

Peninsula High School

Home of the Pumas

860 Hinckley Road
Burlingame, California 94010

www.smuhsd.org/peninsulahigh

Office: 650-558-2499 | Fax: 650-692-2204



July 16, 2024

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Dear Parents/ Guardians:

On behalf of the Peninsula High School faculty, staff, and administration, we would like to welcome all new and returning PHS Puma students. Your students' first day of classes will be August 14th, 9:20 a.m.—12:45 p.m.

We ask that **ALL NEW** students attend the school orientation on Tuesday, August 13th in the school cafeteria. You may attend the **morning orientation at 9:00am - 10:00am** **OR** you may attend the **afternoon orientation at 2:00pm - 3:00pm**, **Students must attend WITH a Parent/Guardian**. The administration will address safety protocols, policy changes, and student expectations. You are an essential member of our educational family and team. Our new policies are designed to promote a safe learning environment. Many of the items we review can be found in our student handbook, and we will take any questions regarding the following items:

1. All PHS students are expected to focus on their learning in the classroom and will have to turn in their **phones** at the beginning of the school day. **ALL GUARDIANS NEED TO SIGN AND COMPLETE THE ATTACHED FORM BEFORE THEIR STUDENT STARTS THE SCHOOL YEAR. FORMS MAY BE TURNED IN ON THE FIRST DAY OF SCHOOL OR PRIOR TO THE START OF SCHOOL.**
2. All PHS students are expected to turn in their **backpacks, purses, or fanny packs** to the main office upon arriving at school. The items must remain in the main office until the end of the school day. If students need to access anything from these items during the school day, they may request access in the main office.
3. Continued use of profanity or indecent language will lead to school disciplinary action and consequences.
4. Students are expected to focus on their studies during class periods. Therefore, bathroom use should be limited and students should focus on being in class for as much of the period as possible. Students with repeated issues of not being in class will prompt a meeting with PHS Administration, the student, and their guardian and may result in a change in the student's instructional day and schedule.
5. All students are expected to turn their phones in a Yondr pouch at the beginning of the day and pick up upon the completion of their day at PHS. No exceptions.

Please use our Peninsula HS website and download the Parent Square app to get updated news and find out about important relevant information.

Peninsula High School:

phs.smuhsd.org

Parent Square App:

<https://www.parentsquare.com/signin>




Peninsula High School takes great pride in providing the best continuation education. We strive to make our school a place that honors individual differences, nurtures self-esteem, and fosters trust and mutual respect. Our goal is to present opportunities for success and inspire each student to meet their goals. At orientation, we'll share how to meet your student's academic needs. We have a unique credit recovery and intervention program tailored to each individual's needs. Your child's goal may be a PHS diploma or a return to their home school; whatever their goal, we are here to support them. Every student will have academic elective classes designed to help them be successful in their high school classes and beyond.

Students will be able to take advantage of our career preparation programs in at least one of the areas below:

- **Courses: Study Skills, Ethnic Studies, Personal Finance**
- **Digital Photography/Yearbook**
- **Courses: Leadership/Journalism/YCLL (YPAR Equity Group)/PumaTube**
- **Courses: Community College Courses/Dual Enrollment (Coming Fall 2024)**

IMPORTANT INFORMATION:



***** NO (NEW) STUDENT MAY START at PHS
WITHOUT ATTENDING ORIENTATION ON
TUESDAY, AUGUST 13TH AT 9:00 A.M OR 2:00 P.M.**

**RETURNING STUDENTS/FAMILIES ARE HIGHLY RECOMMENDED TO ATTEND THE
ORIENTATION MEETING FOR THE LATEST SCHOOL UPDATES
PLEASE CALL 650-558-2402 IF YOU HAVE QUESTIONS OR CONCERNS *****

