

CUPA-HR Northern & Central California Chapter
Board Meeting Minutes (Zoom Meeting February 9, 2022)
The hour call/meeting took place at 12:00pm on Wednesday, February 9, 2022

Meeting Agenda:

- **Roll Call, Welcome, and Check-in**
- **Approval of Minutes from previous meeting**
- **Announcements**
- **Vacant Board Positions**
- **2022 Events**
- **Budget & Finance Report**
- **Sponsorship Update**
- **Other chair report-outs**
- **Strategic goals**

Board Members present: Emma Gordon, Marlene Denham, Penny Schafer, Patty Covington-Fleming, Sarah Larson, Joanna Van Brocklin, Rebecca Sarkissian

Roll Call, Welcome, and Check-in

The meeting was called to order at 12:07pm.

Approval of Minutes

Minutes were approved from the January 2022 board meeting with minor edit of 2 vacant board positions rather than 3.

Announcements

ALP event scheduled for February 10th from 11:30am to 12:30pm. All are encouraged to attend.

Vacant Board Positions

Current vacant board positions are Treasurer-elect and Technical producer. The board discussed the treasurer position and its structure.

2022 Events

- **February 11, 2022 – Virtual Networking Event**

The event will be in two days. All board members have been advised to use the joint chapter logo as their Zoom backgrounds. California Casualty will be the event book sponsor and will be speaking shortly at the event. Valerie to be the key contact from California Casualty for this event.

- **April 1, 2022 and June 22, 2022 Events**

Question was posed if April virtual event should still be held. June 22nd event will likely be an in-person event.

Budget & Expense Report

Business Checking: \$12,030.24

Market Rate Savings: \$889.49 (as of 3/7/22)

Total Cash: \$ 12,919.73

Revenue: \$3,125.00 (CA Casualty Platinum Sponsorship + Book Sponsorship).

Expenses: \$50.00 (December lunch reimbursements)

Other Chair Report Outs

HRCI credits for the February 11 event is pending approval.

Sponsorship Update

Penny is working on finding additional sponsorship and will report out in March.

Strategic Goals

Goal #3 – *Develop plan to win 2022 Chapter Excellence Award criteria* was briefly discussed.

Deadline for submission is February 28

Next meeting: **March 9, 2022**

The meeting was adjourned at 12:52pm.