

Meeting in Brief

Event planning for [SXSW and Mini Maker Faire](#) ensues. *Contact Jon or Michelle*
Library donation and organization [needs your help](#). *Contact Chad or Evelyn*
If you care to write articles about hackerspaces... *Contact Michelle*
'The Marshalls' continue to work on [civics](#) and [voting](#) documentation

Good news: Contractor work is complete. Power is consolidated. AC will now auto-idle.

Agenda Items/Voting Process

Proposal brief: Clarification of proposal process. Inclusion of 'proposal page' on wiki. Inclusion of post-meeting remote ballot.

[\[Link to proposal\]](#) [\[Link to Discussion Thread\]](#)

*This agenda item was deferred until Operating Agreement definitions or related terms are codified
Our lawyers will provide a revised Operating Agreement Thursday, Feb 7th*

Require ATXHS orientation class to get your badge

Proposal brief: ATXHS 101 Class shall be required to activate Access Cards

[\[Link to Proposal\]](#) [\[Link to Discussion thread 1\]](#) [\[Link to Discussion thread 2\]](#)

*Amended to include explanation of personal storage and common use (pack in, pack out)
This agenda item passed via a majority of 19 of 21 attendees*

*The effect of this policy is to require completion of the 'Hacktivation' course for receipt of card access
See our Director of Education (Chad) for details*

Purchase yellow, permanent, security stickers for the new and old keyfobs

[\[Link to Agenda Require ATXHS orientation class to get your badge\]](#) Discussion

*This agenda item was deferred until two-factor authentication can be implemented: expectation 4 weeks
Due to conflict with advertising needs and the general asset freeze this expenditure had mixed support*

Eric Schiele for Art Direction - Payment & Contract

Proposal brief: Eric Schiele be hired as our Art Director in exchange for compensation per contract

[\[Link to Proposal\]](#) [\[Link to Discussion Thread\]](#)

This item amended to allow a round of art direction bids and postponed for consideration thereof

Floor Plan Proposal

Proposal brief: The floor plan laid out in yellow tape will be taken to HPI to bid out to contractors for a build out.

[\[Link to Proposal\]](#)

*This agenda item was deferred until consideration of new architectural drafts can be completed
We have three architectural firms submitting proposed low-budget (\$20k) plans through the next 10 days
Please see our Director of Facilities (Tim) for details*

General announcements

EVENTS! - Contact Jon for SXSW, Michelle for MMF
Mini Maker Faire Austin, SXSW Create
Michelle requests: article about Hackerspaces & tech
Dale Doherty & Kami
ATXHS library: collecting books, tracking loans, Donate to Chad

Meeting expectations: respect, process

Please stay on topic, if meeting becomes unmanageable we can complicate
Until then, open discussion.

Director Reports, committees at the end

Power & AC is complete, when Alarm system arms 'away' AC powers down
Contractors are complete
Committee reports deferred to end of meeting.

Roll Call [Members: 39, AMajority 21, Quorum 13 Attendees 20]:

Martin Bogomolni, Paul Bonser, Angie Bonser-Iain, Derek Bridges, Brent Burton, Tom Davidson, Mert Eastman, Michelle Elbert, Chad Franke, Tim Fredlund, Mandie Kramer, Matt Mancuso, Gabrielle Mararro, Chris McLaughlin, Danny Miller, Evelyn Nelson, Marshall Peck, Michael Smith, Marshall Vaughan, Gardner Williams

Verbose notes section

Agenda

1 Regular Membership Meeting - Tuesday, February 5th, 7:30PM

- 1.1 DISCUSSION ITEMS
 - 1.1.1 Election of Directors
 - 1.1.2 Escalation Policy
- 1.2 PROPOSALS
 - 1.2.1 Agenda Items/Voting Process
 - 1.2.2 Require ATXHS orientation class to get your badge
 - 1.2.3 Purchase yellow, permanent, security stickers for the new and old keyfobs
 - 1.2.4 Eric Schiele for Art Direction - Payment & Contract
 - 1.2.5 Floor Plan Proposal

Discussion Item:

Election of Directors! Election complete, around the room we go

Marshall Peck - Executive director.

