

West Fork Community School District Board Minutes
Official Proceedings – Regular Meeting – October 20, 2025 – unapproved

The West Fork Board of Education met for its regular meeting in the Supt. Office in Sheffield. The meeting was called to order at 5:00 PM by Board President, Holly Henricks. Board members present: Grant Petersen (via Phone), Travis Butler, Amber Marzen and Erin Suntken. Also present were Superintendent Mike Kruger, MS/HS Principal Daren Huisenga, Elementary Principal Ashley Flatebo, and West Fork Board Secretary Lacey Pueggel.

Visitors: Abbie Emhoff, Onni Prestidge (via Google Meet)

Marzen made a motion to approve the Agenda, Minutes from September 15, 2025 and October 8, 2025, September 2025 Bills, and October 2025 Bills; seconded by Butler. Motion carried 5-0.

Principals Report:

1. Elementary FAST data is in and 70% of students were above benchmark in reading and 80% were above in Math
2. PD on Oct. 13th was spent working on LETRS training
3. October 24th is the end of 1st Quarter
4. October 31st is the Halloween Parade, Halloween Classroom Parties, and report cards will go home
5. November 3rd and 6th are Parent Teacher Conferences
6. No school on November 7th
7. Mrs. Emhoff is working on expanding the At-Risk program and looking into starting a possible Online programming platform
8. Congrats to the HS Football team, taking on N-P on Friday
9. Guest Speaker coming to the MS/HS - BJ Smith
10. Upcoming event for HS students: College Career Fair

Superintendent Report:

1. Bid opening was held today for the MS/HS safe secure entrance
2. Last week attended the SAI conference
3. IASB Board Convention is November 19th-20th

Buildings and Grounds Report:

1. Sheffield Greenhouse repairs

Technology Report:

1. Configuring the new access points and network equipment for the upgrade of wifi at the Sheffield Campus

Old Business:

The board reviewed the Survey results from the Staff/students for OPAA! lunches/breakfasts.

Onni Prestidge joined the meeting at 5:20pm.

New Business:

Marzen moved to set the Public Hearing on the Middle/High School Secure Entry Renovation Project for November 3rd at 12:00PM in Sheffield, and authorized the Board Secretary to publish notice of the

hearing in the paper between 4-20 days before the date set for the hearing; seconded by Suntken. Motion carried 5-0.

Butler moved to approve the Professional Service Agreement with Eocene for air monitoring/testing and abatement work (formerly Impact 7G); seconded by Suntken. Motion carried 5-0.

Suntken moved to approve an agreement with Site Services Inc for removal and disposal of asbestos containing floor tile in the Middle/High School; seconded by Marzen. Motion carried 5-0.

Butler moved to approve the annual review of the West Fork Lau Plan (ELL Plan) as presented; seconded by Marzen. Motion carried 5-0.

Suntken moved to approve the ESPSS Stipend (Education Support Personal Supplement Stipend) plan for Support Staff as presented; seconded by Butler. Motion carried 5-0.

Marzen moved to approve the TSS Teacher Compaction Plan payments as presented; seconded by Suntken. Motion carried 5-0.

Following discussion, Suntken moved to approve the First reading of the following Board Policies: 102, 102.R1, 102.E1, 102.E2, 102.E3, 102.E4, 102.E5, 104, 104.E1, 104.E2, 104.E3, 208, 208.R1, 211, 302.01, 303.02, 401.01, 402.02, 402.03, 405.02, 411.02, 501.03, 501.08, 501.09, 502.07, 503.10, 505.05, 506.01, 507.01, 507.05, 600, 603.01, 603.04, 603.05, 605.01R1, 708, 710.01E1, 710.01E2, 804.02, 804.06, 901, and rescinded 2024 revisions 106.1; seconded by Marzen. Motion carried 5-0.

Marzen moved to approve the Open Enrollment Requests as presented; seconded by Butler. Motion carried 5-0.

Suntken moved to approve the agreement with Western Governors University to place student teachers within the West Fork District; seconded by Butler. Motion carried 5-0.

Butler moved to approve a contract with Peterson Jean-Pierre to serve as an Assistant Varsity Football Coach; seconded by Marzen. Motion carried 5-0.

Butler moved to approve a contract with Emily Greimann to serve as the JJV Volleyball Coach; seconded by Marzen. Motion carried 5-0.

Butler moved to approve a contract with Jessica Shreckengost to serve as a MS/HS Para Educator at the Sheffield Campus; seconded by Marzen. Motion carried 5-0.

Butler moved to approve a contract with Emma Martinek to serve as a Volunteer Girls Basketball Coach; seconded by Marzen. Motion carried 5-0.

The Board reviewed the IASB School Improvement Needs Assessment application available to school districts.

Next Board meeting, November 17, 2025 in Rockwell in the Superintendent's Office. Special Board meeting November 3, 2025 in Sheffield in the Superintendent's Office (Public Hearing Secure Entry Project at the MS/HS).

Butler moved to adjourn the meeting at 5:48 pm; seconded by Marzen. Motion carried 5-0.

Board President – Holly Henricks

Board Secretary – Lacey Pueggel

