Steering Committee Meeting Minutes September 26, 2023

Attendance for 12/13/2023 Meeting

President's Report - Ryan Miller

- Welcome
- Thank you to everyone for a great conference!

Vice President's Report - DeVonna Haskell

- See Conference Update area
- ICON invoices will be sent next week Credit card option will be available for payments

Secretary's Report - Michelle Brancheau

- Welcome New General Members -
 - LaShanda Sanders Saginaw Public Schools (Finance 2.0)
 - o Duncan Gervin Clare/Gladwin RESD
 - Courtney Makowski Oxford Schools
 - o Liane Kamp Ionia ISD
- Trustee Applications received from LaShanda Sanders from Saginaw Public Schools & Duncan Gervin from the CGRESD
 - DeVonna Haskell made a motion to accept the trustee application for LaShanda Sanders and seconded by Terra Kelpinski. Hearing no objections - Welcome LaShanda!
 - DeVonna Haskell made a motion to accept the trustee application for Duncan Gervin and seconded by Ryan Miller. Hearing no objections - Welcome Duncan!
- With addition of LaShanda and Duncan, we still have 2 Trustees positions open
 - o Become a MSUG member

Technology & Communications Report - Jennifer Shelito

• Jennifer will be sending out meeting invites going forward. Let her know if there are others that need to be added to receive the invitation

Webmaster's Report - Heather Huska

- Updated Conference information including link to Session Presentations. Please share photos.
- September Minutes added to website
- iCon registration information add to website

Treasurer's Report - Terra Kelpinski

- Balance \$75,819.11
- 2 attendees have outstanding balances
- Outstanding payments Brochure and Scech
- Skyward sponsorship invoice
- 20% discount for AV nice savings!
- Profit \$7.900







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DataHub Updates

- Info from DataHub Conference
- Different product for Early Childhood reporting that works with DataHub DeVonna
- Staff Email Field -Required in Q not in SMS
 - Per Bobbi (State Reporting) a PR for Q (5543635) however for SMS you should no longer be getting errors. If still getting errors, please submit a service call.
- Michael will send this to the state reporting group
- The state is planning to start pulling benchmark data in January. if you are using the Renaissance Learning - STAR assessments, you will need to add the district ID to the file name per Kevin's email from last Wednesday. - Heather

Michigan Conference Planning - Conference Committee

- Discussed conference Survey Results
- Michele will reach out to those requesting information on becoming a MSUG member
- Potential new registration software/conference planning software
 - o E-Funds
- Skyward resending email for survey and we will forward to those that attended
- Discussed dates for the next three years
 - Future dates (always 1 week prior to Thanksgiving)
 - **2024 = 11/20 11/21**
 - **2025 = 11/19 11/20**
 - **2026 = 11/18 11/19**
 - Avoids the MSDS certification window
 - Better rates for hotel
- Save the Date for next year once the contract is signed
- Discussion points / Changes for next year were discussed and will be reviewed by the committee
- Discussion on hotel registration cutoff needs to be extended if possible

Migration Center (SMS to Qmlativ Migration)

Not discussed at this meeting

User Voice Updates

- September Supporting Ideas Submitted
 - o SMS ERP / Student
 - o Qmlativ ERP / Student
- October Supporting Ideas Submitted
 - o SMS ERP / Student
 - o Qmlativ ERP / Student
- November Supporting Ideas Submitted
 - o SMS ERP / Student
 - o Qmlativ ERP / Student







- Student Subcommittee Lisa Zettle
 - o Student Supporting Ideas from Lisa with recommendations for voting:
 - Highlighted items are of special interest
 - A lot of Fee Management items that might be useful
- Finance/HR Subcommittee Fayerene Meeks
 - o Finance Supporting Ideas from Fayerene with recommendations for voting
 - Highlighted items are of special interest

Updates from Skyward

- <u>Student Updates</u> Jacob Kneser / Product Upates
- <u>Business/HR/Finance Update</u> Cody Clark
- Common Qmlativ Updates Ashley Prinsen (Qmlativ Framework Team)
- Additional Info:
 - CRDC programming is in progress, hoping early January
 - Qmlativ Section 504 Module soon to be released
 - Qmlativ Special Ed being worked on
 - Suggestion for updates that highlight Qmlativ Improvements with file/video/links

Old or Unfinished Business

None

New Business

None

For the Good of the Order

• June meeting location - be thinking about location if we choose to hold an in-person meeting

Next Meeting: March 19, 2024 - Virtual

Meeting Dates for 2023-2024

- Wednesday, September 26, 2023 @ 12:30 pm
- Wednesday, December 13, 2023 @ 9:30 am
- Tuesday, March 19, 2024 @ 9:30 am
- Thursday, June 20, 2024 @ 9:30 am In Holt



