

COMMITTEE OF THE WHOLE MEETING

December 13, 2023

Minutes

23-12-13 CW-O

Location: SBO Boardroom/Virtual (Meeting will be live streamed [here](#). Refer to [SD48 website](#) for additional information)

Time: 3:00 pm

"We would like to acknowledge that we are privileged to meet on the unceded and ancestral territories of the Skwxwú7mesh and St'át'y'emc Nations."

The meeting was called to order at 3:01 pm.

Attendance:

Trustees: C. Higgins, C. Bickford, L. Turpin, A. Lowe, M. Ronayne, R. Lythe

Regrets: R. Barley

Staff: Superintendent Nicholson, Secretary Treasurer Haverstock, Assistant Superintendent Lorette, Administrative Assistant Benipal

1. AGENDA

MOVED/SECONDED: **"That the agenda of this meeting be approved."**

CARRIED

2. MINUTES

MOVED/SECONDED: **"That the [minutes of the Committee of the Whole meeting held on November 8, 2023](#) be adopted."**

CARRIED

3. TRUSTEE ITEMS**A. Chairperson and Vice-Chairperson Election - Expressions of Interest**

The Board will be conducting its Annual Chair and Vice-Chair Elections at the Open Board meeting happening later today. Any trustee who was interested in running for the two positions was given an opportunity to express their interest.

Board Vice-Chair Higgins expressed that she will be re-running for the Board Vice-Chair position.

Board Chair Barley was not able to attend this meeting due to personal reasons. Secretary-Treasurer Haverstock informed the Board about Barley's interest in re-running for the Board Chair position.

4. PRESENTATIONS - Nil**5. INFORMATION ITEMS****A. [Trustee Calendar/Upcoming Events](#) - D. Haverstock**

The attached document shows the upcoming Board engagements.

The Board meetings typically happen on the second Wednesday of the month. Due to the timings of the winter and spring break, the 2024 January and April Board meetings were moved to the third Wednesday of the month at the beginning of the school year. It was requested that when possible, the Board meetings happen on the second Wednesday of the month. In the event they have to be moved to a different date, the Board is made aware of it at a Board meeting.

a. [Winter Concerts List](#)

The attached document shows the winter concert schedule for all schools.

b. [BCSTA's Virtual Trustee Orientation Session \(Financial & Resource Management\)](#)

Secretary-Treasurer Haverstock encouraged all Board members to attend BCSTA's virtual orientation session on financial and resource management happening on January 11, 2024.

c. [Statement of Financial Disclosure Form](#)

Secretary-Treasurer Haverstock reminded the Board to submit a signed copy of the attached form to the Office of the Secretary-Treasurer by January 15, 2024.

d. [Committee appointments](#)

The new Board Chair and Vice-Chair will be making committee appointments at the January Board meeting. If Board members have any preferences, they can email those to the Board Chair and Board Vice-Chair.

e. Partner Group Meeting

The Partner Group Meeting is scheduled for Wednesday, February 21, 2024 at Whistler Secondary School. If any trustee is unable to attend, they can email the Secretary-Treasurer.

B. BCSTA Trustee Academy Debrief - D. Haverstock

Board members and senior staff who were in attendance at the BCSTA Trustee Academy shared their reports. Trustee Turpin will share her report at the next meeting.

6. DISCUSSION ITEMS

A. Motions for the February 24, 2024 BCSTA Provincial Council - D. Haverstock

Secretary-Treasurer Haverstock asked the Board if they had any motions for the BCSTA Provincial Council scheduled for February 24, 2024. No motions were proposed at this meeting.

7. ACTION ITEMS - Nil

8. QUESTIONS OF CLARIFICATION FROM THE PUBLIC

9. ADJOURNMENT

Seeing no objection from trustees, the Board Chair concluded the meeting adjourned.

The meeting was adjourned at 3:30 pm.

Board Chair

Secretary Treasurer