

McDougle Elementary PTA

Board Meeting Minutes

Date: July 24, 2025

Time: 6:30–7:40 PM

Location: Virtual

Attendees: Heather Kennealy, Peter Haplin, Leah Milks, Ashley Traynum Carson

I. **Call to Order**—Meeting began at 6:38 PM

II. **Budget Review**

- a. The board reviewed the budget line by line. Current projections show the PTA is approximately \$1,900 over budget, so adjustments are being made to reduce spending.
- b. Fundraising goal was set at \$20,000; a more conservative target compared to last year's \$30,000, which was above historical averages.
- c. The board discussed adjustments to specific line items including:
 - i. Campus art
 - ii. Garden program
 - iii. Multicultural Night
- d. *An updated budget will be circulated prior to the next meeting in August.*

III. **New Project Discussion**

- a. Staff Lounge: If fundraising is successful, the board may consider replacing the ice and water machine in the staff lounge—contingent on the school covering annual maintenance.

IV. **Upcoming August Events & Volunteer Planning**

- a. Events include:
 - i. Playdate
 - ii. Teacher Breakfast
 - iii. Meet the Teacher Night
- b. Volunteer recruitment is underway for all events.

V. **Action Items:**

- a. Ashley will reach out to Maggie to ensure spirit wear is available at each event.
- b. Ashley, Leah, and Heather will meet separately to coordinate details for the teacher breakfast.
- c. Send budget to board prior to next board meeting.

VI. Adjournment-Meeting adjourned at 7:40 PM