

DISCIPLINE PROCEDURES (Chart 1)

Types of Violations:

MINOR (Redirected & non-disruptive)	MAJOR (Disruptive & removal)	SEVERE (Police referral)
1. In hall without a pass	1. Bullying, harassment, hazing	1. Vandalism
2. Inappropriate classroom behavior	2. Student insubordination or non-compliance to staff directives	2. Defacing, damaging or destruction of school property
3. Public display of affection	3. Disobeying staff (disrupting the learning of others)	3. Theft of personal, staff or school property
4. In the building without permission outside the school day	4. Writing obscene words about staff	4. Possession or use of tobacco products
5. Inappropriate dress (see student handbook)	5. Being discourteous to or swearing at a staff member	5. Possession of a weapon
6. Rude or discourteous to staff members or fellow students	6. Fighting	6. Bomb Threat
7. Theft of personal, staff or school property	7. Misuse of vehicles on school property	7. Criminal harassment
8. Littering	8. Leaving school grounds during the school day without permission (police referral)	8. Possession of drugs or drug paraphernalia
9. Inappropriate language	9. Theft of personal, staff or school property	9. Illegal drug usage
10. Disobeying staff	10. Others as determined by administration	10. Physical assault of staff or student
11. Skipping a class		11. Possession or use of e-cigarettes or drug look-a-likes
12. Others as determined by administration		12. Others as determined by administration

Disciplinary Actions for Violations:

MINOR	MAJOR	SEVERE
1. Warning (Verbal)	1. One day in-school suspension, office referral & parent contact	1. Five days out of school suspension, police referral plus a meeting with the school board
2. Written warning, office referral & parent contact	2. Three days in-school suspension/or out of school as determined by Administration plus parent meeting with Administration	2. Expulsion
3. One detention (Lunch hour/recess) office referral & parent contact	3. Five days out of school suspension plus a meeting with the school board	
4. Two detentions (Lunch hour/recess) office referral & parent contact	4. Expulsion	
5. ½ day in-school suspension, office referral & parent contact		
6. One day in-school suspension, office referral and parent meeting with Administration		
7. Two day out of school suspension, office referral and 2 nd parent meeting with Administration		
8. Five days out of school suspension, office referral and meeting with the School Board		
9. Expulsion		

- Any violation will affect students in grades 4 to 12.
- Students choosing not to do the mandatory discipline will be considered insubordinate to the Administration and will be disciplined at the discretion of the Administration/designee.
- Infractions that are more severe than this discipline policy warrants are at the discretion of the Administration.
- Restitution may be included as part of the disciplinary actions.
- Penalties for infractions shall start over at the beginning of each school year. (Excluding expulsion)
- Detentions can be made up after school with staff, administrative and parent approval.
- Students involved in disciplinary action will not be allowed to participate in or attend any extracurricular activities until such time disciplinary actions are completed.
- Students & parents may be brought in front of the school board for discussion of repeated offenses or major/severe violations.
- Personal devices (cell phone, tablet, computer, etc) shall not be permitted or used during detentions or in-school suspensions. Misuse of school issued computers and technology will result in the loss of privileges of these items.
- Food or drink shall not be permitted during detentions or in-school suspensions. (Excluding noon hour detentions)

DISCIPLINE PROCEDURES (Chart 2)

Technology Violations

2-Way Communication Devices

MINOR	MAJOR	MINOR	MAJOR
1. Use computer network to transmit inappropriate material	1. Illegal use of technology: sexting, cyber bullying, etc. (Police referral)	1. Misuse of 2-way communication devices (cell phones, etc.) (Refer to technology agreements signed by students and parents)	1. Illegal use of technology: sexting, cyber bullying, etc. (Police referral)
2. Unauthorized access and other unlawful online activity	2. Use of technology for illegal activity (Police referral)	2. Possession or use of 2-way communication devices (cell phones, etc.) on school property without a signed Bring Your Own Device Policy	2. Use of technology for illegal activity (Police referral)
3. Unauthorized online disclosure, use, or dissemination of personal identification info of minors	3. Other violations as determined by the Administration	3. Other violations as determined by the Administration	3. Other violations as determined by the Administration
4. Failure to respect technology equipment (Immediate disciplinary action) Compensation expected for damages			
5. Possession and use of laser pointers is prohibited			
6. The use of any device creating a distraction			
7. Violation & misuse of computer/internet agreements			
8. Other violations as determined by the Administration			

Disciplinary Actions for Technology Violations

Disciplinary Actions for 2-Way Communication Devices:

MINOR	MAJOR	MINOR	MAJOR
1. Loss of technology/computer/ internet privileges for 30 days	1. Automatic police referral plus loss of technology/computer/ internet privileges for one school year	1. Staff confiscates device and returns it at the end of class. Office referral	1. Automatic police referral
2. Loss of technology/computer/ internet privileges for a semester	2. Expulsion	2. Staff confiscates device and turns it into the office. Office referral. Parents are informed and student claims device at the end of the day	2. Expulsion
3. Loss of technology/computer/ internet privileges for one school year		3. Staff confiscates device and turns it into the office. Office referral. Parents are informed and will need to come to the office to get device. Student is no longer allowed to carry a device in school.	
		4. Staff confiscates device and turns it into the office. Office referral. Contact parents. Device held for 30 days.	

Technology Violations:

1. Cell phone may be carried by students and used before and after school and during the designated lunch period with a signed Bring Your Own Device Policy. Outside of those times, phones must be turned off.
2. If violations happen during the 4th quarter of the school year, penalties carry over to the 1st quarter of the next school year for major/severe violations.

DISCIPLINE PROCEDURES (Chart 3)

School Bus Violations

MINOR	MAJOR
1. Blocking or walking in aisle while bus is moving	1. Fighting
2. Climbing over/under or on seats	2. Unsafe behavior endangering others
3. Placing items or body parts outside the bus	3. Throwing objects out of the school bus window
4. Leaving bus messy or dirty	4. Defacing or causing damage to the bus (Compensation expected for damages)
5. Unruly or disruptive behavior	5. Major and severe violations listed in Chart 1
6. Electronic, gaming, or laser distractions	6. Other violations as determined by the bus driver or Administration
7. Noise distractions (Voice, music, games, etc.)	
8. Minor violations listed in Chart 1	
9. Other violations as determined by the bus driver or Administration	

Disciplinary Actions for School Bus Violations:

MINOR	MAJOR
1. Written warning, office referral, contact parents	1. Loss of bus privileges for 2 weeks plus disciplinary actions listed in Chart 1, office referral, contact parents
2. Written warning, office referral, contact parents	2. Loss of bus privileges for the remainder of the school year plus disciplinary actions listed in Chart 1, office referral, contact parents
3. Loss of bus privileges for 3 days, office referral, contact parents	3. Police referral as determined by the bus driver or Administration, office referral, contact parents
4. Loss of bus privileges for 2 weeks, office referral, contact parents	
5. Loss of bus privileges for remainder of school year, office referral, contact parents	

I have read and understand the discipline procedures of the Butternut School District. I have discussed the procedures with my child, so my child understands the changes in the rules at school.

Student name printed _____ Signature _____

Parent Name printed _____ Signature _____