

# **Fair View High ASSETs**

## **Family/Student Handbook**



## **21<sup>st</sup> Century After School Safety and Enrichment for Teens Program**





**CHICO UNIFIED**  
SCHOOL DISTRICT

Administrative Offices/Education Services  
1163 E. 7<sup>th</sup> Street, Chico, CA 95928  
(530) 891-3000

**Dear Families,**

**Welcome to the ASSETs– a 21<sup>st</sup> Century Community Learning Center after school program! We are pleased to offer this program and take pride in the quality program we provide for the youth of Chico. Our goal is to provide a safe and fun atmosphere for your student and to help your student succeed in school. We constantly review our program and make every effort to provide a wide variety of stimulating activities for participants.**

**Everyone involved in the ASSETs is excited about the new school year! If you have any questions, please speak to your site coordinator or contact me directly.**

**Have a great school year!**

*Kalyn Quok-Hennessy*

**Kalyn Quok-Hennessy  
Administrative Program Coordinator  
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## **Vision and Mission Statement**

**Vision:** Fair View is a united, committed school community driven to...

CONNECT all students to our positive school culture;

ACCELERATE all students' interpersonal and academic skills;

LAUNCH all students into their post-secondary goals.

**Mission:** Our mission is to nurture the individual talents and disabilities of our students, promote academic competency, and develop productive citizens. Fair View is a united, committed school community driven to...

### **Goals:**

- 1) Improve academic achievement through academic support and targeted interventions
- 2) Increase student engagement and wellness through a robust enrichment program
- 3) Increase opportunities for positive youth development and leadership, including opportunities to provide service to their school and community
- 4) Improve healthy behavior and physical and mental well-being through standards-based health, physical education, and nutrition lessons and activities
- 5) Expand 21st-century skills and preparation for the workplace through work-based learning and activities that provide opportunities for leadership, flexibility, taking initiative, communication, and collaboration

## **ASSETs After School Program Schedule**

ASSETs operates on all school days and is closed on all school holidays. ASSETs operates from the end of the school day until 6:00 pm. Monday through Friday.

## **Attendance Procedures**

**\*\* Students are enrolled in the ASSETs program through the school site.** Attendance is taken daily. Your child is expected to attend the program at least **5 days per week and stay until at least 4:30pm**. Students are required to be accounted for through daily attendance kept in the Aeries Student Information System.

### Attendance/Early Release

Your child is expected to be at program every day until at least 4:30 unless otherwise arranged with your site Coordinator with an Early Release Form (obtained from Site Coordinator) **ASSETs employs a strict attendance policy.**

### Late Pick Up Policy

The after school program closes promptly at 6:00 pm each evening. All parents and/or guardians are expected to pick up their children on time. If you are unable to do so, it is your responsibility to notify the ASSETs Coordinator.

**\*\*A Late Pick-up Fee of \$1 per minute, (cash or money orders only), will be charged to students picked up after 6:00 pm**

**\*\*If your child is not picked-up by 6:00 pm and no contact has been made with person on the emergency form, Child Protective Services will be called.**

### Daily Schedule/Activities

Seventh and Eighth period are offered for extended day programming.

Seventh Period (2:30 – 3:18 p.m.)

Eighth Period (3:21 – 4:09 p.m.)

Optional Enrichment (4:15-6:00 p.m.)

- Woodshop
- Screen printing
- General classes
- Work experience
- Food Handler Cards
- CPR/First Aid Certification
- CTE work with community partners
- Peer Mediation
- Rock Solid Teen Program
- KLEAN Club

### **Personnel**

ASSETs maintains a staff to student ratio of 1 staff member for every 20 students. All staff are certificated employees. Each staff member is fingerprinted and background screened.

### **Dress Code**

All students are required to be in compliance with the Fair View Dress Code.

### **Weekly Schedule/Announcements**

A weekly schedule and important announcements will be available in the ASSETs classroom. This is our primary method of communication for parents.

### **Healthy Snack**

A healthy snack program will be provided based on the California School Nutrition Standards guidelines. Snack is portion controlled and the same snack will be offered for each child on a daily basis.

### **Discipline**

The ASSETs staff are committed to providing a safe, enjoyable place for all participants to achieve success. After school staff are dedicated to using positive reinforcement and conflict resolution. The following consequences will be applied to students in defiance of the BLAST rules and expectations

### **Expulsion Policy**

Extreme cases of behavior such as fighting, extreme disruption, stealing, threats of violence, or possession of drugs/alcohol/weapons may result in immediate suspension or removal from the program. If your child is expelled for any reason, he or she may not attend after school programming with ASSETs for at least one year following the date of expulsion.

### **ASSETs Expectations**

- Be respectful to all staff and students
- Cell phones must be kept on vibrate and may only be used to communicate with parents. No social media, texting friends, taking pictures, etc.
- Must be in a supervised location at all times.
- All school rules apply after school
- Have fun!