

**THE NORTH HAVEN BOARD OF EDUCATION
5 LINSLEY STREET
NORTH HAVEN, CONNECTICUT
MINUTES**

Date: December 19, 2007

Attendance at this ORGANIZATIONAL Meeting: John Lambert, Alicia Clapp, Stephen DiCapua, Suzanne Donofrio, Gerald Feinberg, James Hogan, Ed Gomeau, Director of Business and Operations, Patricia K. Brozek, Director of Instruction and Personnel, and Sara-Jane R. Querfeld, Superintendent of Schools

Mr. Lambert stated that there was a newly seated member, Gerald Feinberg, and that Mr. Feinberg has taken the oath of office, but that there is no record of it yet at the Town Hall, he would like to re-swear Mr. Feinberg in at this time.

Meeting was called to order by First Selectman Janet McCarty at 7:10 p.m.

First Selectman, Janet McCarty came to this December meeting in order that the Board might elect their officers. Currently the officers are Chairman John Lambert, Vice Chairman – vacant, and Secretary Sandra Cummings. Ms. McCarty called for the election of these positions.

1. Nominations were opened for Board officers

a. Chairman

MOTION: Sandra Cummings nominated Mr. Lambert

SECOND: Alicia Clapp

AYE: Unanimous

NAY:

b. Vice-Chairman

MOTION: John Lambert nominated Sandra Cummings

SECOND: Suzanne Donofrio

AYE: Unanimous

NAY:

c. Secretary

MOTION: John Lambert nominated Gerald Feinberg

SECOND: Alicia Clapp

AYE: Unanimous

NAY:

Meeting called to order by Chairman, John Lambert at 7:20 p.m.

2. Approval of Minutes, November 8, 2007

Moved: to approve the Minutes of November 8, 2007

Approved

MOTION: Suzanne Donofrio

SECOND: James Hogan

AYE: Unanimous

NAY:

3. Budgets:

Approved

- a. 2007-2008 Budget
- b. State and Federal Funds
- c. Extra-Curricular Activities

Moved: to accept the budget reports and place them on file

MOTION: Sandra Cummings

SECOND: Suzanne Donofrio

AYE: Unanimous

NAY:

4. Report of Standing Committees

- a. Finance and Operations

Mr. DiCapua reported that Finance and Operations met earlier evening. He stated that the current year's budget was discussed. There is potential shortfall in the Special Education area, including transportation. He reported that they also discussed the issues of the boilers at Clintonville School. Mr. DiCapua reported that the budget is in good shape and that the heating and energy costs are in-line so far.

- b. Personnel

Motion: to approve appointment of Russell Dallai, Principal of North Haven High School.

Approved

MOTION: Alicia Clapp

SECOND: Suzanne Donofrio

AYE: Unanimous

NAY:

- b. Curriculum, Instruction and Planning

Mrs. Querfeld reported that social studies and language arts department coordinators came to the meeting and reported on their Middle School curriculum work and the new units that are being produced. Ann Cappetta reported on curriculum issues district-wide. Mrs. Querfeld reported that the Curriculum and Instruction, as well as Finance and Operations worked on the draft of the budget priorities and she will have it for the Board with revisions at the next meeting.

1. Approval of Board Policy: Restraint and Seclusion
of Persons at Risk

Approved

MOTION: Sandra Cummings

SECOND: Suzanne Donofrio

AYE: Unanimous

NAY:

2. Approval of High School Field Trip to the Design
and Decoration Building in New York City

Approved

MOTION: Suzanne Donofrio
SECOND: Sandra Cummings
AYE: Unanimous
NAY:

d. ACES

No Meeting at ACES due to inclement weather.

e. North Haven PTA Council

Mrs. Donofrio reported that PTA Council met on Monday, November 23, 2007. Mrs. Donofrio stated that Green Acres had a successful Wizards game, Ridge Road was planning their Holiday Silent Auction, Montowese School had a successful pie sale, the Middle School also had a successful Yankee Candle and cookie dough sale. All schools are preparing for their holiday concerts. The next meeting will be January 28, 2008 in the High School Library.

f. School Building Committee

Mr. DiCapua reported that the Building Committee did not meet. He stated it is ongoing and they are winding down with end of project issues.

5. Superintendent's Report

Mrs. Querfeld's report included the following;

Enrollment

Budget Workshop dates will be January 31, 2008 and February 7, 2008 at 6:30 p.m.

North Haven High School was featured in American School and University Design Catalog. She stated that it was being noted for having an outstanding design. She reported the article noted the school and its energy efficient design.

The Impact Program at the high school. Mrs. Querfeld further explained that it was a concussion management system for the students. It will be offered to all of our athletes. Impact is a data driven system, helping schools throughout Connecticut monitor data on concussions. Mr. Petronio, Athletic Director will be going to Pittsburgh to train. Mrs. Querfeld reported that there will be an informational meeting on January 10, 2008 at 6:00 p.m.

Mrs. Linda Cahill, the new Principal at Green Acres has obtained a Federal Grant through the State Department of Education for enhancing education through technology. This grant will provide the Green Acres teachers three full days of training. Mrs. Querfeld stated that the teachers will learn how to use the projectors, digital cameras, scanners in conjunction with Microsoft Office.

PTA at Ridge Road School will be offering a national trainer named Debra Walsh focusing on volunteerism. That will be opened up to any volunteers in town. Mrs. Querfeld stated that will be held at Ridge Road School in the Library on January 15, 2008 at 7:00 p.m.

High School Language Arts teacher, Larry DiBernardo was recognized by St. Michael's College as part of their Teacher Recognition Program. A former student of Mr. DeBernardo, Gregory Sullivan nominated him.

North Haven schools have been invited to play a key roll in the Connecticut State Department of Education's new Common Assessment Initiative in Art and Music. Mrs. Querfeld stated this is because Ann Cappetta, Art Coordinator, has been selected to coach in the visual arts strand of this initiative. Mrs. Querfeld reported that she is very pleased to have Ann representing North Haven.

Mr. Piazza, Principal of the Middle School ran with members of the faculty and students in the 2007 Freedom Run 5K in Hartford.

An update on the Chemical Hygiene Plan was provided each Board member.

Mrs. Querfeld shared some geography books students made at the middle school using the technology in the new Tagliatela Family Lab.

Mrs. Claudia Grantham, Principal at Clintonville had asked Mrs. Querfeld to share some cards that her students made through one of their fundraisers.

The Senior to Senior Breakfast was very successful. Mrs. Querfeld reported that it was very well attended.

Mrs. Querfeld has and will be attending concerts throughout the district

6. Public Comments

Ms. Ann DeMatteo, reporter for the New Haven Register asked the salary for the new principal. Mrs. Querfeld replied that it was by contract and she would have to look that up for Ms. DeMatteo. Ms. DeMatteo asked how Mrs. Querfeld's review went and what Mrs. Querfeld's raise was. Mr. Lambert responded by stating that the result of the review was a unanimous vote that Mrs. Querfeld exceeds expectations and that her salary was \$141,000.00 with a small increase in an annuity she receives.

7. Adjournment

Approved

Moved: to adjourn at 7:40 p.m.

MOTION: Alicia Clapp

SECOND: Sandra Cummings

AYE:

NAY:

ABSTAIN:

Respectfully submitted,

John Lambert
Chairman