waivers and College Coursework?

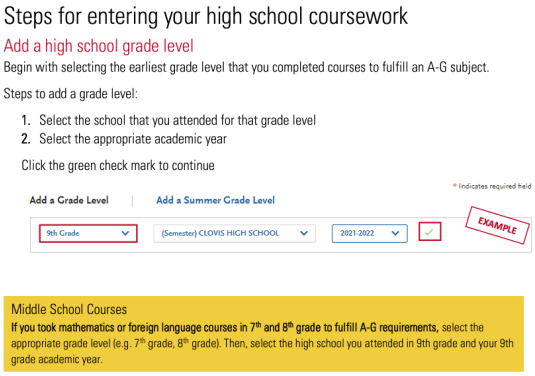
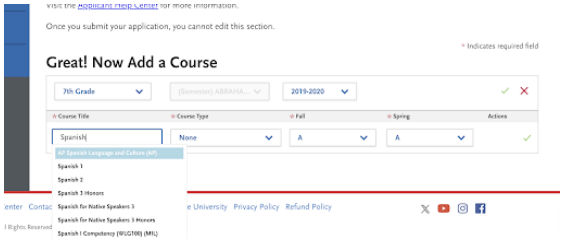
11. When student is starting CSU application, there is a screen that says for transfer application.
12. Seeing issues with A-G course matching.
13. How are credits and GPA calculated?
14. I would like to learn more about Educator reports and other upcoming trainings.

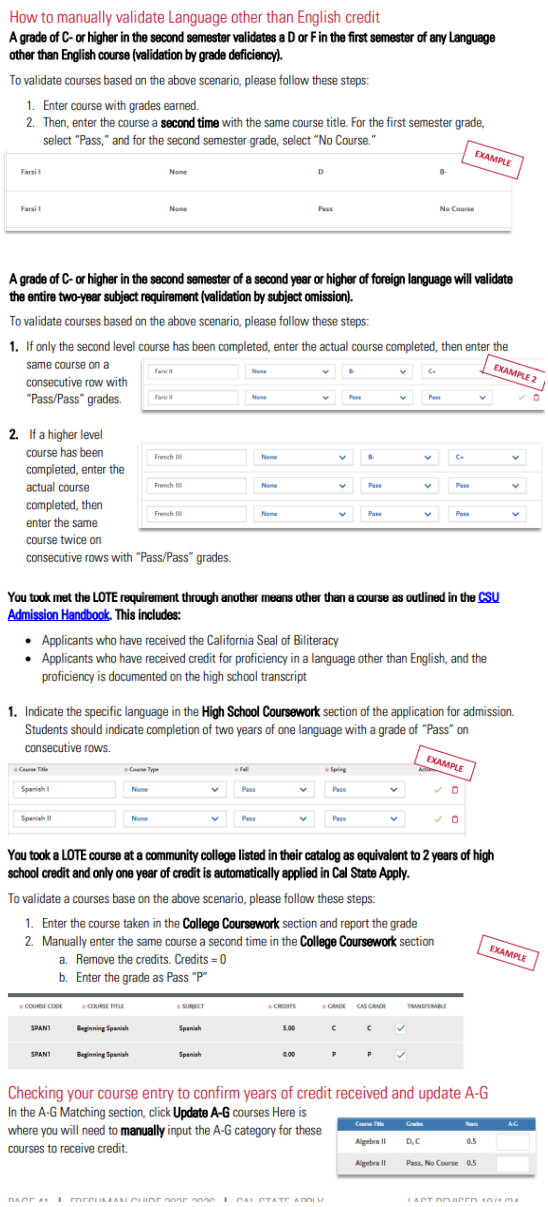
CCGI Office Hours	Any educator can submit a Contact Us and request an **Office Hour touchpoint**. A member of Technical Assistance will follow up to calendar that time.
If a student started their application outside CCGI and then they open the application through CCGI and import their classes, what data is moved into the application?	**Cal State Apply** -The Import migration feature on CaliforniaColleges.edu migrates SSID, High Schools Attended, and High School Coursework within the Academic History quadrant of Cal State. The migration does not inform information held within the Extended profile or campus/major choices. A student can reimport coursework, reimporting coursework will override the previous import of high schools attended and high school coursework. **UC Application** – For students who launch from CaliforniaColleges.edu and create their UC application login, the course migration auto populates SSID and a authorization for release of CA SSID for application tracking purposes. For students who start within UC apply, they are asked to complete the authorization and confirm their SSID, DOB, and high school attended are correct. Students who start within the UC application will be able to import their coursework within 6hrs. This is the necessary time for CCGI and the UC application to confirm authorization and student identity. Students can reimport, but any reimport will override what was initially imported. The UC course migration does not impact any section of the application outside of the identifiers within the About You>Personal information section and Academic History portions of the application. Students who do not launch from within their CaliforniaColleges.edu account have a six-hour waiting period before they are able to migrate. This allows the necessary time for student identifiers to be confirmed with UC and the application to be successfully linked to their CaliforniaColleges.edu account. The student's identifiers are: ● SSID ● DOB ● Authorization Checkbox ● Fall Quarter/Semester 2026 is selected Launching from CaliforniaColleges.edu and creating a UC account in one instance automatically links their account. ● How to Launch Your UC Application ● How to Import Courses and Grades Into Your UC Application [Partner Accounts] *Saving High Schools in UC App - if a student's high school is not saved on their application (a check mark will appear next to the school's name), this will also affect CCGI's ability to import HS courses. Steps to save a high school on the UC app:

