Room Parent Handbook

January

- Monthly Meeting
- Diaper Drive
 - Look for a reminder email(s) to send out families

February

- Monthly Meeting
- Valentine's Day Class Party
 - Check in with teachers about parties by end of January
 - Remember room parents can offer to run a party in the room and/or ask for parent volunteers too
 - If the room parent(s) cannot be at the actual party it is okay to hand off those responsibilities to another trusted parent

• Rockin' Jump Event

- There is no school on a Friday, mid. February & families are invited to come to Rockin' Jump event
 - Typically there will be 60, 90, 120 min. jump passes available for purchase on site the day of the event, the PTO will earn 15% of jump ticket sales.
 - The concession stand will be open--the PTO does not get
 a portion of the concession sales. The park will be closed to the public during this event!
 - Look out for a reminder email to send to families

March

- Monthly Meeting
- o Glow-In-The-Dark Obstacle Course, Monday at Maple Dale
 - This event is run with Mrs. Mauermann in support of the Brittney Gigl Scholarship Foundation
 - There will be food for sale and the PTO would like to work with Matilda Bakery to sell cookie kits again.
 - We will be looking for volunteers to: organize this event before hand, getting volunteers for the night of, setting up cookie kits with Matilda, and coordinating food for the evening
 - Look for an email(s) to send families about this event

April

Monthly Meeting

- There currently are no formal events planned for April, but there's a lot to plan for at this meeting (see May for the many upcoming events!)
- This is the time to think about Teacher Appreciation Week!
 - Email about Teacher Appreciation by mid. April:

Don't Forget

- Whether or not the room parent(s) is going to organize a class gift (not required! Just let families know either way)
- To email out classroom Teacher's favorites things list and wish list from the beginning of the year questionnaire
- Let us know if you have ideas to improve the calendar and/or any else to show our appreciation!







Room Parent Handbook

May

- Monthly Meeting
- o Indian Hill Spring Extravaganza & Book Fair
 - Book Fair
 - Will need volunteers for:
 - o Book Fair set up
 - o Night of Spring Extravaganza with checkout & reshelving
 - Take down/check out after event

o Teacher appreciation Week

- The PTO provides a lunch for teachers during the week
- The PTO will share a suggested daily calendar with families
- The room parent does NOT have to organize a class gift unless you wish to and/or have extra funds
 - It is important to communicate if you will or will not be doing a class gift & share the suggested calendar/what families can do on their end Please communicate this by mid. April
 - Your teacher's favorite things questionnaire should have been sent out to your families by mid April

• End of year class gifts & Parties

- Communicate with the teacher about the end of the party by mid May–this might seem early but this is a very busy time of year!
- It is up to the room parent if they'd like to do an end of the year giftbut it is important to communicate your choice either way so families are aware
 - If there are funds left that have been collected now is the time to use them

End of the Year Carnival

- The last Friday before school is out
- The carnival is a HUGE, fun evening MDIH event!
- We need lots of volunteers on the planning front & the night of this event is a great example of "many feet make light work".
- We would love to have some room parents head up an incoming family meet up during this event
- Look for an email(s) to send families about this event



	101.0	ay our .	TV OII	
Mon. 8 Have your student bring a flower or a plant for a teacher	Tue. 9 Have your student bring a teacher's favorite candy or treat	Wed 10 Have your student bring a teacher's favorite drink	Thurs. 11 Have your student bring a supply that a teacher or classroom could use. Some have Amazon unshlists!	Fri. 12 Have your student write a hote or draw a picture for a teacher

These deas are optional suggestions to help celebrate Teacher and Staff of MDIH during this used. We realize every student sees multiple teachers each day & our want them all to know theyer appreciated. Another suggestion is to apread the love around to specialists, interventionists, teacher's assistants. & home base teachers on different days. Please feel free to participate in as many or few days as your family

cnosses
PTO will be celebrating teachers & staff as well!
If you have any questions please contact Kristina Jacobs at
Kristina,kjacobs@gmail.com

