City Council Agenda Item Request
Submit to Clerk's Office
No later than 30 days before proposed Council meeting

1. **Date submitted to Clerk's Office:** 10/30/2025

2. **Primary contact person and Department requesting agenda item:** Emily Provance

3. Requested Council meeting date: 11/18/2025

4. **Subject:** RSS Contract amendment

5. **Action Requested:** Resolution authorizing the City Manager to extend the current contract with Responder Support Services to provide counseling services to employees through March, 2026; and to amend the current contract by increasing the not to exceed amount by $43,500.

6. **Note if time sensitive, and why:** Resolution needs to be approved to ensure continued services to public safety employees and timely payment of invoices.

7. **Potential fiscal impact(s) - if known by staff at time of request:** The $43,500 increase is already captured in the FY26 budget so no budget implications.

8. **Identify all vendor outreach for Minority & Women Owned Business Enterprises (MWBE).** n/a

9. **Identify all Boards, Commissions and Council Committees with tentative dates - add in the vote and recommendation from each Board:** n/a

10. **Identify key issues:**
    - A recent RFP for these services was unsuccessful.
    - Three vendors submitted proposals, but none fully met the unique needs of our public safety employees and their families.
    - We are in the process of developing a Request for Proposals that encompasses multiple services to allow for better efficiency and continuity of care.