

Consent Form for Personal Data Processing

This Consent Form is intended for authors submitting manuscripts to the *Herald of Advanced Information Technology*. It defines the terms under which the editorial office collects, processes, stores, and uses personal data.

1. Data Controller

The data controller is the Editorial Board of the *Herald of Advanced Information Technology*, Odesa Polytechnic National University.

2. Purpose of Data Processing

- Manuscript submission and editorial processing
- Peer review coordination and communication
- Author identification and affiliation verification
- Publication and indexing of accepted articles
- Communication with authors regarding editorial decisions
- Compliance with academic publishing standards

3. Types of Data Collected

- Full name of authors
- Affiliation (institution, department, country, city)
- Email address and correspondence details
- ORCID identifier
- Other submission-related information

4. Legal Basis

Processing is based on voluntary consent required for submission and publication.

5. Data Storage and Protection

Data is stored securely in the OJS system and accessed only by authorized editorial staff and reviewers.

6. Data Sharing

- Indexing services and DOI agencies

- Publishing infrastructure providers

7. Author Rights

- Access to personal data
- Correction of inaccurate data
- Withdrawal of consent (subject to publication status)
- Request for deletion where applicable

8. Retention Period

Data is retained as long as necessary for editorial and publication purposes.

9. Consent Declaration

By submitting a manuscript, the author confirms voluntary consent to data processing as described in this document.

Author's Signature: _____

Printed Name: _____

Date: _____