MEETING MINUTES
September 20, 2021 at 4:30pm
Dorn Charter School, 1119 Edith Blvd SE, Albuquerque, NM 87102
******Meeting was fully held using virtual/telephonic conferencing to maximize social distancing measures as a result of the ongoing COVID-19 health emergency******

Mission Statement:
To provide collaborative leadership within a community school that will engage learners; excite them about the wonders of education; teach them about the importance of our natural and built environment; and educate them on the importance of civic engagement thus opening doors for our children, families and neighborhoods.

A. Call to Order: Moneka
B. Roll Call.
   Board members present: Kiran, Moneka, Rob, Kimber, Angela, Diana
   Board members absent: Robert
   Other individuals present: Paloma, Whitney Vigil, Michael Vigil, Maria Rogahn
C. Approval of Agenda **(Action)** 1st Rob 2nd Moneka Unanimously Approved.
D. Public Open Space – Paloma shared some activities and a funny story that happened at Dorn in the past week.
E. Approval of Meeting Minutes 8/16/21 **(Action)** 1st Kimber 2nd Diana Unanimously Approved.
F. Financial Report by the Vigil Group **(Action).**
   1. Finance Committee overview
      i. Bank Register Report: **(Action)** 1st Rob 2nd Kimber Unanimously Approved.
      ii. Bank Reconciliation Report: **(Action)** 1st Kimber 2nd Moneka Unanimously Approved.
      iii. Budget Adjustment Requests (BARs) **(Action).** 1st Rob 2nd Moneka Unanimously Approved.
         1. 0003-1B Lease Assistance $27,044
G. Next Meeting **(Action)** 1st Kimber 2nd Kiran Unanimously Approved.
   1. Regular monthly meeting: Monday, October 18 @ 4:30pm
   2. Special meeting: TBA
H. Governance Council
   1. Closed session (**Action**). none
   2. Director's Monthly Report
      i. Report
      ii. Carpet tiles - follow up
      iii. Verify economic status for school - follow up
      iv. Esser III
      v. Educator Fellow Program (EA)

vi. Near Peer tutoring program

vii. NM DOH ELC grant

3. Update policy for administering medication to students (Moneka) **(Action)** moved to next meeting
4. Family Engagement with social media (Kimber) **(Action)** Diana to speak with Ian
5. Conflict of interest forms **(Action)** Paloma working with Vigil Group
6. Rebooting Equity Council **(Action)**
   - **i.** Committee (Diana & Kiran) to follow up
   - ii. Anti-racism seminar Dec 1-3
7. School Venture Funding (**Action**) moved to next meeting
   - i. Diana & Kiran to follow up
8. Discussion about adding 6th grade (Rob) (**Action**) moved to next meeting
   - i. Updating charter and research
9. Supplemental funds (grants/enrollment) **(Action)** moved to next meeting
   - i. Diana/Paloma - UPDATE on outdoor classroom space & playground
   - ii. Grant opportunities updates (Robert)
10. GC to sign off on grants? **(Action)** moved to next meeting
    - i. follow up with Justine @ Vigil Group
11. Open meetings act **(Action)** moved to next meeting
12. PTO reboot follow up - Moneka & Kimber
13. Schedule for GC member trainings - Diana

I. New Business **(Action)**

1. Policy for CC (need language from Vigil Group) **(Action)**
2. Amend Procurement policy to not have 3 quotes **(Action)**
3. Student cap/space (need # from Vigil Group) **(Action)**
4. Evaluation for Paloma **(Action)**

J. Old Business

1. Staff - leave policy **(Action)** [for January]
2. Amend Administering Meds Policy **(Action)**

K. Adjourn Meeting **(Action)** 1st Kimber 2nd Rob Unanimously Approved