



Renewing Educator Preparation

INNOVATION PILOT

PROPOSAL 2021 - 2022

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Project Overview

The US PREP National Center is announcing a Request for Proposals in the amount of up to **\$100,000 each** to enable US PREP providers to engage in an innovation pilot study. Each Year 3 or post-transformation coalition member is eligible to submit one proposal. The innovation pilot focus should be related to a problem of practice identified by the provider and district partners. Specifically, this RFP requires providers to work hand-in-hand with their district partner(s) to collaboratively identify a problem of practice and execute an intervention that will support their teacher preparation program and partner school district(s) in addressing their highest need. The chosen problem of practice should address K-12 student needs and data must be collected and presented to demonstrate the impact on preservice teachers and K-12 students.

NOTE: The recipients of the innovation pilot funding will be “under the microscope” of the US PREP coalition, as we will expect to learn from the pilot experience, outcomes, and deliverables generated. The school-university partnership recipient is expected to implement the pilot with exceptional fidelity and to work with the US PREP staff to progress monitor and measure implementation. Working with US PREP will ensure that the methodological design, data collection, and analysis serve the learnings - and subsequent, potential replication across the US PREP coalition.

US PREP will hold a webinar on **October 15 from 3-4 CST** to review the RFP, budget, and timelines.

Project Timeline

Month	Tasks
October	• RFP will be presented to Deans on October 1, 2020
October	• RFP Q&A Webinar: October 15 from 3-4 CST ◦ RSVP here
December	• Proposals will be due on November 20, 2020 • November 27th : Award notifications will go out
January 2021	• Proposal planning and implementation
January 2021 - June	• Implement the proposal & data collection

2022 *budget should take place from January 2021 - June 30, 2022	• Present progress at the US PREP Leadership Convening
January 2021 - June 2022	• Continue data collection • Write research & submit conference proposals • Submit materials for distribution to the US PREP Coalition by June 2022

Provider Proposal

For each response, please use single space, size 12 font, and Times New Roman.

1. What is your problem of practice? (6 possible points)

Identify your specific problem of practice and why it was chosen in partnership with your school district partner(s) (2-page limit, single spaced)

A high-scoring problem-of-practice statement section will include:

1. A description of an authentic problem occurring within the school-university teacher preparation partnership context that has an impact on disrupting inequities in PK-12 schools via teacher candidate readiness .
2. Evidence that the problem of practice is of importance to both school and university partners.
3. Evidence of the school-university partnership's clarity about how the problem of practice impacts both teacher candidates and K-12 students.
4. Justification for how your problem of practice relates to a larger audience--specifically other coalition universities
5. Evidence that the problem of practice supports diversity, equity, and inclusivity goals set by either the university provider, PK-12 schools, and/or both.

2. What does the current literature say about your problem of practice? (6 possible points)

Create a literature review that summarizes the current research related to your problem of practice. This literature review should guide the development of your innovation and research questions (2-page limit, double-spaced). Note: The purpose of the lit review is NOT to summarize the “state of knowledge” related to the proposal, but to use the literature as a resource for planning the study. The priority is not about “contributing new knowledge” as much as improvement of local practice with respect to an identified problem.

See the example to help guide your creation of a high-quality literature review:
[Literature Review Example for Social Emotional Learning](#)

3. Executive Summary (6 possible points)

Summarize your key goals, project outcomes, and highlight anything particularly innovative about your work. (1-page limit, single spaced, use bullets when appropriate).

A high-scoring Executive Summary will include:

1. Specific and detailed teacher preparation goals that address the problem of practice at the teacher preparation and district level.
 - a. Measures (that align to each goal) to demonstrate effectiveness of the innovation at the teacher preparation level
 - b. Measures (that align to each goal) to demonstrate effectiveness of the innovation at the K-12 level
2. Evidence of the US PREP school-university partnership’s capacity to actualize and implement the innovation with fidelity, within the timeline and budget

4. What are your research questions? (6 possible points) (1-page limit, single spaced)

High-scoring research questions section will include:

- 1. The presentation of a limited number of key research questions that align to your problem of practice, are narrow in focus, and are measurable.
- 2. Research questions that have potential to add to the collective knowledge of the coalition.

5. Outcomes & Measurement: What do you hope to achieve? (9 possible points)

Explain the expected outcomes of the innovation, and how they relate to the problem of practice (2-page limit, single spaced).

