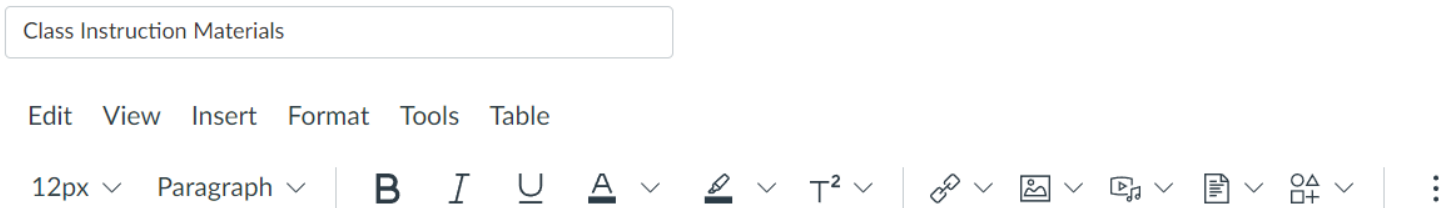


# Canvas Rich Content Editor FAQ

The rich content editor is the formatting toolbar visible whenever you add or edit content in an Announcement, Assignment, Discussion, Page, Quiz, or Syllabus in Canvas. Take a look at the FAQ sections below to learn how to use some common features of the new rich content editor.



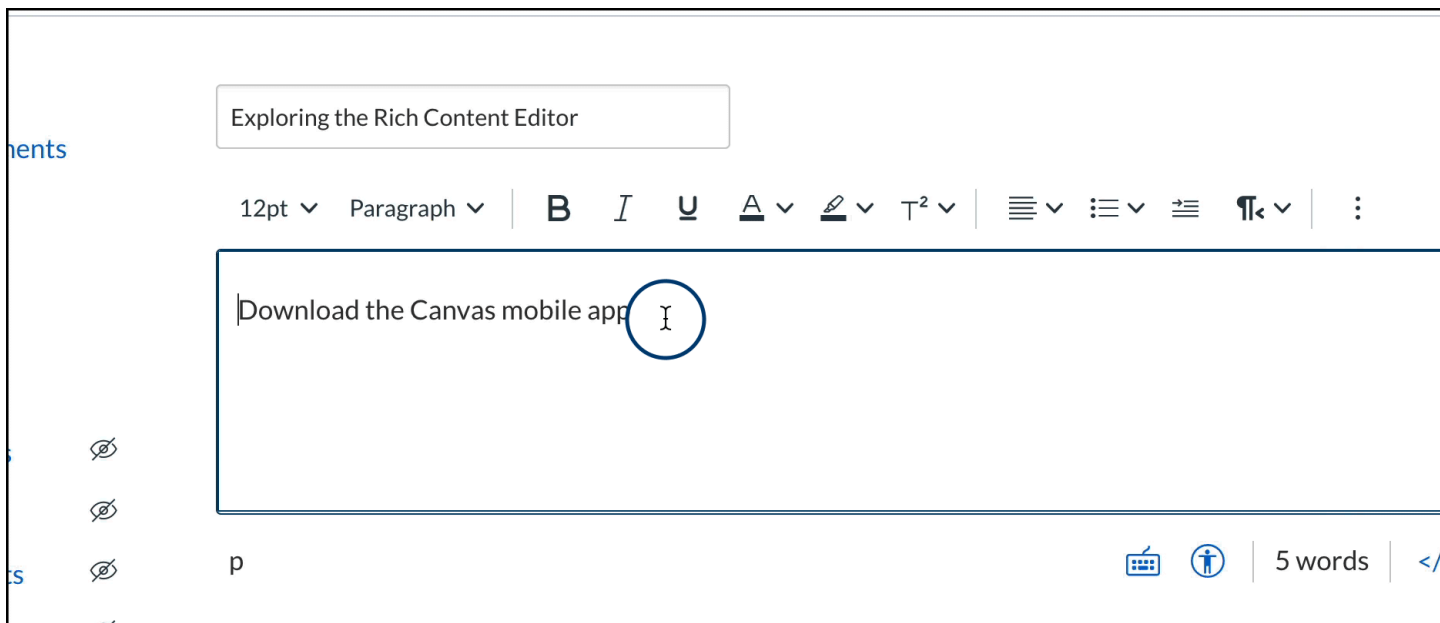
## Table of Contents

1. [How do I link to an external URL on the web?](#)
2. [How do I link to files?](#)
3. [How do I upload and embed an image?](#)
4. [How do I embed Studio media?](#)
5. [How do I manage alt text and display options for embedded images?](#)
6. [How do I upload a document?](#)
7. [How do I use the math equation editor?](#)
8. [How do I link to or embed a file from Google Drive?](#)
9. [How do I link to a YouTube video?](#)
10. [How can I make sure my content is accessible using the built-in Accessibility Checker?](#)

