

SEDGWICK SCHOOL COMMITTEE

NEPN/NSBA: GCFB

POLICY NUMBER: 7.02

Adopted: 12/8/21

Revised: 11/7/22

RECRUITING AND HIRING OF ADMINISTRATIVE STAFF

1. In response to an Act to promote Equity of Opportunity for Women in Administrative Positions in the Public School System (PL1990, Chapt. 889) the Sedgwick School Committee affirms its commitment to the strict prohibition of discrimination of employment on the basis of real or perceived race (including traits associated with race involving hair texture, Afro hairstyles and protective hairstyles such as braids, twists and locks), color, sex, sexual orientation, gender identity, religion, ancestry or national origin, pregnancy, age, pregnancy, disability, familial status or genetic information, and to the principle of affirmative action to obtain wide and representative candidate pools.
2. In accordance with 20A MRSA SEC. 1001.13, the Superintendent shall prepare a procedure designed to (1) ensure nondiscriminatory practice in recruitment and hiring for all positions requiring administrator certification, and (2) result in selection of the most qualified candidates. This procedure shall be attached to this policy.
3. Moreover, upon each occasion of administrative vacancy, the superintendent shall review the procedure and make appropriate adaptations as may be warranted by special circumstances. In the case of a vacancy in the superintendency, the Board shall review the procedure, adapting as appropriate.
4. In accordance with 20-A MSRA, § 44502.4-A, the unit's Affirmative Action Plan shall include: a description of the status of the unit's nondiscriminatory administrator hiring practice; plans for in-service training programs on gender equity for teachers, administrators and the School Committee; and the relationship of the above to the State's five-year goal for the employment of women in administrative positions.

Legal Reference: 5 MRSA § 4576
20-A MRSA §§ 6, 254.8-10, 256.1, 7, 1001.13, 4502.4A, 13011.6,
13019-A.1D, 13019 B.1C
PL 1990, Chapter 889 (Title 5 MRSA SEC. 45761, Title 20A MRSA SEC.
6; § 254.8-10; § 256.1,7; § 1001.13, 14; § 4502.4A; § 13011.6; §
13019-A.ID; § 13019- B.I

Cross Reference: Policy #1.07 (NEPN/NSBA Code: AC)- School Nondiscrimination, Equal
Opportunity and Affirmative Action
Policy #7.03 (NEPN/NSBA Code: GCAA) - Co-Curricular Hiring Process
Policy #7.02 (NEPN/NSBA Code: GCFB) - Recruiting and Hiring of
Administrative Staff
Policy #7.01 (NEPN/NSBA Code: GCF) - Hiring Process