

## **SPECIAL CONGREGATION MEETING MINUTES**

### **St. John's Evangelical Lutheran Church, Oak Harbor, Ohio June 15 & 16, 2024**

**CALL TO ORDER:** Clark Price called the meeting to order on Saturday, June 15, 2024, at 5:45 P.M. The Saturday meeting was recessed at 5:55 P.M. until Sunday, June 16, 2024, at 10:28 A.M. when Clark returned the meeting from recess.

**PRAYER:** Pastor Becky opened the meeting with prayer on Saturday evening and Sunday morning.

**PURPOSE OF THE MEETING:** To receive Congregation approval for the recommendation from the Property & Maintenance Committee and Church Council to approve the repair of the hydraulic oil supply system for the church elevator for a cost not to exceed \$40,000.

**CONSTITUTION REQUIREMENTS FOR VOTING MEMBER PRIVILEGES:** Clark Price read from the constitution the requirements to be a voting member.

On Sunday, June 16, 2024, Clark presented a recap of the Saturday, June 15, 2024, meeting, that included the motions, questions asked, and the time convened and the time recessed.

**PRESENT PROJECT:** On Saturday and Sunday, Mike Harder presented the project. Mike stated that a previously small oil leak was noted by Davis & Newcomer but now that leak has become much larger and in need of repair to maintain the operation and safety for elevator operation. The Property & Maintenance committee is also recommending to replace all piping from the mechanical room that is buried under the steps.

Mike explained that we received a lower cost repair quote that would replace fittings and valves. However, he stated that this may not resolve the issue with the pressure surging in the pipe. He stated that we received a quote from Davis & Newcomer for the recommended removal and replacement of the existing hydraulic pump and tank unit. This would include installing a new power unit complete with tank, submersible pump, electric pump motor, hydraulic silencer and modern hydraulic control valve. Also, at the request of the Property & Maintenance committee, included in the quote was an estimate to run new hydraulic piping overhead from the power unit to the newly replaced jack assembly. The total quoted for the project is \$35,672.00. After testing and inspection by the state elevator inspector, the elevator would be returned to normal service.

**REQUEST MOTION:** On Saturday, Clark requested a motion for approval. Doug Ceraldi made a motion to approve the recommendation from the P&M and the congregation council to approve the repair of the hydraulic pump and hydraulic piping to not exceed \$40,000.00. Mike Overmyer seconded the motion. Clark presented the motion to the Sunday meeting attendees.

On Saturday, there were two questions: "Do we have the funds?" The answer was yes and Clark Price stated the Capital Improvement Fund has enough funds to cover the costs. The second question was "Did we get a quote for a new elevator?" Mike Harder stated that our elevator is not a current standard size so to replace it would require a customized elevator which Davis & Newcomer said previously informed us would be an exorbitant cost. Clark presented those questions to the

Sunday meeting participants with the answers and asked for any additional questions. Two questions were asked: "How long the repair take?" Mike stated Davis and Newcomer said the parts are about 4 to 5 weeks out and 5-7 days to do the actual repair. An additional question was asked regarding inspection and Clark shared that it will be inspected by the state inspector when finished. He also stated our elevator is inspected annually by the state.

**VOTE:** On Saturday, ballots were distributed and then collected after all questions were asked and everyone had voted. The ballots were secured until the meeting was returned from recess on Sunday. On Sunday ballots were again distributed and collected after all questions were asked and everyone had voted. The nominating committee will count the ballots and present the outcome to Clark Price. Clark stated we will present the results of the vote in next week's bulletin and the newsletter.

**ADJOURNMENT:** Clark thanked everyone for their attendance at Saturday's and Sunday's meetings. On Saturday, he recessed the meeting until Sunday, June 16, 2024. On Sunday, Clark asked for a motion to adjourn the meeting. Jake Diebert made a motion to adjourn and Jamie Tooman seconded the motion. Motion carried and the meeting was adjourned at 10:40 A.M.