PTSA Volunteer Spots for 2026 (parents)

for Prospective Parent/Magnet Night Open House

10/6/2

1. **__NOLA Jamerson ,_____ (2 People)Afternoon Set Up** -table clothes,signs, cookies, and waters from 12:30 - 2:30. Please put cookies in main office until 5:15ish.
2. **Julie Mizell**- **Order and pick up** sugar cookies and small bottled waters. Bring to Hughes at 1:00 and put in PTSA Room. Give receipt to PTSA for reimbursement out of Magnet Account.

The following positions are from 5:30 to 7:00 pm:

3. **___Tiffany Williams, __ Mr. Saul _____(2 people)- Front Doors - 2nd set** – Pass out Program. Greet Families explain that wAnnae have hands on core subject activities upstairs, to the right we have technology activities and to the left related arts activities.

4. **_Jeannette VanGinhoven**
   _Catherine Shain _____ (2 people) Side Door Hallway – Pass out Program. Greet Families and explain that we have hands-on technology activities to the left, upstairs we have hands on core subject activities and straight ahead we have related arts activities.

5. **(school counselor)- Bottom of 6th grade stairs (lobby area)**– Greet Families and invite them upstairs for awesome English, Math, SS, and Science Activities.

6. **____Erica Moss_____, Julie Mizell -(2 people) - Refreshment table** - ☺ Pass out cookies and bottled waters in lobby.

7. **_____Cat Oliver _____Top of 6th grade Stairs** – Help "sweep" people down the hall so that it does not bottleneck at the top of stairwell. Please explain that there are cool activities going on in all content areas all the way down the hall.

8. **_____Grace Dukes_____ _Bottom of 6th grade stairs** (near cafeteria) – Please explain that we have P.E. activities in the gym. We also have band, strings, art, and hands on Science in Fine Arts Wing.

9. **_____- In front of Cafeteria –** Please explain that we have core activities upstairs and that we have P.E. activities in the gym. We also have band, strings, art, engineering, and hands on Science activities in the related arts wing.

10. **PTSA Presidents** - Speak about a parents prospective of Hughes Academy at the presentation for 3-4 minutes.