

SPECIAL TRANSPORTATION REQUEST

** If you have completed this online by 8/30/2024 www.voluntownct.org then there is no need to submit this form**

Due to the number of requests received to accommodate childcare/babysitting, after-school jobs, etc., the Voluntown Board of Education has set the following priorities and established procedures to ensure the safety of the children it transports and the reasonableness of its transportation operation. **We are not able to honor daily notes asking for different transportation services.** If a parent wishes to request that a child be picked up or dropped off at a location other than his/her home to accommodate childcare/babysitting needs, they must complete this form. **On a regular day-to-day basis, PreK-8 students will not be allowed to ride a bus other than their assigned bus to their home. This means that a child cannot ride a different bus to go to someone else’s house after school.**

Daycare requests will be granted under the following circumstances:

- Request is for a period of three months or more;
- Location of the requested day care provider is on an existing bus route;
- There is space available on the bus to which the student would be assigned if the day care request is honored;
- Location of the A.M. pick up is the same Monday through Friday, and the location of the P.M. drop off is the same Monday through Friday;

The Superintendent and Transportation Supervisor will address daycare provisions that do not meet the above criteria on an individual basis.

A NEW FORM MUST BE SUBMITTED WITH ANY CHANGE, and must be updated prior to the beginning of each school year.

Request For Long Term Bus Schedule Change
(Please complete one form per child)

Please note that, per Board of Education policy, approval of this request is contingent upon available bus space. Preference is given to those students who reside on the bus route; therefore, a student who has been approved to ride a bus for daycare purposes may have this permission revoked at any time if space is needed to accommodate any new students on that route.

This request applies to:

Student’s Name	Address	Grade	Teacher
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It is my intent that this will be a long-term schedule (for at least three months), which I would like to have begun on _____.

Please be specific about pick-up/drop-off points that are different from the regularly scheduled bus stop for your child. Complete addresses are necessary.

Daycare Provider’s Name	Address	Phone
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Specific Arrangements:

Description of Day Care Provider’s House or Other Drop-Off Location:

Signature of Parent/Guardian	Home Phone	Work Phone
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