

Student Success Council
November 17, 2023
9:30-11:30
Agenda
CEN 303 or Zoom
[Zoom Link](#)

Item (*denotes recurring items)	Process	Sponsor, Presenter, Guests(s)
*Welcome and Roll Call for Quorum (5-10 minutes) Quorum (8): Present: Absent:	All	Chairs
*Review, Prioritization, and Approval of Agenda - Old Business & New Business (5 minutes) Motion: Daniel Second: Cathy Vote: Unanimous	All Members Vote	Chairs
*Review and Approval October 13: Meeting Minutes . (5 minutes) Motion: Cathy Second: Colm Vote: 8 yes	All Members Vote	Chairs
*Vice chair report (10-15 minutes) Notes from Colm (Information from the Cabinet, cross-campus initiatives-Ongoing items). • Board meeting Wednesday - AACRAO presentation: 41 recommendations, focusing on 5; flexible schedule, grading/feedback in a timely manner - TRiO presentation • Forming a workgroup for strategic enrollment to approach the initiatives as a project management style • VP SGA reached out about a student space - put on the first floor - student lounge - pool table	Report	Vice-Chair

etc. • Fall Student survey closed last Friday with a 20% response rate; to conduct CCSSE spring term • Student events on campus; popcorn with the President; • Small group working on Titan Court RFP - good input from people on campus • The healthcare task force is reconvening on Monday (11/20) • The fraudulent task force is still working • Candidate pool representation - diversity on campus to reflect area demographics: Mandie-AA report - applicants with disabilities - making it more inclusive		
New Business: Student Worker Policy Rescheduling for Winter Building Access follow-up • Brought to the cabinet, a group will be formed to review policies; campus safety and student needs: Dan - threat assessment and student IDs: Ian - technology council - cost, RIF readers, who would be doing that, phone APP, forgetting an ID or not having a phone Syllabus Audit - from Diversity Council • Has been done before, but it has been a while; syllabus management system (Ian) • Procedure is under Academic Affairs; there is no policy IEC Report Motion Ian Second Mandie Vote: 9 yes, 1 abstain Grades: Definitions Schedule Changes (late withdrawal) • SA discussions about late withdrawal - add a W as a grade; students may not meet the deadline, but necessitates the withdrawal; if a W becomes a letter grade • Would need to talk to Dawn about that - does not seem to be needed. W is only on the	Discussion All members All members All members All members All members All members All members	Jenn Kepka (guest) Colman Joyce Laura Pelletier Laura Pelletier Brenda Williams Mandie Pritchard

transcript and not a grade • The W is used as part of the “not success” percent data; also used for financial - tuition funds and FTE • Move forward with a late withdrawal policy for extenuating circumstances; only for students who have not earned a degree or certificate; would go through an appeal process ◦ Mandie will find examples/research for SSC review and further discussion ◦ Grades, Academic appeal procedure ◦ Invite Dawn for next meeting		
Old Business: Incomplete Form (Information Item) - Students do not get a copy from Softdocs • Dawn can explain this Policy Updates: Verification of Student Identity Policy • No updates, but want it back in the mix • Review and vote December meeting Distribution of Literature Policy • OCCA BP 5020 DRAFT • On Board consent agenda for 11/1 • Passed at 11/1/1023 board meeting OCCA BP 5015 • On Board consent agenda for 11/1 • Passed at 11/1/2023 board meeting Grade Appeals Policy - request to work with FC • Sent back for further work by College Council • Request an update from FC • Composition of the committee and the use of the equity lens Credit for Prior Learning (CPL) - request to have assigned to SSC - COPPS indicated Learning Council • Memo sent to CC - pulled from CC and will be discussed in cabinet	All Members Report Updates	Chairs
Policies for review (2023-2024) (10-15 minutes)	Discussion	

Student Records - Colman checking assignment - primary contact is Carl; should be Dawn - Policies and procedures for cabinet review - Colman will be the point person Organizations - Carl Scholarships & Tuition Waivers - Student Affairs - Colman Student Government - Carl		
Council / Division Reports (10 minutes) - Ian - Infrastructure Council - student survey on infrastructure - results were interesting - access of services and preferences presentation - Colm - Diversity Council - neurodivergent student network - identity union has been approved: Application form and how we collect information about Native American and Indigenous people - - Ian - classroom food and drink policy approved; voted to remove the recycling policy		
Announcements & FYI's (10 minutes) - Dan: issue for students - reassignment of credits for two courses in health professions - causes an issue with duplicating the lab credits: looking to see if this is an accreditation issue; also connected to faculty workload; impacting financial aid and students can't take another class because of the workload - Ian: 11/28 study jam in the library; ATC advisory group 3:00 in CTL - looking for student participation - demonstration of Packback - Colm: 12/8 SA holiday potluck-Winterfest - Laura: 12/4 2-3:30 COMM 130 Showcase - Gate: SGA racist things put around the office, campus security is investigating	All Members	Vice-Chair

Member List Revised 10/10/2023

First Name	Surname	Pronouns	Group	Role	Attend
Josue	Biveghe		Student	Senator 1	Y
Gate	Kwaleso		Student	Senator 3	Y
Aman	Numukhanbetov		Student	Senator 8	

Mandie	Pritchard	she/her/hers	By position	Assoc. Dean for Accessibility	Y
Cathy	Thomas	she/her	By position	Institutional Research	Y
Brenda	Williams	she/her	By position	College Now	X
Gina	Szabady	she/they	By position	Co-Chair	Fall Sabbatical
Emily	Shaw		Classified Staff		
Claire	Graman	she/her	Classified staff		
Andi	Graham	she/her	Classified staff		
Laura	Pelletier		Faculty	Co-Chair	Y
Sara	Pittman		Faculty		Y
Judith	Kelly		Faculty		Unable to attend fall
Carl	Yeh		Manager		Y
Daniel	Brown	he/him	Manager		Y
Ian	Coronado	he/him/his	Dean of Academic Technology	Dean of Academic Technology	Y
Colman	Joyce		VP AA	Vice Chair	Y
Bliss	Newton	she/her	Exec. Asst. VPSA	Recorder	Y
Jeremiah	Powers		Student	Guest until appointed	