	• Click "Skip" after selecting the high school. • Select the academic years per grade level • Click "Save" and Continue • Make sure the student gets to the portion that says "I've Finished Adding my High Schools" • This should allow the high school portion to be saved with a check mark. • Once saved, the student should be able to import coursework after **12 hours**
CBO Accounts	At this time, we are not able to provide CBO partners with accounts. This may change in the future. However, partners can engage with the system while working with students on their student dashboard. Tip! Have students print the The CSU and UC Eligibility Tools- Helps students understand which of their courses can be verified against a school's official A-G List from the UC Course Management Portal (CMP). Found in: Academic Planner
Teacher/Educator Accounts	If you have teachers that you would like to have access to view their classes' student-level which would include: • Reset student passwords • Assign Tasks, Goals, and Journals • Manage Reports (for caseload) Please use the form to request accounts. Currently, we are only making accounts for counselors, teachers, and counseling interns. Teacher Accounts: For now additional access is only granted to teachers that teach seniors such as AVID, Senior Seminar teachers, or other senior level teachers.
Parent Access	**Question:** What resources and log-in abilities are available to parents and to what extent can students choose to keep their CCGI data private from their guardians if they wish to do so? **Response:** The California College Guidance Initiative (CCGI) places the utmost priority on the security and privacy of student data. CCGI is committed to student privacy and developing technology that gives the most powerful and safe online experience; we comply with federal and state data security regulations and requirements, as well as published best practices from the California Department of Education and the Privacy Technical Assistance Center. This includes compliance with Family Educational Rights and Privacy Act (FERPA), Student Online Personal Information Protection Act (SOPIPA), Children's Online Privacy Protection Rule (COPPA), and other privacy requirements through a thorough review by a counsel of actions taken by CCGI's programmatic teams. In regard to your specific question, when students turn 18, the platform stops their parent/guardian's access to their account unless the student confirms they want to remain connected (both users receive a pop-up with the message upon the next login). Should a legally-documented scenario where a parent is denied access to a student's information occur before a student is 18, a Contact Us case should be submitted to have the

