

Extended Warranty Cancel Letter For a Vehicle With a Loan Still in Place
(learn more at joinyaa.com)

ABC Dealership

Attention **Accounting Department**
Attention **Finance Manager**

DATE

Please cancel my Vehicle Service Contract on VIN number _____.

It is a ____ that I/we purchased from your
(year) (make) (model)

dealership in ____ under the name(s) of ____.
(month) (year)

The odometer on my vehicle currently reads: _____

I understand that the amount will be sent to my lender to be applied to the principal balance.

Please call should you have any questions ____ - ____ - ____

Please email should you have any questions _____

I/we will follow up on this within a reasonable amount of time. Thank you for your immediate attention to this matter,

Your Signature