- **First Day of the 1st Trimester: WEDNESDAY, AUGUST 14, 2024, at 9:20 AM.**
- **Student/Family Handbook:** The Student/Family Handbook is an informational resource for your use and covers all pertinent information regarding Peninsula High School curriculum, resources, rules & regulations, and our administration, faculty, and staff. The handbooks are available on our website phs.smuhsd.org Please take a moment to read and become familiar with our school.
- **Academic Elective Courses:** Every student will be able to work on their academic skills and preparation through structured lessons, group collaboration, and evaluation of student growth. Classes include access to various counseling services and supports, restorative justice practices skills, math and reading support, college study skills, meditation/reflection, online work, guided studies classes, and occasionally participating in Restorative Justice Practices.
- **Wellness Period:** Students will get the choice of spaces to support their needs and attend one of six designated spaces (Below are some examples BUT not necessarily the offerings):
 - Support Groups and Clubs
 - Art/Creative Drawing
 - Walks
 - Gaming
 - Music
- **Meals:** During the 2024-2025 school year, the USDA and CDE have granted SMUHSD waivers to provide free meals before school, during brunch, and lunch service to ALL Peninsula High School students. For more information, please visit www.smuhsd.org/nutrition.

Trimester Schedule

- Trimester #1: Wednesday, August 14, 2024 - Friday, November 8, 2024.

2024-2025 Bell Schedule

Monday, Tuesday, Wednesday, Friday		Thursday	
Period 1	9:20 - 10:02	Period 1	9:20 - 9:55
Period 2	10:07 - 10:49	Period 2	10:00 - 10:35
Brunch	10:49 - 10:59	Brunch	10:35 - 10:45
Period 3	11:04 - 11:46	Period 3	10:50 - 11:25
Wellness Period	None	Wellness Period (Thurs)	11:30-12:05
Period 4	11:51 - 12:33	Period 4	12:10 -12:40
Lunch	12:33 - 1:03	Lunch	12:40 - 1:10
Period 5	1:08 - 1:50	Period 5	1:15 - 1:50
Period 6	1:55 – 2:37	Period 6	1:55 – 2:30
		Study Hall	2:35 – 3:20

- **Attendance:** Students must be in class and on time to take full advantage of the opportunity to learn and accumulate credits necessary for graduation. Please schedule all personal and non-school-related appointments outside of school hours. Students repeatedly out of class will be counseled, potentially searched, have parent/guardian meetings, be disciplined, and possibly change school placement.

- **Clearing Absences:** Peninsula High School has an automated phone dialer system. Parents/Guardians will receive a phone call for each period of absence and/or tardiness as soon as the teacher submits the attendance to the school system. You can receive up to 6 phone calls for each of the class periods on a day a student is absent. Clearing absences as soon as possible will prevent any unnecessary phone calls. Please report all absences to **650-558-2408** or submit the **electronic absence reporting form on our school attendance website:** [pht.smuhsd.org/families/attendance-policies](https://phs.smuhsd.org/families/attendance-policies).



- **Peninsula HS is a closed campus. Your student may not leave campus without prior approval.** A permit to leave and admit policy is in place for legitimate period absences. If you have any questions regarding the phone calling system or believe there has been an error, please call the attendance clerk, Mr. Viliami Dauwe, at **650-558-2408**, as your contact information may need to be updated.

- **School Bus Transportation:** PHS provides bus transportation to and from school. All students ride the bus for free. Please review [our website](#) for a list of bus stops/pickup times. Safety regulations will follow current county guidelines and are subject to change throughout the school year.



- **Picture Day** will be on September 9th. On this day, every student will be required to take pictures and receive a school ID.

- **Community Building:** Being part of a community is essential. We want to meet all the needs of the student and their family when they are part of the Puma Family. During our school year, students can engage in some fun community activities listed below. These activities will be built into these school days.

- Thursday, August 29th--Puma Family Ice Cream Social
- Thursday, September 12th--Back to School Night/Potluck
- Tuesday, September 24th--Culture and Heritage Celebration
- Wednesday, October 16th--Puma Family Cooking Event
- Wednesday, November 20th--Give Thanks to Our Puma Family/Awards Night Dinner
- Thursday, December 12th--Puma Holiday Event
- Wednesday, January 15th--Puma Movie and Potluck Night
- Tuesday, February 11th--Puma Sweet Valentine Dessert Night
- Thursday, March 6th--Puma Game Night
- Thursday, March 13th--Open House/Puma Award Night
- Wednesday, April 16th--Puma Family Paint Night
- Wednesday, May 7th--Puma Senior Graduation Meeting/Heritage Night

NOTE: We need all parents/guardians to complete the attached Field Trip form and return it on the first day of school or turn it into the main office. This field trip form will only need to be filled out once and will apply to any field trip your student attends throughout the school year during the school day. We would hate to have students stay behind on the campus and not join the planned fun. If you have any questions, please don't hesitate to contact our PHS Administration.