	parent access revoked/removed.
Transcripts Upload to CSU/UC Application:	While this is a significant time saver for students, it is still imperative that students have their transcript with them, and they go line by line to make sure everything looks correct. Students/educators can also utilize the The CSU and UC Eligibility Tools and printouts for comparison.
Semester vs. Year Long Courses:	Please DO NOT change full year back to semester for these courses. When the CCGI team requests Beginning of Year files from our partner districts (in August), we request that they provide work in progress (WIP) for both semester 1 and semester 2. Many districts do not have semester 2 in their SIS when we request files, S1 is only available. To ensure that the CSU/UC eligibility tools on CaliforniaColleges.edu can accurately read coursework, districts have the option to provide work in progress as Full- Year, rather than semester. This explains the variation of terms you are seeing as part of the course migrations to Cal State and UC. Full-year is an allowable term type for both the UC and CSU application and we encourage students to leverage this feature to streamline their application process. Both the Cal State and UC application are applications designed by term type, which is why both applications are reading historic coursework as semester and work in progress as full-year. Educators should review applications to ensure coursework is accurate and that courses that have migrated over are accurate against a pdf transcript for the student.
Are students who transfer captured in the data upload?	Data is updated weekly, so students should be captured that transferred, but some have not been. Please submit the "Contact Us" for any issues. Additionally, it appears that coursework from previous school may not upload into CSU/UC app. Students will have to manually enter.
How are Repeat Courses captured?	When student did not earn a C or higher in an a-g course and repeated the course, both will visualize within their CaliforniaColleges.edu Academic Planner and UC/CSU eligibility tools. The eligibility tools on the platform can read for instances of repeated coursework, so the GPA visualized within the tool will not calculate into the GPA that is visualized on the platform. When students migrate coursework, both instances will migrate to Cal State, the student can delete the first attempt. See page 25 of the Cal State handbook for guidance on submitting Cal State with repeated coursework. CSU does not want to see the original grade. Only the highest. Both grades populate, so action on student part required: ● If a student repeated a course, they should make sure a higher grade is there and delete the original grade that was repeated. For UC, both grades must be present.
Middle School, Validation, Waivers and College Coursework:	Just like before, students need to manually add or edit courses for these scenarios. See the next section for how UC and CSU want these entered. CaliforniaColleges.edu cannot yet verify WL waivers/Principal Certification for LOTE, this is an enhancement we are working towards. Until then, students will need to manually enter completion of their LOTE. Please see page 40 of the Cal State Freshman Guide 25-35 and page 22 of the UC Quick Reference Guide.
CSU Application Specific	Once students are logged into California Colleges.edu and ready to apply to a university, they go to COLLEGE at top of screen to open a pop-up window and select CSU or UC. Two

	possible things to note: • If CSU is missing from list, just exit pop up, click on another screen/button and return and do again. CSU will pop back to list. • When entering the CSU Application, you may see this screen. Click on the Blue sentence below the square that says "Don't copy, Start New Application" 
Course Matching Issues	Two examples: • Bio is counted as D2, need to change to D1 (Bio in 9th grade match, Bio in 10th grade match) • Pre-Calc doesn't match on the A-G matching for CSU app UPDATED: Jenny Rong has resolved these issues in the UC Course Portal. If you see anymore matching issues, you can email Jenny Rong.
How are credits and GPA calculated?	Eligibility calculations are based on the term type (i.e Semester) being evaluated rather than by the credits earned. So if a course appears on the eligibility list it is assuming it is 5 credits. We will work on a plan to address this which will likely be to exclude courses with credits under 5 to not be transferred into CCGI. See note about repeats above.
I would like to learn more about Educator reports and other upcoming trainings.	**CaliforniaColleges.edu Educator Reports Professional Development Training!** You can find the Padlet as well as the slide deck from today's presentation here, with additional slides included to help you navigate to the tools we shared today. Additional Resources and Resource Hub Here, you can find step-by-step tutorials for how to use each tool on the platform, digital toolkits, FAQs, and more. Resources are available for students, educators, and parents/guardians. Click here to explore all the available on the Resource Hub. Find Step-By-Step Tutorials and Videos from the Resource Hub: • Educator Tutorials • Student Tutorials Upcoming Webinars and Next Reports Professional Development Training If you are interested in learning more about the tools on CaliforniaColleges.edu we invite you to join our live webinars. You can find upcoming webinars here. Additionally, if you have colleagues that were unable to attend today, we encourage them to register for our next CaliforniaColleges.edu Educator Reports Professional Development Training on November 18th from 9:00-10:30 AM. Find out more information here!

