



City of Linden
UNION COUNTY, NEW JERSEY

DIVISION of PERSONNEL SERVICES

**301 No. Wood Avenue
Linden, New Jersey 07036
(908) 474-5760**

Fax: (908) 862-8046

Jessica Sheehy
Personnel Officer

Allan C. Roth, Esq.
Labor Relations Specialist

Memorandum

To: All City Departments, Linden Board of Health and Linden Public Library
From: Jessica Sheehy, Personnel Officer
Date: December 8th, 2023
RE: Job Posting

Please be advised that there is a vacancy position for the **Crossing guard** available in the **Police Department**. (Job description and requirements attached). This position is part time for 13.75 hours per week at the hourly rate of **\$15.00**.

Please post this in an area available to all employees. At this time, this position will be publicly advertised and open to **all residents of Union County**.

Anyone interested in the above-mentioned vacancy must submit an employment application, which can be obtained online at: <https://linden-nj.gov/jobapp>

All applications must be completed and returned via email to jobapp@linden-nj.gov, no later than 4:30 p.m. **Tuesday, December 26th, 2023**. In addition to electronic submission, applications can be mailed to the City Clerk's Office 301 N. Wood Ave., Linden, NJ 07036. Applications that are mailed must be postmarked by the closing date of the job announcement or they will be returned to the applicant. Please be advised that all employment applications must be completed at the time of submission. Please include copies of resumes, proof of qualifications or any additional documents you wish to submit with your application.

C: Mayor Derek Armstead
Council President Yamakaitis
MEMBERS OF COUNCIL
Affirmative Action Officer
Bulletin Board

JS/nmr