



PO Box 1026  
Deer Park, Texas 77536-1026

713-487-5625 (Voice/Text)  
1-866-239-5195 (Voice)  
713-987-3221 (Fax)

TDD/TTY: Use The Relay Provider of Your Choice

[contact-us@hearingsoffices.org](mailto:contact-us@hearingsoffices.org)

## GDPR Privacy Notice

This notice is for people who are located in the European Economic Area (“EEA”) and supplements our other privacy policies and statements. Our processing of personal data of people who are in the EEA is governed by the General Data Protection Regulation (the “GDPR”), which applies from May 25, 2018. The GDPR requires us to provide certain information to you about your personal data, which we refer to in this notice as your personal information.

### Data Controller

The data controller for this website is The Mediation, Arbitration, and Hearings Offices of J-Robert P. de Saglio, LLC (“Hearings Offices” for short). For our contact information, see the top of this page or our [Contact](#) page.

### Purposes of the processing

Personal information gathered through cookies is used for the purposes described in our Cookies Notice. Other than information described in our Cookies Notice, the only information collected through our website is personal information provided voluntarily by visitors for the purpose of receiving additional information or registering for a service or event. The personal information visitors may enter through our subscriptions page is used only to provide them with communications in specialty areas they select. When visitors register via our website for one of our events (including webinars and events hosted at our offices), we use the personal information they have provided solely for purposes of contacting them about the event, and to let them know about future events if they have indicated that they would like to receive that information. [We use the information provided by our visitors solely to respond to and process their requests.]

### Lawful basis for the processing

Generally, we process personal information provided by visitors through our website on the basis of consent.

We may also process personal information on other bases permitted by the GDPR and applicable laws, such as when the processing is necessary for us to comply with our legal obligations.

### Categories of personal information

We process the following information when provided voluntarily by our website visitors: name, business title, name of employer, e-mail address (business e-mail address preferred), postal address and/or country, and telephone number (again, business number preferred). This site requires the use of Cookies that are necessary to display content or perform other functions you have requested, or that are necessary for the security or basic operation of our website, are turned on by default and cannot be turned off. We request your consent for the use of cookies. If you do not wish to consent to the use of cookies, please close out of this site.

This page is located at:

<https://www.hearingsoffices.org/compliance-and-legal-notice/region-specific-disclosures/gdpr-privacy-notice>

## **Recipients of your personal information**

We use various service providers to manage our website and provide services such as event registration or managing e-mail communications. Our service providers change from time to time. Note that our service providers have entered into contracts with us that restrict what they can do with your personal information. If you would like specific information about our service providers who have received your information, please contact us at the above postal mailing address, and we will provide that information to you. You may also visit our [Contact](#) page.

## **Information regarding the transfers of personal data outside of the European Economic Area (EEA)**

Hearings Offices main administrative offices are based in the USA and that's where we process personal information collected through our website. When you provide personal information to us, we request your consent to transfer that personal information to the USA. The USA does not have an adequacy decision from the European Commission, which means that the Commission has not determined that the laws of the USA provide adequate protection for personal information. Although the laws of the USA do not provide legal protection that is equivalent to EU data protection laws, we safeguard your personal information by treating it in accordance with this GDPR Privacy Notice. We take appropriate steps to protect your privacy and implement reasonable security measures to protect your personal information in storage. We use secure transmission methods to collect personal data through our website. We also enter into contracts with our data processors that require them to treat personal information in a manner that is consistent with this Notice.

## **Retention period for personal information**

How long we retain personal information varies according to the type of information in question and the purpose for which it is used. We delete personal information within a reasonable period after we no longer need to use it for the purpose for which it was collected (or for any subsequent purpose that is compatible with the original purpose). This does not affect your right to request that we delete your personal data before the end of its retention period. We may archive personal data (which means storing it in inactive files) for a certain period prior to its final deletion, as part of our ordinary business continuity procedures.

## **Your rights to access, correct, restrict or delete your personal data and object to processing**

You have the right to request access to your personal data, to have your personal data corrected, restricted or deleted, and to object to our processing of your personal data. You also have the right of data portability, which means that you can request that we provide you (or a third party you designate) with a transferable copy of personal information that you have provided to us. Your rights may be subject to various limitations under the GDPR. If you wish to exercise any of these rights, or if you have any concerns about our processing of your personal data, please contact us in any of the ways listed in the [Contact](#) page.

## **The right to lodge a complaint with a supervisory authority**

You have the right to file a complaint concerning our processing of your personal data with your national (or in some countries, regional) data protection authority. The EU Commission has a list here: [http://ec.europa.eu/justice/article-29/structure/data-protection-authorities/index\\_en.htm](http://ec.europa.eu/justice/article-29/structure/data-protection-authorities/index_en.htm)

## **Absence of statutory or contractual requirement or other obligation to provide any personal data**

Users of our website are under no statutory or contractual requirement or other obligation to provide personal information to us via our website.

This page is located at:

<https://www.hearingsoffices.org/compliance-and-legal-notice/region-specific-disclosures/gdpr-privacy-notice>