A high-scoring Outcomes section will include:

- 1. A description of specific teacher preparation program changes or interventions to address the problem of practice
- 2. A description of the measures to be used formatively and summatively to demonstrate the impact of the innovation on teacher candidates.
- 3. A description of measures used formatively and summatively to demonstrate the impact of the innovation on K-12 students.

Please complete the measurement table below.

Research Question	Data Collection Measure	Who Will Collect?	When will it be collected?

6. What innovation have you chosen to implement to address your problem of practice? (6 possible points)

Provide a brief high-level summary of the innovation. Provide information about why this innovation is needed within your specific school-university teacher preparation partnership. How will this innovation address your problem of practice? (½ -page limit, use bullets when appropriate)

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A high-scoring innovation section will include:

1. A clear description of your innovation and why it was chosen.
2. Evidence of the school-university partnership's clarity about what the intervention looks like and how it addresses the problem of practice.
3. Evidence of partner district commitment and co-creation of the innovation.
4. Justification for how your innovation could be replicated or used by other universities in the coalition who may have similar problems of practice.

7. Project Management Plan: Describe the timeline, activities, and people responsible for implementing the innovation (use a table where applicable). (6 possible points) (2-page limit)

Timeframe	Activity	Who is Responsible?	Indicator of task progress or accomplishment?
January - April	Identify the EQ curriculum....	Khiandra and Ashley	Curriculum is identified and purchased

A high-scoring project management plan section will include:

1. Specific and manageable timelines for implementing and meeting actions steps noted in questions 3, 5, and 6.
2. Evidence of school-university shared responsibility for accomplishing the goals of the intervention

8. Partnership Management: Please explain how your team will collaborate and monitor its planning and implementation of your innovation. (3 possible points)

List the members of the team who will participate in your planning and describe their role of contribution.

Team Member	Organization Affiliation	Primary Role and Contribution

9. What risks and issues will you need to manage? (3 possible points)

What are the top three challenges to the success of this project, including the ability to achieve results within the planned time frame? How will you plan to address these challenges? (1-page limit, single spaced)

Risk	Mitigation Strategy
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A high-scoring risk management section will include:

1. The description of high-probability, high-consequence risks that will negatively impact the success of implementation and impact.
2. The description of strategies that appear to effectively mitigate/overcome the risks.

10. Budget Narrative (3 possible points)

The budget for this project can be up to \$100,000 over 18 months (*budget should take place from January 1, 2021- June 30, 2022). The budget should align with all planned activities for the grant, including the evaluation. Include 10% indirect cost rate. Please fill out the budget narrative table below. The purpose of the budget narrative is to supplement the information provided in the excel budget spreadsheet (add rows as needed). (3 possible points)

Budget Item	Amount	Justification/Description

11. How will you sustain the innovation beyond initial funding? (3 possible points) (1-page limit, single spaced)

A high-scoring sustainability plan will include:

1. Specific description of which costs will be internalized or absorbed by:
 - a. the school district and
 - b. the university partner(s) in order to sustain this project beyond the initial funding of the innovation pilot.

12. How will you disseminate the outcomes of the innovation and share related materials with the coalition? (3 possible points) (1-page limit, single spaced)

A high-scoring dissemination plan will include:

1. Specific description of how the innovation outcomes will be disseminated and shared with the coalition.
2. Specific description of how the innovation materials and/or resources will be disseminated and shared with the coalition.
3. Development of final report suitable for submission toward publication in a practitioner journal (e.g., Action in Teacher Education; Teacher Education Quarterly) *US PREP will support additional resources and funding to accomplish this if needed.

Criteria for Selection

Requirement	Possible Points	Quality of Response (Score 1-3)	Comments
Problem of Practice	6		
Literature Review	6		
Executive Summary	3		
Research Questions	6		
Outcomes & Measurement	9		
Intervention	6		
Project Management Plan	6		
Partnership Management	3		
Budget narrative	3		
Sustainability	3		
Dissemination	3		

Directions for Submission:

Proposals are due on November 20, 2020.

- (1) Complete all questions in the proposal.
- (2) Create an excel budget spreadsheet that aligns with the budget narrative.
- (3) Send the following documents to Sarah Beal (sarah.beal@ttu.edu)
 - (a) The Proposal document

- (b) The excel budget spreadsheet
- (c) Letter of support from your partner school district