# Catasauqua Area School District
# TRADITIONAL K-12

## TRADITIONAL K-12 LEARNING OPTION
## Students Report to School 5 Days Per Week

The Catasauqua Area School District has designed a robust in-person learning option that prioritizes students' and faculty/staff safety as well as the delivery of a high quality, standards-aligned curriculum.

## Communication Plan

In an effort to increase consistency with regard to home-school communication efforts, Catasauqua Area School District will use the Remind communication tool for all levels of communication - teacher, building, and district levels. Remind provides two way communication for instructional purposes, important announcements, and urgent messages.

## Health & Safety Protocols and Plan Highlights

| | | | |
|---|---|---|---|
| **Social Distancing** | CASD will practice social distancing as much as possible. We will maximize the amount of space between students and reduce the amount of time they are in close contact with each other. | **Hygiene Practices** | Staff and Students are expected to adhere to hygiene practices set forth by CDC and DOH (handwashing, sanitizing, respiratory etiquette). Personal Protective equipment will be utilized by staff and students in accordance with current CDC and DOH recommendations. |
| **Daily Wellness Checks** | Prior to leaving home, students and staff members are required to take their temperature. Staff should follow the Building Access Protocol. Students with a temperature of 100 degrees F or greater and/or experiencing COVID-19 symptoms should not report to school and parents should contact their healthcare provider. | **School Visitors** | Electronic communication is encouraged. Non essential visitors and volunteers will not be allowed to enter the school building. Essential visitors should schedule an appointment, will be required to wear a face covering and complete a COVID-19 questionnaire upon entry into the building. |
| **Face Coverings** | It is expected that all staff and students wear face coverings in accordance with the PA Department of Health (DOH)/ Governor's order(s) in accordance with business and building safety requirements. At such time the orders are lifted, the District *strongly encourages* the use of face coverings unless doing so jeopardizes one's health, or social distancing can be maintained within the learning setting. | **Transportation** | Bus riders must wear face coverings in accordance with the PA Department of Health (DOH)/ Governor's order(s). Decrease the number of students on the bus and implement A/B bus runs to promote social distancing. Clean and disinfect frequently touched surfaces. Walking to school and parent drop-off/pick-up are encouraged. |
| **Cleaning & Disinfecting** | All cleaning supplies will meet or exceed local, state, federal, and CDC recommendations and guidelines. CASD Custodial staff use approved disinfectant and a cleaning process that ensures proper dwell time, cleaning and disinfecting of high-touch surfaces. | **Meals** | CASD will implement alternate meal serving methods and utilize additional spaces to promote social distancing during breakfast and lunches. Meal areas will be cleaned and disinfected before and after eating. |

# Grades K-8 Traditional Learning Option

**[Sheckler Elementary School Return to School Plan - Grades K-4](#)**

**[Catasauqua Middle School Return to School Plan - Grades 5-8](#)**

**Learning Device**

- All students will be provided with a district owned iPad. The technology fee is $10. Parents/Students should purchase earbuds/headphones.

**Single Sign On**

- Students will use Clever to facilitate single sign on and access to online tools and resources.

**Learning Management System**

- Students will use Google Classroom to access instructional resources and to submit assignments.

**Student Schedule**

- Students will receive a traditional schedule. More specifically, students will engage in daily content area instruction in English/Language Arts, Mathematics, Science, Social Studies, and Related Arts.

**Attendance**

- Attendance will be taken daily.

**Grading & Feedback**

- Student work will be graded using the traditional grading scale as described in each building handbook ([Sheckler Handbook.](#) & [CMS Handbook](#))
- Teachers will provide ongoing feedback to students.

**Skill Building**

- Students will participate in personalized learning pathways on Imagine Learning (K-4), Freckle (K-2), Imagine Math (Grades 3 & 4), ExactPath (Grades 5-8) regularly.

# Catasauqua Area School District
# TRADITIONAL K-12

## Grades 9-12 Traditional Learning Option

**[Catasauqua High School Return to School Plan](#)**

**Learning Device**

- All students will be provided with a district owned iPad. The technology fee is $10. Parents/Students should purchase earbuds/headphones.

