

## SHS Athletic Registration Instructions

It's that time of year again! We're excited that your student is interested in participating in athletics for the upcoming school year at Severance High School.

To ensure your student is eligible to participate, **parents/guardians must complete the following steps:**

### 1. Activate Your Account (Skip to Step 2 if you already have an Arbiter account)

- Create your account with Arbiter at: <https://account.students.arbitersports.com/signup>
  - *Do not check the box to “Create NEW Organization”*
- After registering, you'll receive an activation link via email. Be sure to check your **junk/spam folder** if you don't see it.
  - Type “Severance High School” in the Organization field, and Choose “Colorado” in the drop down.

### 2. Complete Online Registration

All student-athletes must be registered through the **Arbiter Registration platform**. Each family only needs to create **one account**, even if registering multiple athletes.

- Visit the registration site by clicking [HERE](#) or go to the [Athletics Page](#) on the Severance High School website to access registration information.
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### 3. Upload a Current Sports Physical

After choosing your sport in the online registration, you will be asked to upload your student's most recent **CHSAA-approved sports physical**, using **Page 4 of the official CHSAA Medical Form**. The form must be **fully completed and signed**.

- Download the required form in your preferred language:
  - [\[CHSAA Physical Form – English \(Page 4\)\]](#)
  - [\[CHSAA Physical Form – Espanol \(Page 4\)\]](#)

### 4. Provide Health Insurance and Sign All Participation Agreements

- Please be sure when signing as Parent/Guardian and Student, that your signature matches the name provided throughout registration.

*(example: If you register as “Jonathon Jones”, you must sign as “Jonathon Jones”, not John Jones)*

## 5. Pay Participation Fees

Participation fees must be paid **before the first official day of practice/tryouts:**

- **Start Dates:**
  - Boys Golf: August 4
  - Football: August 6
  - All other sports: August 11
- **Payment Options:**
  - Online via Infinite Campus (IC Parent Portal or IC Student Portal)
  - By cash or check (payable to **SHS**)

Registration is not complete until you hit “Submit” under the Payment Details in the top right of the page.

If your student does not make a team, your fee will be refunded.

If you do not see the appropriate fee listed in your IC account, please contact **Mrs. Yahn** to have it added manually.

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For help with account setup, activation, or login issues, contact Arbiter support:

- **Email:** [registration@arbitersports.com](mailto:registration@arbitersports.com)
- **Phone:** 800-311-4060

For questions or assistance, please contact:

**Casey Yahn**  
SHS Athletic Assistant  
 970-833-7104  
 [casey.yahn@weldre4.org](mailto:casey.yahn@weldre4.org)