



Board of Directors Meeting Minutes

Day, Date at 5:00PM

In Person: 951 Palisade Street, Hayward, CA 94542

Via Teleconference: 2652 Vergil Ct, Castro Valley, CA 94546

Add Zoom info to minutes

1) Call to Order

5:02pm

a) Attendance of Twin Oaks Board Members

Casquejo Johnston, Luz	P	McCallum, Jamila	P
MacLean, Allan	P	Singh, Pavan	P
Martinez, Cesar	P		

b) Reading of Mission Statement

Hayward Twin Oaks Montessori School is an American Montessori Society college and career preparatory program guiding a diverse community of learners for lives of achievement. We nurture, inspire, and empower lifelong learners, global citizens, and environmental stewards who shape the world they inherit.

c) Acknowledgments

- Land Acknowledgement - As a community, we make space to recognize that we are on land that was stolen from its original stewards, the Muwekma Ohlone Tribe. Words of recognition are small and important steps in creating collaborative and respectful relationships with Indigenous nations and communities. As we gather on the ancestral homelands of the Muwekma Ohlone people, let us honor their culture, their legacy and ongoing contributions to ours and future generations.
- General - Yanira thanked the leadership team for their work on the Mid-Term WASC report. Jamila thanked Yanira for helping with Board Secretary duties. Pavan thanked the leadership team for their work on the enrollment report.

2) Public Comment

5:06pm

Members of the public, we appreciate your attendance and your investment in making HTOMS the best community for all learners and their families.

During public comment, anyone may address the Board regarding any item within the Board’s jurisdiction whether or not that item appears on the agenda. Comments are limited to 3 minutes (6 minutes if translation needed). The Board is not allowed to address the public on these items at this time.

Please note, this is a public forum. You have the right to make comments in this open meeting. Keep in mind that you are responsible for what you say and can be held legally responsible for inaccurate and untruthful, defamatory statements.

- a) No public comments.

3) Approval of the Strategic Planning Agenda

5:07pm

N.B. This is a key to the areas we will have in the items for board consideration and items open for discussion.

Goals:

- a) Facility: Permanent Campus
- b) Marketing: Enrollment and Community Outreach
- c) Human Resources: Benefits, Salaries, PD, and Additional Staffing
- d) Programs: STEAM, Classroom Resources, Athletic Programs, Interdisciplinary Classes, and ELA/Math

Motion to approve the Strategic Planning Agenda -

Moved: Luz	Seconded: Jamila	Yay: 3	Nay: 0	Abstain: 0	Absent/online - 2
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4) Approval of Consent Agenda

5:07pm

Items listed under the consent agenda are considered routine and will be approved/adopted by a single motion. It is expected that board members have reviewed these agenda items prior to the meeting. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the board and acted upon separately.

- a) Approval of Minutes of Board Meeting
- b) Principals’ Reports
- c) Superintendent’s Report

Motion to approve the Consent Agenda -

Moved: Jamila	Seconded: Luz	Yay: 3	Nay: 0	Abstain: 0	Absent/online - 2:
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Strategic Planning Agenda

5) Items for Board Consideration

5:09pm

- a) Approval of 26-27 School Calendar - Yanira presented the calendar



Motion to Approve of 26-27 School Calendar -

Moved: Allan	Seconded: Luz	Yay: 3	Nay: 0	Abstain: 0	Absent/online - 2
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- b) Approval of 25-26 School Auditor - Yanira presented options from Auditors

- Both auditors were referred by CSMC. Yanira reviewed and asked for referrals from current clients.

Motion to Approve of 25-26 School Auditor - Christy White and Company

Moved: Jamila	Seconded: Luz	Yay: 3	Nay: 0	Abstain: 0	Absent/online - 2
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- c) WASC Mid Cycle Report

- Yanira presented the Mid-Cycle Report. Emily and Alex also included highlights of the report

Motion to Approve WASC Mid Cycle Report

Moved: Luz	Seconded: Allan	Yay: 3	Nay: 0	Abstain: 0	Absent: Absent/online - 2
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6) Items for Discussion

5: 42pm

- a) 1st Tryon Portfolio Investment - Robert and Bo from 1st Tryon presented a draft portfolio.

- Yanira - What is the minimum investment amount? - \$1M
- Yanira - Can we invest less than \$1M?
- Jamila - What is the cost to manage the portfolio? 0.75%
- Pavan - If we start with \$1M and dip below what happens? - First Tryon will work with HTOMS
- Next Steps - Finance Committee and Yanira will meet with First Tryon
 - Board with draft an agreement investment policy

- b) Board Retreat - Reminder - Sunday, May 31 9:30am to 3pm. Agenda will be upcoming.

- c) Board Recruitment - Current Board Member - 5; In July, we will have 4.

- d) School Program Expansion Considerations - Possible TK/K - Brainstorm Questions for May 31st.

- Currently based on AMS Affiliation, we cannot have TK/K because AMS requires 3-6. In addition, 3 year olds are not funded by the state.
- What are there multiple paths to expansion and the risks of each?
- Current and Future facilities
- We will continue to add questions to the document

7) Adjournment

6: 22pm

Notices: Hayward Twin Oaks Montessori School is nonsectarian in all its programs, admissions policies, employment practices, and all other operations. The school does not discriminate against any person on the basis of ethnicity, national origin, gender, or disability. In compliance with the Americans with Disabilities Act (ADA) and upon request, Twin Oaks may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals, who require appropriate alternative modification of the agenda in order to participate in Board meetings, are invited to contact the School at (510) 370-3334.

Certification of Posting: I, Yanira Ledezma, Superintendent, hereby certify that this agenda was posted on the website <http://www.haywardtwin Oaks.org/> in accordance with the advance notice requirements of the Brown Act.