**Single Sign On**

- Students will use Clever to facilitate single sign on and access to online tools and resources.

**Learning Management System**

- Students will use Canvas to access instructional resources and to submit assignments.

**Student Schedule**

- Students will receive a traditional block schedule that will include their core and elective classes.

**Rough Rider Period (Wednesdays)**

- Students will complete components of their career portfolio. Students will be assigned an advisor for their Wednesday Rough Rider period. Additionally, students will participate in regularly scheduled Activity Days.

**Attendance**

- Grades 9-12 Attendance will be taken during each block.

**Grading & Feedback**

- CHS will use the traditional grading scale as described in the [CHS Student Handbook](#). Additionally, Teachers will provide ongoing feedback to students. There will be no final exams for high school courses during the 2020-2021 school year.

**LCTI**

- More information will be provided in Mr. Schnug's Aug. 19th communication.

# Catasauqua Area School District
# TRADITIONAL K-12
## Traditional K-12 Students -
## Online Learning During Quarantine/Isolation

**Quarantine -** Quarantine separates and restricts the movement of people who were exposed to COVID-19 to see if they become sick.

**Isolation -** Isolation separates sick people with COVID-19 from people who are not sick.

- Quarantined/Isolation students will not report to school. They will participate in asynchronous online learning with opportunities for synchronous daily check in/support from their teacher(s). CHS students will have a choice of asynchronous or synchronous online learning.
- Traditional K-12 Classroom Teachers will be responsible for making daily connections with quarantined/isolation students to provide the necessary support to ensure that students who are able may continue their academic work while they are not in school.
- Daily connections will be made during the additional half hour of time provided at the end of the day.
- Quarantined/Isolation students will be considered PRESENT in school if the student is demonstrating both ACCESS (connecting with the teacher) and COMPLETION (submitting assigned learning activities) or solely demonstrating COMPLETION as described in Attendance Table 1 and Table 2 below.

## Table 1. Measuring attendance during remote learning

| ACCESS | COMPLETION |
|---|---|
| Evidence that the student has access to the resources required for the assigned learning activities | Evidence that the student completed the assigned learning activities |
| <ul><li>Student/family submission of daily online form or call to attendance hotline affirming access to resources required for assigned learning activities</li><li>Confirmation by assigned school staff that student/family downloaded or picked up weekly packet of assigned learning activities</li><li>Student participation in "office hours" offered by teacher where teacher confirms student access to resources required for assigned learning activities</li><li>Count of student logins to assigned coursework in Learning Management System (LMS)</li><li>When remote learning is synchronous:<ul><li>Confirmation by school staff that student is connected through phone conferencing system at designated time</li></ul></li></ul> | <ul><li>Track student participation throughout the lesson using chat/polling feature</li><li>Embed a "word of the day" in the assigned learning activity and use it as an answer to one of the practice questions at the end of the lesson</li><li>Submit an artifact upon completion of the learning activity (*e.g.*, exit ticket, video, audio recording, portfolio, project-based learning, etc.)</li></ul> |

Table 2 is a sample decision matrix for determining when an individual student is coded as present or absent on days when the student is learning off campus.

## Table 2. Sample Decision Matrix for Remote Learning Days

| Possible Access/Completion Combinations | Confirmation of Access | Timely Submission of Assignment | Attendance Decision |
|---|---|---|---|
| Evidence of Access and Completion | Yes | Yes | Present |
| Evidence of Completion, but not Access | No | Yes | Present |
| Evidence of Access, not Completion | Yes | No | Absent |
| No Evidence of Access or Completion | No | No | Absent |

To assess whether student attendance patterns are differentially impacted by remote instruction versus in-person instruction mode, it is recommended that schools create additional internal attendance codes for SY 2020-21 that differentiate attendance patterns during in-person instruction, remote synchronous instruction, and remote asynchronous instruction. Below are the additional attendance codes that will be added to the traditional attendance codes:

- PRS = Present Remote Synchronous
- ARSE = Absent Remote Synchronous – Excused
- ARSU = Absent Remote Synchronous – Unexcused
- PRA = Present Remote Asynchronous
- ARAE = Absent Remote Asynchronous – Excused
- ARAU = Absent Remote Asynchronous – Unexcused