● **Additional Class Option: Every student will be assigned six classes for the 2024-25 School Year** unless they are in their last trimester or participating in work experience. All students participating in athletics at the comprehensive sites must be enrolled in a six-period day. Students will have the option to have a five-period day if they participate in at least one of the following:

- **School community service, volunteering, and work experience:** Students can earn elective credits by performing community service, volunteering, or working but must complete as part of the graduation requirement.
- **Dual Enrollment with a Community College:** High School students' tuition fees are waived.
- **Night School Enrollment with San Mateo Adult and Career Education (Formerly known as San Mateo Adult School):** Credit recovery option for 12th-grade students who are deficient in lower grade level English and Social Science.
- **Completion of at least one online learning class utilizing Edgenuity if a student is behind in meeting graduation in May 2025.**

● **Graduation Requirement 2024-2025 School Year**

- All students must complete 72 hours of work experience or 24 hours of community service prior to graduation.
- To fulfill this requirement, work experience or community service should be completed with the CTE pathway in which they participated.

Please see our Guidance Counselor, Mrs. Elaine Llaguno, in the Counseling Office for more details. You may reach Ms. Llaguno at 650-558-2418 or by email at ellaguno@smuhsd.org

The Puma Family is prepared to meet your educational needs. We look forward to a successful transition or return to Peninsula High School, and again, welcome to our school.

Sincerely,



Ron Campana
Principal, Peninsula High School
rcampana@smuhsd.org
650-558-2400



Fred Wolfgramm
Assistant Principal, Peninsula High School
fwolfgramm@smuhsd.org
650-558-2406

Peninsula High School Yondr Phone Policy

- All students are expected to turn their phones in at the front office upon arriving on campus and pick them up at the end of the school day.
- Students will place their phones in a YONDR pouch that is locked and kept in the main office.
- Any student who is found with their phone will be required to turn it in for the remainder of the school day.
- If there is an emergency or a need to access the phone during the school day, students may come to the main office to access their phones before returning to class.
- All students are expected to bring and turn in their phones IF they have one.
- For students who do not have phones, the guardians must sign this form stating that their student does not have a phone.
- Any student listed as having a phone who does not turn in their phone upon entry may be wanded or searched to ensure they don't have a phone in their possession during school hours.

My student **does not** have a phone.

My student **does** have a phone.

I have read and understand the rules and expectations above.

Parent/Guardian Signature

Date

Peninsula High School



FIELD TRIP PERMISSION FORM 2024-2025

At various times during the school year, students will have the opportunity to participate in school-sponsored off-campus activities. Transportation for these trips will be provided by PHS. Under NO circumstances are students allowed to drive other students to or from the field trip location. Students will observe all school rules and regulations.

The form will be kept on file for the entire school year. This prevents parents from having to sign and return a field trip form each time their student participates in a field trip. Please note that a student will not be eligible to participate in a field trip if the student has been suspended within two weeks prior to the date of the field trip.

Authorization to Treat Minors: In the event that I cannot be reached in an emergency, I hereby permit PHS and its representatives to call 911 and/or to contact a medical facility or physician selected by the school to provide proper treatment to the student and that I will be responsible for all expenses arising in association with such treatment.

Indemnity and Waiver of Claim: I, the undersigned Parent/Guardian of the student, hereby acknowledge that as a condition of the student participating in the activity, agree to indemnify and hold harmless Peninsula High School, its employees and volunteers, its governing board, the individual members thereof, and all other district officers, agents and employees from any liability, lawsuit, cost, expense or claim of any type whatsoever (including legal fees) for any harm, injury or death arising out of the above mentioned activity.

By signing this form, the parent or guardian gives permission for their student to participate in such activities. The parent/guardian will be notified prior to the date of any upcoming field trips.

I hereby give permission for my student to participate in field trips sponsored by Peninsula High School for the current school year. I understand that these trips will be appropriately chaperoned by PHS faculty.

Student Name _____ Student ID # _____

Parent/Guardian Name _____

Parent/Guardian Signature _____ Date _____

Administrator Name _____

Administrator Signature _____ Date _____