

Approved Minutes
Caledonia Central Supervisory Union
CALEDONIA COOPERATIVE SCHOOL DISTRICT
BOARD OF DIRECTORS' BOARD MEETING
June 8, 2026

Call to Order by Jay Miller

Attendance: Jay Miller, Dan Gingue, Bobbie Roy, Brit Korsh, Superintendent Matt Foster, Allison Gulka, Victoria Atwood, Dana Maxfield, Asst Superintendent Mike Moriarty, Principal Sam McLeod, Principal Chris Miller, Principal Jessica Kenyon, Marciel Greene, Erin Hill, Fred Saar, Director of Finance John Burke, Samantha Ruggles from RHRSmith.

Review Current Agenda – move up MOU if needed.

Citizens or Staff to Be Heard

David Tucker – just listening.

Elaine Bellavance – just listening

Cait Fitzwater – parent – thank you to the board and Jay Miller for all the work that they are doing around the legislation.

Approve Minutes of the following meetings:

May 11, 2026

A **motion** to approve the minutes by Dan Gingue and seconded by Erin Hill. Motion approved.

[Superintendent Report](#) – Matt and Mike were present to answer any questions.

Facilities update – Matt has not heard of any changes but will reach out to Tommy.

Principals Report

Walden – Jessica Kenyon highlighted a few items

- Recycled Percussion came to the school. Students loved the performance.
- Celebration for learning. 7th graders received a grant to make trails better and get equipment.
- Family math night.
- School carnival by the PTA.

Waterford – Chris Miller highlighted a few items

- 8th grade graduation.
- Wrapping up the school year.
- 8th graders created a mural – theme is Waterford School. Jennifer Woods did a great job with the students on this project.
- 8th graders went to Boston.
- Spring concert.
- Outdoor classroom progressing. A grant was received to help with improvements.

- Chris Miller thanked the board for all their support over the years. Thank you to Chris for being a great leader for Waterford School.

Barnet – Sam McLeod highlighted a few items

- Thank you to the staff for all their hard work this year.
- Did a lot of work on surveys this year.
- Building goals around student survey results.
- Spring concert.
- Wrapping up year end. School carnival.
- 8th grade graduation.
- Beach day is coming up.

The board took a moment to thank Chris Miller for his years of service to the Waterford School.

[Student Service](#) – no discussion.

New Business

FY25 Audit Results Presentation – Samantha Ruggles RHRSmith

Samantha went over the responsibilities for each party.

Samantha shared a 3-year comparison on the balance sheets, fund balances, expenditures, and revenues. Explained all the variances.

The only recommendation is to have Student Activities Funds held at the SU. These funds are audited and there have been no issues or findings with the accounts. It is understandable why schools handle these funds since the turnaround time for a central office accounts payable run, would hold up the process.

MOU with Town of Waterford – Heather Gonyaw. Matt shared the document.

Town of Waterford has asked to use the school in case of an emergency. It has always been that way until Act 46. The town would help share the maintenance cost of the generator that is at the school.

Matt will find the dollar amount of that.

Are there plans to do an MOU for Walden and Barnet? It can be looked at.

A **motion** to approve the MOU with Town of Waterford by Victoria Atwood and seconded by Bobby Roy. Motion approved.

[Tax Anticipation Note \(TAN\) Recommendation](#) and [Cash Flow](#) discussion – John Burke

John spoke on what TANs are and went over the cash flow for this year. Moving to use a sweep account this year. This year the TAN is \$2,982,887.

A **motion** to approve the TAN noted above in the amount of \$2,982,887 by Dan Gingue and seconded by Britt Korsh. Motion approved.

Trust Funds - Oliver Edsen Fund, Marion Dubuque Art Fund, Edsen Fund

Fred Saar, Treasurer, spoke on the funds and what they can be used for along with the amounts in the funds.

Board retreat time and agenda – August 10th at Barnet from 4-7 PM. There will be a meal.

Agenda ideas – goals for board, community communications, priorities and goals for budget.

[Merger Study/Scope of Work](#) - Legislative update: Jay gave a brief overview of legislative map and where Cal Coop was placed. St. Johnsbury SD and Cal Coop are working together to create a merge study group. The study will focus on just these two districts at this time. Board discussion regarding plans moving forward; a lot of details are still being worked out. Discussion on what it looks like if you want to move study groups. Looking to find an entity that will do the study work. In July will look at proposals to look at from the consultants. Cost will be split 50/50. Will also need to nominate to have someone on the merger study group.

Hiring update – Principals discussed any open positions at this time.

Policy Review:

[F23: Capitalization of Assets](#) (recommended) - The policy requires the Caledonia Central Supervisory Union and its member districts to properly track, report, and control all capital assets used in district operations. Recommendation to increase threshold to \$10,000 per Federal regulation update (Discussion/possible adoption)

[C3: Transportation](#) (required). This is an update to an existing policy that outlines whether the district will provide transportation to school. The board must choose either not to provide transportation except when legally required, or to provide full or partial transportation for eligible students traveling on public roads. (Discussion/possible adoption)

Old Business Other Business/Roundtable

Set the next agenda

A **motion** to approve policies C3 (with providing transportation) and F23 by Dan Gingue and seconded by Bobby Roy. Motion approved.

Meeting adjourned.

Minutes Respectfully Submitted,
Nicky Cole