

## Edenton-Chowan Public Schools 2025-2026 Chromebook Parent and Student Agreement

Edenton-Chowan Public Schools provides Chromebooks for student educational use. Chromebook devices are assigned to individual students, and students take the devices home each day. The following terms and conditions apply to students using Chromebooks:

- Students and parents must sign and abide by the terms of this Agreement.
- Students will only have a Chromebook checked out to them for use outside of school once they pay the annual fee.
- The annual fee is \$25 PER YEAR and is **non-refundable**. Annual fees cover normal wear and tear and one instance of accidental damage. Additional accidental damage, intentional damage, neglect, loss, or theft is the responsibility of the parent/guardian.
- The same Chromebook will be assigned yearly to each student until he/she either leaves the school system, progresses to the next school, or graduates. Students leaving the school system must turn in their Chromebooks with their charging cord. Failure to do so will result in the full charge to replace the device.
- Chromebook devices will be distributed at the beginning of the school year and collected at the end of each school year after end-of-year testing.
- The Chromebook is the property of Edenton-Chowan Public Schools and will be considered stolen property if not returned. Stolen devices must be replaced at the retail value of the device with the cost paid by the student responsible for the device.
- The school will **NOT** provide back-up Chromebooks or charging cords for students to check out unless the student's assigned device is out for warranty repair. **Students are responsible for:**
  1. Paying the annual fee to have a Chromebook checked out to them.
  2. Bringing the Chromebook fully charged to school each day for classroom use.
  3. Keeping the Chromebook in good working order and turning in any damaged Chromebooks for repair. The warranty does cover accidental damage. Intentional damage or vandalism will be considered a disciplinary issue and will be addressed by the principal and Student Code of Conduct. Repair costs for intentional damage or vandalism will be charged to the student according to the fee assessed by the repair vendor.
  4. Students will be assessed a \$35.00 fee to purchase a new charging cord in the event of damage or loss.
  5. Following teacher/school rules for use. The Chromebook may be taken and/or access denied to education resources if he/she fails to follow classroom/school rules for use or if he/she violates the Edenton-Chowan Public Schools Technology Responsible Use Policy, Internet Safety Policy, or other applicable Board of Education policies.
- Theft will be excused under very specific conditions. The theft must be reported to school personnel within 48 hours of the incident and the parent must file a police report and deliver the report to the school principal. Once the police report is on file, the student will receive another Chromebook. Failure to provide a police report will result in a Parent/Guardian having to pay the full replacement cost.
- Chromebooks will be managed under a school management system. Internet access will be filtered through the school filter regardless of the physical location of the Chromebook. Any attempt to bypass filtering or monitoring will be subject to disciplinary action.

Chromebook functionality is dependent on students having a Google account. Edenton-Chowan Public Schools uses the Google Workspace for Education, which is a set of educational tools from Google that

allow students to sign in, collaborate, participate in online classroom activities, complete assignments, and learn 21st-century digital citizenship skills. We are seeking your permission to provide and manage an account for your child.

By signing the form, I agree to all the terms and conditions of the Edenton-Chowan Public Schools' Chromebook Parent and Student Agreement form and establishing a Google Workspace account as outlined in this document.

- This form will need to be signed **PER CHILD**. You may find a copy of this document on the ECPS Technology Department website.
- Staff will occasionally check to ensure the Chromebook is still under the management system and still in good working order. Parents will be contacted if students are not bringing their Chromebooks to school, are bringing their Chromebooks to school not charged, if there is damage, and/or if students are not following teacher/school rules for use or violating the Technology Responsible Use Policy.

Student Name (Print): \_\_\_\_\_

Student Signature: \_\_\_\_\_

Parent/Guardian Name (Print): \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**Record of Fee Paid (Paid in check or cash. If paying by check, please make the check out to your child's school. Include your student's name in the memo line.)**

PAID \_\_\_\_\_ CASH \_\_\_\_\_ CHECK # \_\_\_\_\_

**Device Fee Chart:**

<b>Incident</b>	<b>Fee</b>
First occurrence of accidental damage and/or theft of Chromebook device (with accompanying police or Police report)	No Damage Fee Assessed
Additional accidental damage, intentional damage, neglect, or loss	Full cost of repair (Quote of cost will be provided)
Theft of Chromebook device without a filed police report	Full cost of replacement (Quote of cost will be provided)
Lost/damaged/stolen charger	\$35.00** Replacement Fee

**\*\* Costs are subject to change according to Vendor pricing adjustments.**