How to enter in college application	CSU Guide	UC & Conference Slides & Quick Reference Guide
Middle School LOTE/Math	 Page 25 Manually type in (override) the drop down menu for the course title. Here is a picture of the dropdown menu. Type MS course title.  Next, Go to Matching section, and manually change the credits that are matched, b/c this course will not automatically 'count' as an A-G.	
College Coursework	Page 29-31	
Repeat & Reporting all coursework	Reporting repeated courses Any course may be repeated so long as the course curriculum is the same or similar to the original course. Course titles can have the same or similarly named course titles (e.g., English 9 or English 1). ● If you repeated a course, only enter the course once with the highest grade earned. ● If the repeated course is planned or in progress, enter the course with the original grade earned and enter the course a second time as planned or in progress. ● If you remediated a different course (i.e. Honors English vs English) you will include both courses and grades. Note: Courses like journalism, band/orchestra, film production etc. that are repeatable for credit and meet A-G requirements can be reported on	Different from the CSU app, they must report **all** courses, including ones that they retook. Yes, College and Career and Health Ed must be reported because they are now a 'G' Elective.

	the application multiple times. Ignore the repeat credit warning when submitting the application. Page 24	
Validation LOTE & Waiver	 How to manually validate Language other than English credit **A grade of C- or higher in the second semester validates a D or F in the first semester of any Language other than English course (validation by grade deficiency).** To validate courses based on the above scenario, please follow these steps: 1. Enter course with grades earned. 2. Then, enter the course a **second time** with the same course title. For the first semester grade, select "Pass," and for the second semester grade, select "No Course." EXAMPLE Farsi I None D B- Farsi I None Pass No Course **A grade of C- or higher in the second semester of a second year or higher of foreign language will validate the entire two-year subject requirement (validation by subject omission).** To validate courses based on the above scenario, please follow these steps: 1. If only the second level course has been completed, enter the actual course completed, then enter the same course on a consecutive row with "Pass/Pass" grades. EXAMPLE 2 Farsi II None B- C+ Farsi II None Pass Pass 2. If a higher level course has been completed, enter the actual course completed, then enter the same course twice on consecutive rows with "Pass/Pass" grades. French III None B- C+ French III None Pass Pass French III None Pass Pass **You took met the LOTE requirement through another means other than a course as outlined in the CSU Admission Handbook. This includes:** • Applicants who have received the California Seal of Biliteracy • Applicants who have received credit for proficiency in a language other than English, and the proficiency is documented on the high school transcript 1. Indicate the specific language in the **High School Coursework** section of the application for admission. Students should indicate completion of two years of one language with a grade of "Pass" on consecutive rows. EXAMPLE Course Title Course Type Fall Spring Spanish I None Pass Pass Spanish II None Pass Pass **You took a LOTE course at a community college listed in their catalog as equivalent to 2 years of high school credit and only one year of credit is automatically applied in Cal State Apply.** To validate a courses base on the above scenario, please follow these steps: 1. Enter the course taken in the **College Coursework** section and report the grade 2. Manually enter the same course a second time in the **College Coursework** section a. Remove the credits. Credits = 0 b. Enter the grade as Pass "P" EXAMPLE COURSE CODE COURSE TITLE SUBJECT CREDITS GRADE CAS GRADE TRANSFERABLE SPAN1 Beginning Spanish Spanish 5.00 C C SPAN1 Beginning Spanish Spanish 0.00 P P Checking your course entry to confirm years of credit received and update A-G In the A-G Matching section, click **Update A-G** courses Here is where you will need to **manually** input the A-G category for these courses to receive credit. Course Title Grades Years A-G Algebra II D, C 0.5 Algebra II Pass, No Course 0.5 PAGE 41 | FRESHMAN GUIDE 2025-2026 | CAL STATE APPLY LAST REVISED 10/1/24 For the CSU's, they enter it as a course for two years (ie Spanish 1 and Spanish 2), and enter "P" for each of the 4 semesters they "took" it (even though they didn't actually take the course). Page 40-41 (chemistry on page 39)	For the UCs, they note it in the additional comment section. "Through Principal Certification, I was waived from taking a Language Other Than English course because of my fluency in X language. The Principal Certification does appear on my transcript".