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End of Year Technology Collection Information

Renner Families-

Renner Middle School will be collecting technology equipment, including Chromebooks, Chromebook chargers, headphones, iPads, and WiFi hotspots, between Tuesday, May 25 and Friday, May 28, 2021. We will be storing and organizing devices to prepare them for the 2021-22 school year. (Not all students have headphones, an iPad, or a WiFi hotspot).

Face-To-Face students will return their school issued Chromebook & charger to their advisory teacher on either Tuesday, May 25 or Wednesday, May 26, 2021.

Parents or guardians of School@Home students will be able to return Chromebook(s) & charger(s) - along with any iPads, headphones, or WiFi Hotspots - at the following times:

- Tuesday, May 25 from 4:00 pm - 6:00 pm
- Wednesday, May 26 from 1:00 pm - 3:00 pm
- Friday, May 28 from 7:00 am - 1:00 pm

The Chromebook return process will take a couple of minutes as we must visually inspect the device, match the PISD asset tag sticker to our records, and ensure that the charger fits the device.

If a device is not working properly or is in need of repair, please report the issue(s) to Jonathan Loveday at the following email address: jonathan.loveday@pisd.edu. The damaged/inoperable equipment should then be taken to the school for servicing. It is important to submit these issues prior to the end of this school year as there will be limited opportunities to repair equipment before the opening of school this fall.

Preparing to Return Technology (Checklist)

- Clean your devices with a damp, soft or lint-free cloth.
- Visually inspect the devices with your student to verify the equipment is in good working order.
 - Chromebook should open and close smoothly
 - The keyboard and trackpad should be functional
 - The screen / display should be free of cracks, scratches or marks
- Verify the district issued PISD asset tag sticker has not been removed.

Returning Technology Equipment

- All borrowed/assigned technology equipment, including Chromebooks, iPads, Hotspots and power cords, must be returned to campus no later than Friday, May 28 at 1:00 pm.
- Items that are not returned will be considered lost or stolen. Students will be responsible for [replacement costs](#) for a new device.
- A hold will be placed on next year's academic schedule for unreturned items or unpaid fees.

Re-issuing Chromebooks for the Start of the School Year

- Chromebooks will be reissued in August 2021. Detailed instructions for distribution will be communicated via the school webpage, email newsletter, and social media accounts.
- Students attending summer school will be eligible to check out a device from a centralized distribution center.

Thank you for your partnership,
RMS Administrative Team