



Steering Committee Meeting Minutes

September 26, 2023

[Attendance for 12/13/2023 Meeting](#)

President's Report - Ryan Miller

- Welcome
- Thank you to everyone for a great conference!

Vice President's Report - DeVonna Haskell

- See Conference Update area
- ICON invoices will be sent next week - Credit card option will be available for payments

Secretary's Report - Michelle Brancheau

- Welcome New General Members -
 - LaShanda Sanders - Saginaw Public Schools (Finance 2.0)
 - Duncan Gervin - Clare/Gladwin RESD
 - Courtney Makowski - Oxford Schools
 - Liane Kamp - Ionia ISD
- Trustee Applications received from LaShanda Sanders from Saginaw Public Schools & Duncan Gervin from the CGRESD
 - DeVonna Haskell made a motion to accept the trustee application for LaShanda Sanders and seconded by Terra Kelpinski. Hearing no objections - Welcome LaShanda!
 - DeVonna Haskell made a motion to accept the trustee application for Duncan Gervin and seconded by Ryan Miller. Hearing no objections - Welcome Duncan!
- With addition of LaShanda and Duncan, we still have 2 Trustees positions open
 - [Become a MSUG member](#)

Technology & Communications Report - Jennifer Shelito

- Jennifer will be sending out meeting invites going forward. Let her know if there are others that need to be added to receive the invitation

Webmaster's Report - Heather Huska

- Updated Conference information including link to [Session Presentations](#). Please share photos.
- September Minutes added to website
- iCon registration information add to website

Treasurer's Report - Terra Kelpinski

- Balance - \$75,819.11
- 2 attendees have outstanding balances
- Outstanding payments - Brochure and Scech
- Skyward sponsorship invoice
- 20% discount for AV - nice savings!
- Profit \$7,900





DataHub Updates

- Info from DataHub Conference
- Different product for Early Childhood reporting that works with DataHub - DeVonna
- Staff Email Field -Required in Q not in SMS
 - Per Bobbi (State Reporting) a PR for Q (5543635) however for SMS you should no longer be getting errors. If still getting errors, please submit a service call.
- Michael will send this to the state reporting group
- The state is planning to start pulling benchmark data in January. if you are using the Renaissance Learning - STAR assessments, you will need to add the district ID to the file name per Kevin's email from last Wednesday. - Heather

Michigan Conference Planning - Conference Committee

- Discussed conference Survey Results
- Michele will reach out to those requesting information on becoming a MSUG member
- Potential new registration software/conference planning software
 - E-Funds
- Skyward resending email for survey and we will forward to those that attended
- Discussed dates for the next three years
 - Future dates (always 1 week prior to Thanksgiving)
 - 2024 = 11/20 - 11/21
 - 2025 = 11/19 - 11/20
 - 2026 = 11/18 - 11/19
 - Avoids the MSDS certification window
 - Better rates for hotel
- Save the Date for next year once the contract is signed
- Discussion points / Changes for next year were discussed and will be reviewed by the committee
- Discussion on hotel registration cutoff needs to be extended if possible

Migration Center (SMS to Qmlativ Migration)

- Not discussed at this meeting

User Voice Updates

- September Supporting Ideas Submitted
 - SMS - [ERP](#) / [Student](#)
 - Qmlativ - [ERP](#) / [Student](#)
- October Supporting Ideas Submitted
 - SMS - [ERP](#) / [Student](#)
 - Qmlativ - [ERP](#) / [Student](#)
- November Supporting Ideas Submitted
 - SMS - [ERP](#) / [Student](#)
 - Qmlativ - [ERP](#) / [Student](#)





- Student Subcommittee - Lisa Zettle
 - [Student Supporting Ideas](#) from Lisa with recommendations for voting:
 - Highlighted items are of special interest
 - A lot of Fee Management items that might be useful
- Finance/HR Subcommittee - Fayerene Meeks
 - [Finance Supporting Ideas](#) from Fayerene with recommendations for voting
 - Highlighted items are of special interest

Updates from Skyward

- [Student Updates](#) - Jacob Kneser / Product Upates
- [Business/HR/Finance Update](#) - Cody Clark
- [Common Qmlativ Updates](#) - Ashley Prinsen (Qmlativ Framework Team)
- Additional Info:
 - CRDC programming is in progress, hoping early January
 - Qmlativ Section 504 Module soon to be released
 - Qmlativ Special Ed being worked on
 - Suggestion for updates that highlight Qmlativ Improvements - with file/video/links

Old or Unfinished Business

- None

New Business

- None

For the Good of the Order

- June meeting location - be thinking about location if we choose to hold an in-person meeting

Next Meeting: March 19, 2024 - Virtual

Meeting Dates for 2023-2024

- Wednesday, September 26, 2023 @ 12:30 pm
- Wednesday, December 13, 2023 @ 9:30 am
- Tuesday, March 19, 2024 @ 9:30 am
- Thursday, June 20, 2024 @ 9:30 am - In Holt