View the entire list of rich content editor FAQs. [Instructor Guide](#) | [Student Guide](#) | [Video Overview](#)

## How do I link to an external URL on the web?

- [Instructor Guide](#) | [Student Guide](#)



*(The animation above may take a moment to load)*

# How do I link to files?

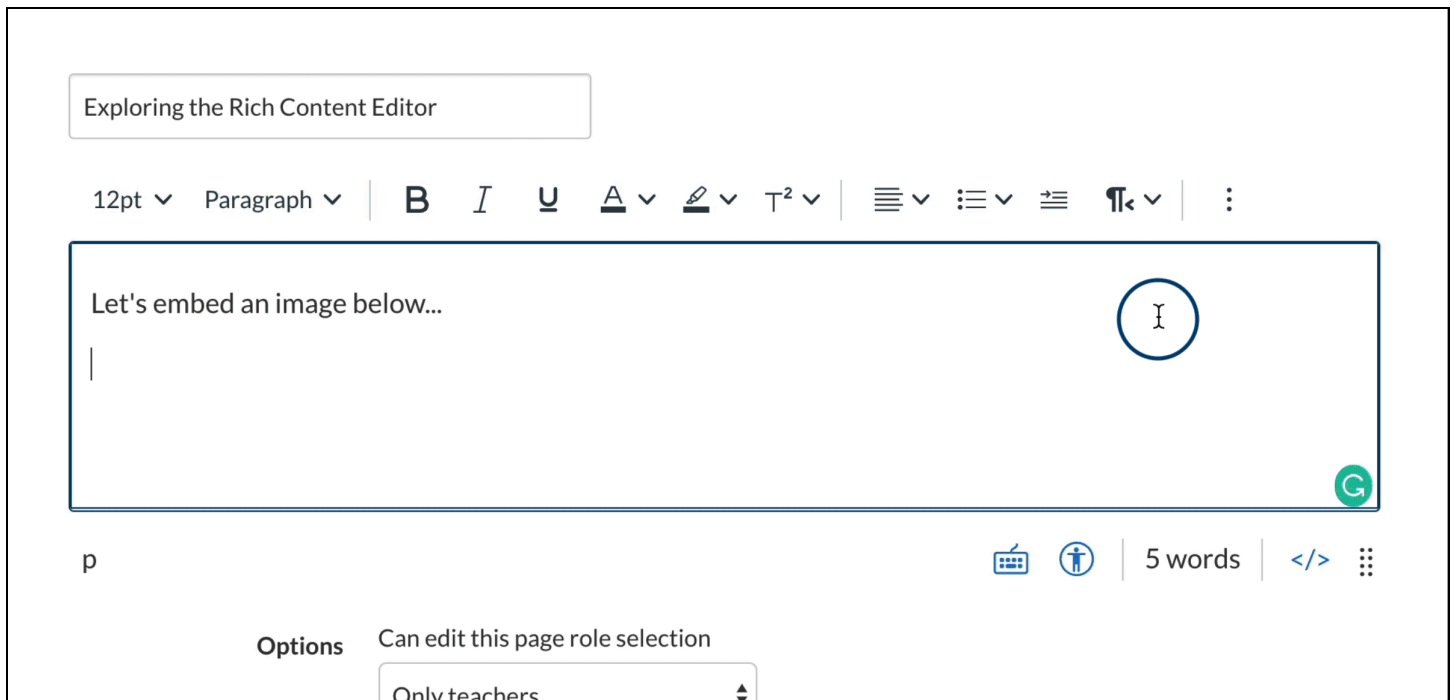
- [Instructor Guide](#) | [Student Guide](#)

The screenshot displays a Rich Content Editor interface. At the top, there is a title bar that says "Exploring the Rich Content Editor". Below this is a toolbar with various editing options: font size (12pt), paragraph style (Paragraph), bold (B), italic (I), underline (U), text color (A), background color, superscript (T<sup>2</sup>), bulleted list, numbered list, link, and a vertical ellipsis menu. The main text area contains the text "Let's add a file below..." followed by "Link to a file" with a cursor icon (I) positioned at the end of the text. A green circular icon with a white 'G' is located in the bottom right corner of the text area. Below the text area, there is a status bar showing "p" on the left, a calendar icon, a person icon, "9 words", and a code icon. At the bottom, there is an "Options" section with the text "Can edit this page role selection" and a dropdown menu currently showing "Only teachers".

