

Osher Lifelong Learning Institute at the University of Delaware
Kent/Sussex Counties Council Minutes
In-person Trinity Education Building and
Via Zoom/Hybrid
August 5, 2022

In attendance: In-Person: Connie Benko, Chair; Susan Salkin, Vice-Chair; Paul Collins, Secretary. Staff: Sally Cole, OLLI Kent/Sussex Program Manager. Stephen Forestieri, Program Coordinator; Voting Committee Members: Paul Collins, Development Chair; Joan Mansperger, Academic Affairs Co-Chair; Deb Roberts, Academic Affairs Co-Chair; Marge Felty, Social Co-Chair; Lee Stanford, Membership Co-Chair and Trudie Thompson, Social Co-Chair. Non-Voting Members: Katherine Henn, Recording Secretary; Madeleine Nichols, Library Chair; Carol West, Community Relations Co-Chair; Lynn Kroesen, Catalog/Communications Co-Chair. Quorum was present.

Via Zoom: Voting members: Karen Schaub, Finance Chair; Nick Simmonds, Strategic Planning Chair; Denise Kaercher, Community Relations Co-Chair. Non-Voting Members: Joan Sciorra, Travel Co-Chair; Wendy Leicht, Catalog/Communications Co-Chair; Peter Harrigan, Marketing and Communications Chair; and Chet Polusny, Audiovisual Technician.

Connie Benko called the meeting to order at 10.05 a. m.
She introduced and welcomed Stephen Forestieri as our new Program Coordinator.
Members present introduced themselves.

Connie reminded the Council of the eleven Voting Members on the Council: Connie Benko, Susan Salkin, Paul Collins, Marge Felty, Denise Kaercher, Joan Mansperger, Deb Roberts, Karen Schaub, Nick Simmonds, Lee Stanford and Trudie Thompson.

Approval of the Agenda: Katherine Henn requested Council approval of appointments be added.

Minutes: The Minutes for the OLLI Kent/Sussex Council Meeting of May 20, 2022 were approved.

Motion to Approve: Susan Salkin
Second: Nick Simmonds
Passed Unanimously

Minutes: The Minutes for the OLLI Kent/Sussex Council Meeting of June 10, 2022 were approved.

Motion to Approve: Deb Roberts
Second: Marge Felty
Passed Unanimously

Staff Reports: Sally Cole submitted her Manager's Report to the Council in advance of the meeting. She invited questions on the report. Nick Simmonds requested information on the current status of Fall Term registration. Sally said members registering from Kent/Sussex were signing up for more classes than last term. She also indicated that online classes led by instructors from Kent/Sussex are receiving a high number of requests. The new fee structure was discussed and will be re-assessed following the Fall Term. It was noted that there has been a change in managing the scholarship process, which is no longer handled by the Council. Members can be assured of confidentiality should they wish to apply for Scholarships.

Committee Reports

Committee Reports were filed in advance of the Meeting. No Committee presented motions requiring Council approval. Plans for the upcoming August Open Houses and the Instructor's Orientation were discussed. The Marketing Communications Committee continues working on Facebook posts. Currently they are targeting past members and will target new members for the Spring Term. The Finance Report for the end of the fiscal year FY22 is not yet available.

Old Business:

Committee Descriptions: Committee descriptions were updated and will be posted to the OLLI K/S document repository site.

Revisions to Bylaws: Proposed as follows to include non-voting Committee Chairs and co-chairs.

Article V Council

1. Composition

The Council shall consist of eleven voting Members elected by the general membership. The OLLI Kent/Sussex Program Manager and Program Coordinator are ex-officio non-voting members of the Council. If the immediate past Chair is no longer a member of the Council, that person is an ex-officio non-voting member of the Council for one year. The officers of the Council are the chair, vice chair, and secretary. Non-voting Committee chairs and co-chairs may also be included on the Council.

Motion to accept the proposed revisions to Article V. Council
Composition made by Joan Mansperger.

Second: Nick Simmonds

Passed Unanimously

Approval of the Appointment of Lee Stanford to the Council Term 2022-2025.

Motion made by: Susan Salkin

Second: Deb Roberts

Passed Unanimously

Clarification of Voting Status of Deb Roberts. Connie Benko. Deb Roberts was reported in the Kent/Sussex Council Minutes from February 23, 2021 as submitted by former Secretary Caroline M. Baxter as being appointed to fill the vacancy of resigning Kent County member Anita Bullock. This appointment was accomplished under the Kent County organization and not under the merged Kent/Sussex organization.

New Business: None.

Next Meeting: The next meeting is scheduled for Monday, September 19, 2022 at Noon.
Meetings are scheduled for Monday October 17 and November 21 at Noon.

Motion to adjourn: Nick Simmonds
Second: Marge Felty
Passed Unanimously

Adjournment: 10:55 a. m.

Katherine Henn
Recording Secretary