[Application Guidelines and Materials for Visiting students with a nationality of one of the OECD membership countries]

■ Application Form Period

- **For 2027 Spring semester admission: From 2026 Nov. 06 ~ 2026 Nov. 27**
- **For 2027 Fall semester admission: From 2027 May. 03 ~ 2026 May. 21**

■ Online Application Form Link : (Not yet prepared)

The link will be open on November 6th.

■ Application Procedures

Steps	What to do
1	**[When you are nominated by your home university]** Your home university can nominate you as a visiting student to KGU. **[When you apply by yourself - Check Eligibilities]** - You should have successfully completed at least a year at your home university at the time of application. - You must be enrolled at your home university at the time of application. ※However, you can still participate in the visiting student program even though you take a semester off at your home university during your mobility duration at KGU. - KGU does not have any authority or responsibility when it comes to the credit transfer. ※ Therefore, it must be you who confirms with your home university that the credits that you earn at KGU can be successfully transferred or not.
2	**[Application for KGU]** The online application form should be filled out by the deadline. The scanned PDF files or image files of all application materials should be attached to the online application form.
3	**[Confirmation from KGU]** KGU coordinator confirms that there is no problem with your application materials and the tuition fee wired.
4	**[Application Result Announcement]** KGU will send the result of your application via email in early June for the fall semester admission or in early December for the spring semester admission
5	**[Visa application Materials]** KGU will send your visa application materials to you or your home university

Please check the second page for the application materials!

■ Application Materials (1-9)

※ The scanned PDF files or image files of all following application materials should be attached to the online application form.

※None of the following documents need to be notarized.

No.	Application Material	Guidelines
1	Receipt or transaction certificate for the KGU tuition fee	▸Click here to check the tuition fee • Receipt or transaction certificate which can prove that a student transferred the KGU tuition fee • The tuition fee is different according to the type of the visiting program and the major that a student chooses (around KRW 1,650,000 ~ KRW 4,500,000) • Please make sure to make the transfer with your name
2	English Certificate of Enrollment	• It should be issued in English • It should be issued by your home university
3	Transcript of Academic Record	• It should be issued in English • It should be issued by your home university
4	Recommendation Letter	• It should be issued in English • There is no designated form for this letter • You can receive this letter from your professor, the international office or the president of your home university.
5	University Rules and Code of Conduct(KGU form)	• You can download the designated form in the google drive ▸Click here to download • You should read the contents carefully and sign up on the document
6-1	Dormitory Application Form (KGU form)	• You can download the designated form in the google drive ▸Click here to download "Dormitory Application" form ▸Click here to download "Confirmation Letter for Living off the Campus" form • You should read the contents carefully and sign one document ① KGU dormitory Applicants : sign up on 6-1 ② Who will live off the camps: sign up on 6-2
6-2	Confirmation Letter for Living off the Campus (KGU form)	
7	Passport Photos (Size: 3.5 x 4.5)	• You should follow the guidelines ▸Click here to check the guidelines • You cannot use the same photo on your passport • You should bring the original passport photos (more than 2 pieces) to Kyonggi University
8	Passport copy	• It should be clear enough • At least 1 year should be left until the date of expiry (If not, we recommend you to re-issue your passport) • It should be scanned, not photo taken • Must scan the **whole page**, not only the bottom page
9	Certificate for Language Proficiency	• English Undergraduate Program : Not mandatory to submit it • Those who want to choose their majors or want to take Korean undergraduate program with Korean students: Must submit a TOPIK 3 certificate or the certificate that proves you have the equivalent language abilities to TOPIK 3