*(The animation above may take a moment to load)*

# How do I upload and embed an image?

- [Instructor Guide](#) | [Student Guide](#)



The screenshot displays a Rich Content Editor interface. At the top, there is a title box containing the text "Exploring the Rich Content Editor". Below this is a toolbar with various formatting options: font size (12pt), paragraph style (Paragraph), bold (B), italic (I), underline (U), text color (A), background color (highlighter), subscript (T²), list (bulleted and numbered), link, unlink, and a vertical ellipsis menu. The main editing area contains the text "Let's embed an image below..." followed by a vertical line cursor. A circular image placeholder with an "I" inside is positioned to the right of the text. A green circular icon with a white "G" is in the bottom right corner of the editor. Below the editor, there is a status bar showing "p", a link icon, a person icon, "5 words", and a code icon. At the bottom, there is an "Options" section with a dropdown menu set to "Only teachers" and the text "Can edit this page role selection".

*(The animation above may take a moment to load)*



# How do I embed Studio media?

- [Instructor & Student Guide](#)

New Rich Content Editor

12pt ▾ Paragraph ▾ | **B** *I* U A ▾   ▾ T<sup>2</sup> ▾ | ≡ ▾ ≡ ▾ ≡ ▾ ≡ ▾ | :

Let's embed Studio media on the page below...

p   | 8 words | `</>` ⋮

**Options** Can edit this page role selection








Only teachers ▾

*(The animation above may take a moment to load)*



# How do I manage alt text and display options for embedded images?

- [Instructor Guide](#) | [Student Guide](#)

Exploring the Rich Content Editor

12pt ▾ Paragraph ▾ | **B** *I* U A ▾  ▾ T<sup>2</sup> ▾ |  ▾  ▾  ▾ |  ▾ |  ▾ | 

Let's add alt text and manage image options below...



*(The animation above may take a moment to load)*

# How do I upload a document?

- [Instructor Guide](#) | [Student Guide](#)

The screenshot displays a Rich Content Editor interface. At the top, there is a title bar that says "Exploring the Rich Content Editor". Below this is a toolbar with various formatting options: font size (12pt), paragraph style (Paragraph), bold (B), italic (I), underline (U), text color (A), background color (highlighter), subscript (T²), bulleted list, numbered list, link, and text alignment. The main text area contains the prompt "Let's add a file below..." and a cursor icon (I) in the top right corner. A green circular icon with a white 'G' is in the bottom right corner of the text area. Below the text area, there is a status bar showing "p", a link icon, a user icon, "5 words", and a code icon. At the bottom, there is an "Options" section with a dropdown menu set to "Only teachers" and a label "Can edit this page role selection".

*(The animation above may take a moment to load)*

# How do I use the math equation editor?

- [Instructor Guide](#) | [Student Guide](#)

The screenshot displays a rich content editor interface. At the top, there is a title bar that says "Exploring the Rich Content Editor". Below this is a toolbar with various formatting options: font size (12pt), paragraph style (Paragraph), bold (B), italic (I), underline (U), text color (A), background color (fill icon), superscript (T<sup>2</sup>), bulleted list, numbered list, link, and text alignment (left, center, right). The main editing area contains the text "Let's insert a math equation on the page below..." followed by a vertical cursor. To the right of the text is a circular icon containing a vertical line, representing the math equation editor. At the bottom right of the editing area is a green circular refresh icon. Below the editing area, there is a status bar showing "p" on the left, and icons for chat, help, "9 words", and a code editor icon (</>). At the bottom of the interface, there is an "Options" section with a dropdown menu labeled "Can edit this page role selection" and "Only teachers" selected.