Marshall Vaughan - notes and

Martin Bogomolni - money and taxes

Matt Mancuso - HR

Escalation Policy

MV....communication... it should move up the ladder rather than omnicast to everyone

ie: if it's something related to topic that for say it's education related contact the appropriate person in this case Chad.

This will be presented in ATX's 101 orientation.

Marshall discusses with visual graphics-->http://www.atxhs.org/wiki/Agenda_items/Escalation

Martin offered to redesign graph

To clarify: the \$500 threshold is an operating agreement limit on a purchase or series of purchases

Under \$50 is a "slush fund" expense that an individual

Evelyn: further clarify: Specific budgets are not subject to this limit. It's task/project based.

Danny: further clarify: tool budget, as a >\$500 also stands subject to member approval... but is already approved
Marshall V to clarify this later on the wiki. Martin offers to work on visual graphics

Voting Process

There are several version

http://www.atxhackerspace.org/wiki/Agenda_Items/Voting_Process

V1: A process to clarify the existing voting and

This proposal obsoleted quorum and all votes would take place remotely.

V2: A way to define Executive role. See wiki for details.

Proposals: 1 week prior to meeting prop must be submitted, 48hr with Executive discretion.

Meeting moderation will refine through amendment process up until "final wording" is proposed

This proposal includes an in-person vote (quorum required)

Matt: Technical point -

amend: strikethrough of quorum

If abstaining a voter is tallied toward quorum and simple majority but can remote vote.

Abstentions shall not be tallied toward requirements of simple majority.

This to be wiki-fied: clarification of requirements of passing a proposal

Civic page - quorum, (simple) majority, absolute majority, supermajority, ballot, electorate

Martin: amendment - 48 hour threshold should be gated by 'a majority of the directors'

V3: There is

Matt: soliciting opinions - would like to have a unified login: kiosks to be used for voting

Mandie: If we extend voting in person to the

Martin/Jessica: prefer to vote online always

Paul: clarification - we can set up a voting system that finalizes voting at the meeting in a way (secret ballot)

One concern with Helios - you can vote again and again and change your mind

Matt: hard cutoff and 48 hours, Tim suggests we have a consistent hard cutoff.

Marshall: Are there no major objections?

Martin: Aside, the operating agreement will be amended **Thursday**

Marshall: Alright then, let's amend this and defer *after* lawyers are done tweaking

ATXHS Hacktivation

Old member: we need to show you how to use the alarm *-please* take refresher.

New members: need policy course *-required* to take this

Mandie: *proposes we include the information that explains you must not bring in items that will be stored outside your private areas without permission.*

Chad: I am handling this course, and will add that bullet point

In favor 18

against 0

abstain 1

simple majority motion passes

Budgeting \$200 for the purchase of 1000 yellow stickers

Marshall: Amend, this will be withdrawn from the advertising budget

Danny: Is this a necessary purchase? Martin: It is no

Two weeks to ordering sticker, 4 weeks to 2-factor authentication

Intent here is to encode information without giving

Michelle: move we defer this until 2-factor is available

Jessica: move we defer until advertising budget

Eric Shiele for Art Direction

MP: Deferred... low on time

Mandie: Would like to see additional options presented to the Membership

Jessica: No mandate implied that this art direction exist in a vacuum. Collaboration ++

Floorplanning

On the floor in blue is Dottie A1

On the floor in yellow is Dottie A3

- anywhere there is not a yellow line, blue holds true

One of the chief differences between these plans is a hallway between the expansion 306, and main 303/304

This corridor also enables a separation between public and private spaces.

In both plans: classrooms, reception, kitchen, lounge, two bathrooms are all public

The corridor enables large items to move between these area: including large pallets

This prevents you from emerging into a public space

Tim suggests we adopt this floorplan be adopted and moved to quotation

Martin: We have three architects/designers in play returning designs by Friday, Monday, and a few days

All of these proposals will work within an estimated budget (constrained budget of \$20,000)

Martin suggests we defer this to prevent mixed communication with HPI

Tim: This takes a long time, and we can use the feedback.

Amended: Deferred until next meeting to await designer proposals

Danny: clarify need for the public/private division

Final Announcements

None: Replicator will do some printing now!