

Meeting notes: 28th July 2021

Present: Katie, Adrian, Daryl, Allison

Summary: Reviewed website, speaker notes, talked about hand-off prep and process

Things I want to report/discuss:

- Website:
<https://www.notion.so/katiesavv/Bringing-Contemporary-Physicists-to-the-Classroom-30ec95268d3341988801c8e3211655d7>
 - Structure of website navigation
 - Amount of information
 - Platform and hosting
 - Hand-off
 - Structure of documentation
 - What to leave to be done by other contributors
 - Speaker notes
 - Depth and Quality
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Summary of discussion points:

- Speaker notes in their current form are good. **Speaker notes should digest the research in a way that makes the information accessible**, and lowers the 'use barrier' as well as making it accessible to non-teaching users who wish to learn directly from the slides on the website.
- Future idea(?): **solicit graduate students** to either create slides or write up speaker notes for already-made slides, either by reaching out individually or by having a 'hack session' where people can come and work on it together.
- Make a **PDF version of slides available** (both on the home page and on individual researcher pages)
- Instead of including syllabi for McGill courses in the database, simply **link to the McGill Physics undergrad courses webpage** for people who want to learn more about what each course teaches. Include this as a link adjacent to the database.
- **Restructure the home page** such that the slides are accessible without scrolling. Move the slide database further up, and reduce the number of featured researchers while including a 'see more' option to extend the database. It might also be useful to have some buttons hovering in a horizontal bar for clearer

navigation to important sections of the webpage. Maybe even include all of the 'about us' and 'use' information in a separate page included in the menu bar.

- Instead of having a dedicated resources page, **link to a well-maintained resources page** (a physics education researcher?) in the 'about us' section.
- **Host the website on the physics domain.** Contact Juan and Kim about finding a domain and a suitable spot to feature it.
- **Create a contributors section** where all contributors are acknowledged and include a form where people can submit either slides, speaker notes for slides, or both.
- Include my name somewhere on the website !!