*(The animation above may take a moment to load)*





# How do I link to or embed a file from Google Drive?

- [Instructor Guide](#) | [Student Guide](#)

Exploring the Rich Content Editor

12pt ▾ Paragraph ▾ | **B** *I* U A ▾ █ ▾ T<sup>2</sup> ▾ | ≡ ▾ ≡ ▾ ≡ ▾ ¶ ▾ | ⋮

Let's embed a Google Drive file below... |

p   | 7 words | `</>` ⋮

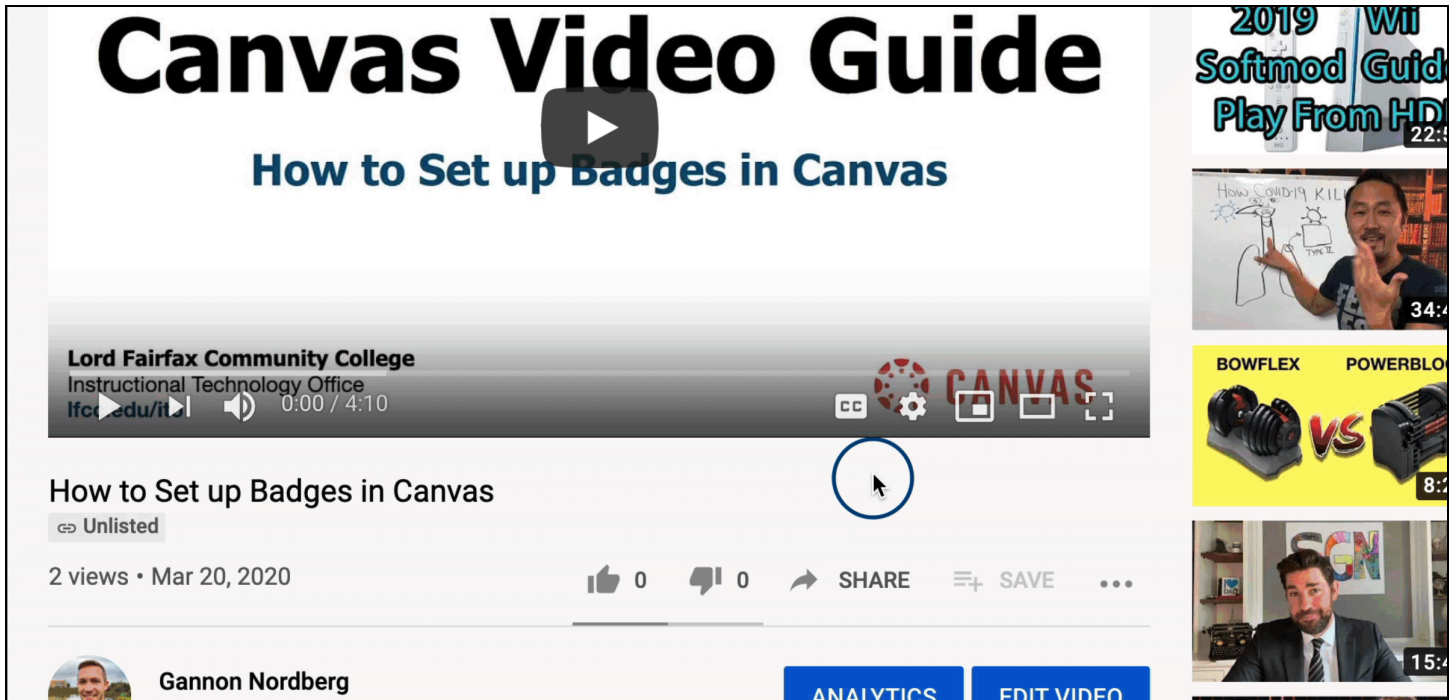
**Options** Can edit this page role selection

Only teachers ▾

*(The animation above may take a moment to load)*

# How do I link to a YouTube video?

- [Instructor Guide](#) | [Student Guide](#)

