



St. Charles Borromeo Catholic School

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Our **Vision:** Share Faith. Serve Others. Seek Knowledge.
Our **Mission:** To teach, love, live, and learn as Jesus did.

REMINDER: SCHOOL BEGINS TOMORROW, WEDNESDAY, AUGUST 11TH! Times are noted below. See you soon!

August 10, 2021

Dear Parents and Students -

As I write this on Tuesday afternoon 8-10-21, most of you are aware that Ft. Wayne Community Schools has gone to masking, and East Allen, Northwest Allen, and Southwest Allen County Schools have remained 'masks optional' for their school communities at this time.

At this time, St. Charles Borromeo School is still following a 'Masks Optional for All Students & Staff' to begin the school year. We will review and adjust accordingly with the hope of returning to normal spacing and protocols as progress allows. We will always support and encourage adults and students who choose to wear a mask. Our goals are to keep students in school, minimize the number of quarantines in case of an uptick in cases, and to ensure that our students, teachers, and staff are safe and supported as much as possible. Below are some of the procedures in place at this time. If this changes, we will update all ASAP. Thank you for choosing St. Charles Borromeo School! Immaculate Heart of Mary - Pray for us! Sincerely -Rob S.

1. Masks - Masks are optional for all students, teachers, and staff. If guidelines change, we will adapt as necessary. We will always support and encourage adults and students who choose to wear a mask. As has been the norm in many Asian countries, mask wearing, for some Americans, most likely will continue as part of our culture for colds and other illnesses.
2. Vaccinations - Unvaccinated adults and students in the building are encouraged to wear a mask in consideration of their own health and that of others.
 - a. Unvaccinated adults working in close proximity with small groups of students for more than 15 minutes must wear a mask.
 - b. We strongly encourage vaccination where possible and voluntary sharing of documentation with the school nurse. Remember, at this time, vaccinated persons and persons who have tested positive for Covid-19 within the past three months are not required to quarantine in the event of positive exposure.
 - c. Proof of vaccination and/or positive test results within the past three months will be required if an individual claims to have been vaccinated when facing quarantine.
3. Positive Covid-19 Cases, Spacing, & Quarantine - All schools are required to report any/all Covid-19 positive cases and to quarantine any students or staff determined to be within 6 feet of said positive person for a cumulative time of 15 minutes within a given day. To mitigate the number of required quarantines in a potential outbreak we will begin the school year following the spacing protocols with which we ended the school year. There will be a few exceptions:
 - a. Art, Pre-K, Kindergarten, & Life Skills will no longer be using plexiglass dividers. In the case of a positive test, the tablemates of the positive student will most likely quarantine.
 - b. Singular desks should be arranged with as reasonable amount of space between pairs of desks as possible
 - c. All individual student desks must be arranged to face forward.
4. Childcare - In the building, we will follow the same seating charts and distancing protocols that were established last school year
5. Lunchroom - Unvaccinated adult workers and volunteers should wear masks.
6. Coaches - Unvaccinated adult coaches should wear masks indoors.
7. Remote Learning - Full-time Remote Learning will not be an option for students this year. If a full shutdown would occur, then we would adapt accordingly. Teachers will be required to provide Remote Learning for quarantined students as a possible ten days out of school without live instruction and support would be detrimental to student learning and success.
8. Visitors - At this time we will allow adult and child visitors (VIP days, tutoring, etc.), but we will require masks if unvaccinated.

The First Day of School – A Full Day of School: Saint Charles Borromeo School begins on Wednesday, August 11th at 7:50 a.m. for all students in grades PreK-8. Ideally, students will be in their classrooms by 7:45 each morning so that they have enough time to unpack and be ready for prayer, the Pledge of Allegiance, and announcements at 7:50 a.m. Dismissal is at 3:00 p.m. Lunch will be served as this is a full day of school. Students arriving by car will enter through Cafeteria Door #9 and proceed to their classrooms. Door #9 will be unlocked by 7:20 a.m. each morning.

Parents may walk students to class on 1st Day - All visitors must wear masks to come into the building

Traditionally, on the 1st day of school, we allow any parent who wishes to walk students into their classrooms, to park in the big Church lot and do so. We ask that parents choosing to do so, to please wear a mask while in the building. Thank you.

Childcare is looking for part-time workers before and/or after school. Adults/college and High School Teens are welcome to apply. Great part-time work with great kids. If interested contact our Director, Ms. Diana at (260) 494-7310 or at [SCBS Before/AfterCare](#).

Uniforms If you are just enrolling, you may purchase from any local store the navy pants or shorts, and the red, white, & the plain navy blue polo shirts. You may also purchase from our Spirit Shop the Girls uniform jumpers, skirts, fleeces, and other ordering. If you prefer online shopping, ordering codes for St. Charles uniforms are: [Schoolbelles S2353](#); [Lands End 900030453](#); [French Toast QS5VZTE](#).

•Free Hot Lunches for ALL Students! HOWEVER, to also qualify for PEBT payments and textbook assistance, parents must still fill out the free/reduced applications: All students may receive a free lunch this year without filling out any forms. However, even if you choose not to take the hot lunch, you should fill out a free/reduced form if any of these criteria apply. If you: 1) receive state or federal financial assistance 2) are a single parent, or; 3) are unemployed. You will find the form on the school website at [Summer Mailing Items](#) and look for Free/Reduced Lunch. **You will need to print and fill out this form, sign in two places - lunch and textbook, and then once completed,** the form can be scanned and emailed to schooloffice@stcharlesschoolfw.org, dropped off at school, or sent with your child on the first day of school.

•Hot Lunch: As Wednesday, August 11th is a full day of school, hot lunches will be available. Hot lunches will be free this year and do include milk. Aside from being provided with hot lunch, milk is available every day for purchase separately if bringing lunch from home. **The cost of milk when purchased separately is 45¢ a carton.** All families will be assigned a MealPay Plus online lunch account. In the first weeks of school, we will assist new families in setting up an account. Families may place money into their children's lunch accounts for extra entree or milk either through online payment.

•Dismissal parking information is found on the school website- [Summer Mailing Items](#). If you have questions, or if you were not assigned a parking spot, please email the parking coordinator at parkinglot@stcharlesschoolfw.org

•Athletic Forms (Physicals, CYO Consent Forms, etc.) – Students planning to participate in sports in grades 5-8 must have a physical before participation is allowed. As fall sports begin in a week or so, make sure to have your physicals completed. Physical forms and additional athletic consent forms can be found on our school website here- [Athletics Forms](#). Team coaches will hand out consent forms as your child joins a team, but you can always access copies on the website.

Reminders – Grades PreK-8: Thank you for taking the time to read this, but more importantly, thank you for sending your children to our St. Charles Borromeo Catholic School. Immaculate Heart of Mary, pray for us. **Sincerely - Rob Sordelet, Principal**