Welcome to Hamilton County Schools!

Thank you for your interest in becoming a teacher for Hamilton County Schools. The Occupational Teaching License, sometimes referred to as CTE (Career Technology Education) allows industry experts to become licensed to teach the skills necessary for their industry.

To obtain an **Occupational Teaching License** there are several steps:

1. You must first register an account on the Tennessee Department of Education (TDOE) website called TNCompass. The following guide provides information on how to create an account and apply: TNCompass Licensure: Career and Technical Guide

2. Part of the CTE application process requires the following form that documents evidence of your experience. The form needs to be notarized (if hired the district can notarize for you). Occupational Work Experience and Qualifications Form

3. In addition to the Occupational Experience form, the TDOE also requires industry certification. Starting on page 7 of the following document, you can see the different Occupational endorsements and the experience and industry certification requirements for each. Occupational Licensure and Endorsement Guidance

4. You need to enroll in an educator preparation program (EPP). You now have a choice. You can enroll with the district's program, Hamilton County Schools Pathways to Teaching. Hamilton County Schools Pathways to Teaching will be at no cost to you. You can learn more information about this program on this page of the HCDE website.

5. Once the TDOE approves your CTE application (Occupational Experience and Industry Certification) and you are enrolled with HCS Pathways, then the certification officer will apply for your Occupational Teaching license.

Please contact Anne Barbieri (barbieri_anne@hcde.org) with any questions