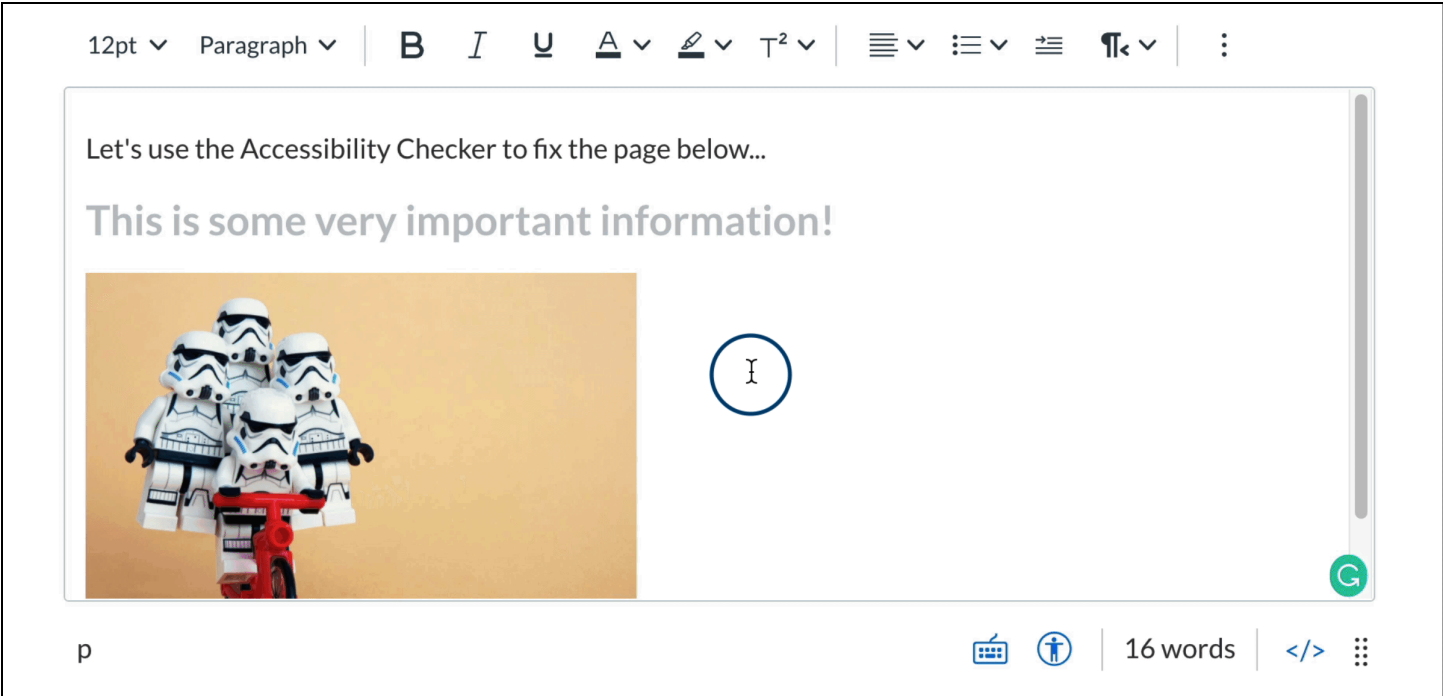


The image shows a YouTube video player interface. The main video is titled "How to Set up Badges in Canvas" and is from the channel "Lord Fairfax Community College Instructional Technology Office". The video player shows a play button in the center of the video frame. Below the video player, the title "How to Set up Badges in Canvas" is displayed, along with "Unlisted" status, "2 views", and the date "Mar 20, 2020". There are icons for likes (0), comments (0), share, save, and a menu. The channel name "Gannon Nordberg" is visible at the bottom left. On the right side, there is a vertical list of recommended videos, including "2019 Wii Softmod Guide Play From HD" (22:2), "How COVID-19 KILL" (34:4), "BOWFLEX VS POWERBLADE" (8:2), and a video featuring a man in a suit (15:4).

*(The animation above may take a moment to load)*

# How can I make sure my content is accessible using the built-in Accessibility Checker?

- [Instructor Guide](#) | [Student Guide](#)



The screenshot shows a rich text editor interface. At the top is a toolbar with various formatting options like font size (12pt), paragraph style, bold, italic, underline, text color, background color, text alignment, list creation, and indent. Below the toolbar, the main text area contains the text "Let's use the Accessibility Checker to fix the page below..." followed by "This is some very important information!". Underneath this text is an image of five LEGO Stormtrooper minifigures, with one in the foreground riding a red bicycle. To the right of the image, a blue circular icon with a white exclamation mark is displayed, indicating an accessibility issue. At the bottom of the editor, there is a status bar showing "p" on the left, and on the right, icons for a table, a link, the word count "16 words", and a code icon.

*(The animation above may take a moment to load)*