President (2 year term):
Leading board meetings, setting agendas, acting as primary representative of the committee, appointing committees, overseeing the implementation of the association's decisions, ensuring compliance with community rules, serving as the main point of contact for residents and external stakeholders all the while maintaining the focus of the overall well being of the committee in the community.

Commitment Level: high

Vice-President or President Elect (2 year term):
Supporting the president, supporting sub-committees (BBQ, Pancake Breakfast, etc.), ensuring the president's directions are carried out. The VP also helps to build trust and communication between the community and the board. The Vice-President also acts as a fill-in in the event of the President's temporary absence.

Commitment Level: high

Treasurer (1 year term*):
Managing the financial affairs of the association including overseeing bank accounts, maintaining accurate financial records, preparing budgets, monitoring expenses, collecting dues, providing regular financial reports to the board, ensuring compliance with all financial regulations and reporting requirements.

Commitment Level: high

Secretary (2 year term):
Maintaining accurate records of the association including meeting minutes, membership details and official correspondence. Ensuring proper documentation and communication within the community by taking detailed minutes at the meetings, distributing notices and filing important documents as required by law.

Commitment Level: mid

Volunteer Coordinator (2 year term):
Manages volunteers including recruiting, training and placing them in roles. They also ensure the volunteers are used effectively and appreciated.

Commitment Level: low-to-mid

Membership Coordinator (2 year term):
Managing the membership base of the community association including recruiting new members, maintaining accurate membership numbers, organizing membership drives and providing support to existing members to ensure their engagement and satisfaction within the community.

Commitment Level: low-to-mid

Directors at Large (3) (2 year term):
Actively engage in the board's decision making process and represent the broader community interests by offering diverse perspectives. Can also be a liaison between the community and the committee.

Commitment Level: low

Social Coordinator (2 year term):
Starts the charge of the community association's events (example pancake breakfast, fall BBQ). Activities include planning, organizing, and executing social events and activities within the community. Acts as the lead for these special events, but has the full support of the pertaining event's volunteers.

Commitment Level: mid

Communications Coordinator (1 year term*):
Managing all communications channels within a community association , including developing and implementing communication strategies, creating content for various platforms (website, newsletters, social media), maintaining resident engagement, and responding to inquiries to effectively inform residents about association updates and events.

Commitment Level: mid

*All board positions will be elected for a 2 year term, with a mandatory commitment of attending 1 board meeting per month. For the 2026-2027 election year this position will be a 1 year commitment due to the position being vacated by the elected official mid-term. Future elections will revert to a 2 year commitment. Committee meetings will be held as needed.

Positions are up for election on a rotational basis based on bylaws: **Even years**- Vice-President, Secretary, Volunteer Coordinator, Membership Coordinator and Directors at Large (2) **Odd Years**- President,Treasurer, Social Coordinator, Communications Coordinator,Directors at Large (1)