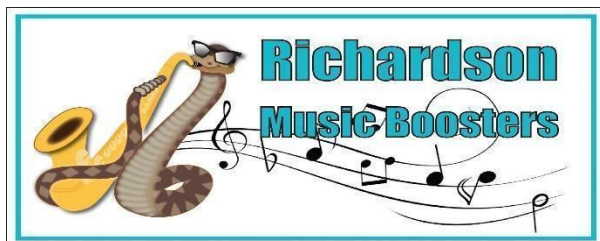


## Richardson Music Boosters Meeting Minutes



Date: Tuesday, October 4<sup>th</sup>, 2022

Location: RMS – Room 16

Time: 7:02 PM - 7:56 PM

### AGENDA

- **Called to Order/Welcome** (Jan Preslo) The meeting was called to order at 7:02 PM. Those in attendance included Jillian Wade, Karrie Willett, Emily Graves, Jan Preslo, Hanna Rankin, Blake Bobit, Amber Lynn Jones. Jillian Wade made a motion to approve the meeting notes of September 19, 2022. Emily Graves 2<sup>nd</sup>. Meeting notes of 9/19/2022 approved.
- **Budget** – Jillian was not able to access accounts and will update balances at the next booster meeting. Jillian will coordinate with Hanna going to the bank to have Hanna added as an authorized user and will add Hanna to PayPal.
- **Update on Parent Information Night held on Monday, 9-19-2022** – Important positions for the Richardson Music School boosters were filled with parent volunteers: Hanna Rankin – Financial Officer, Blake Bobit – Social Media Chair and Amber Lynn Jones – Fund Raising Chair. The following positions are still needed: Vice President, and Winter Concert Master. Zoe Baldy is the Spring Concert Master
- **Calendar of Events** - Forum Festival event will be on **Friday, March 24, 2022**
- **Fund Raising** -
  - a. **Charleston Wrap** Order books will be available on October 5<sup>th</sup>. Parent help to distribute ordered goods is not required. Ms. Willet will coordinate with Amber simplified instructions for email distribution. **Ralph's and Vons Community Program sign up** Jillian has submitted applications for charity approval. Programs were not set up during Covid. **Krispy Kreme cards** – will need to adjust price up. Ms. Willet will do a bit more research on what we will do for KK has changed their process. Blake volunteered to go purchase cards – 30 **Jamba Juice Cards** – Jillian will purchase JJ cards – 30
- **Other Business**- Approval for invoices: ByLaws allow for: Authorize the payment of the Corporation fills within the limits of the budget adopted by the Corporation. Authorize the payment of unbudgeted Corporation bills. Should these unbudgeted bills exceed \$2,000 a special meeting of the Corporation shall be called for approval. Fill all vacancies of Officers including that of President. All vacancies filled by the Board of Directors shall be approved by

the Corporation at the next scheduled Corporation meeting. Jillian will work with Hannah on a formal budget document to distribute as part of the next General meeting.

- **Director Update – Ms. Willett** - From the parent information night and collections from students – shirt money and instrument/rental donations cash and checks are coming in. Updates will be provided at the next general meeting. - Ms. Savitz is starting soon. - The beginning band is short two clarinets. All 9 school available clarinets are checked out. Per Ms. Willett a good quality used clarinet is around \$250.00 Jillian Wade made a motion for the board to approve the purchase of used clarinets at approximately \$500.00 Hannah Rankin 2<sup>nd</sup> the motion. Motion to purchase two used clarinets approved.
- **Schedule Next Meeting:** Meeting will be on November 1, 2022 at 7:00 PM. Location RMS. Room 16
- **Meeting Adjourned:** 7:56 PM