

Thank you for showing interest in joining our team of over 40 members dedicated to teaching students STEM! As a 501(c)3 nonprofit (EIN: 88-11926280), our mission is to educate elementary and middle school students through STEM-related topics, so that they develop an interest in STEM-related fields. [Learn more about us.](#)

The Application + Interview Process

The interview process is separated into two stages:

1) Apply here: bit.ly/STEMistTeamApplication and [join the Discord server](#)

2) Interview required for all positions (15–30 minutes via Zoom)

Your interviewer will email you your results once you have completed both stages. If you have any questions, feel free to contact our HR Team through this email:

hr@joinstemist.org.

Current Teams

- Curriculum
 - Event Organizer
 - Hackathon
- Human Resources
- Outreach
 - Marketing
- Public Relations
- Technology

Sample Positions

Associate Interviewer, Curriculum Instructor, Event Organizer, Graphic Designer, Hackathon Team Member, Outreach Specialist, Technology Team Member



[Curriculum Instructor Info]

Time commitment *2 hours per week*

- Tasks
- *Presents topics during workshops*
 - *Revises and develops slideshows, presentations*

Curriculum Instructors are concerned with educational material, which includes the creation of a curriculum as well as the teachings of the said curriculum. From February to August each year, our team is separated into four main branches in which Curriculum leads guide the process of creating related material for our summer courses: Computer Science, Intro to STEM, Mathematics, and STEM Competitions.

Positions include

- Computer Science Instructor: Python/ML
- Computer Science Instructor: USACO
- Intro to STEM Instructor
- Mathematics Instructor
- STEM Competitions Instructor

For information, feel free to contact:

Curriculum Director: Idhant R (idanthrao@gmail.com, idhantr#0)



[Event Organizer - Curriculum]

Time commitment *1-3 hours per week*

Tasks • *Full training for start-to-finish course organizing, including timeline creation, form creation, automatic emailing, promotion, etc.*

• *Reports to Curriculum Director*

** In person course organizing included*

Remote (out of Bay Area) applicants are allowed

[Hackathon - Curriculum]

Time commitment *1-5 hours per week*

Tasks • *Helping with organizing and running STEMist Hacks*

- *Assists Outreach with advertising event*
- *Contacts and coordinates with sponsors*
- *Contacts and coordinates guest speakers*
- *Subdivision of Event Organizing*
- *Manages Hackathon mini-events*

STEMist Hacks is a competition hosted by STEMist Education that aims to increase access to computer science and technology. The Hackathon Team ensures that this event runs smoothly.

For information, feel free to contact:

Hackathon Director: Aadharsh R (aadharsh.2020@gmail.com, fanta7911#0)



[Associate Interviewer - HR]

Time commitment *1-3 hours per week*

Task • *Responsible for screening interviews and processing volunteer hours*

- *Manages onboarding and intake processes*
- *Responsible for managing the member database*
- *Assists Outreach Team with recruitment*
- *Ensures that STEMist Education functions smoothly as a whole*
- *Knowledge on application process and STEMist as a whole to answer questions that prospective applicants may have*

For information, feel free to contact hr@joinstemist.org

HR Director: Allan

HR Vice Director: Peter J (greensquarebase@gmail.com, blue3circle#0)

[Graphic Designer - PR]

Time commitment *1 hour per week*

- Tasks
- *Creates instagram posts weekly*
 - *Weekly meetings with the graphic design team*
 - *Advertises STEMist events*
 - *Works on the logo, mascot, color palette, etc*

The PR team oversees the organization's public image and social media by maintaining a regular posting schedule.

For information, feel free to contact:

PR Director: Christina Z (christinazhou0912@gmail.com, flyingquill#0)

[Outreach Specialist]

Time commitment *1-3 hours per week*

- Tasks • *Finding people who are interested in applying and supporting STEMist's mission*
- *Partnering with other nonprofits and organizations*
 - *Increasing international reach of STEMist*
 - *Cold messaging via Discord, Instagram, Messenger, etc*
 - *Knowledge on application process and STEMist as a whole to answer questions that prospective applicants may have*

The Outreach team is responsible for managing and expanding the organization's partnerships, recruitment of new members, and overall presence in the STEM community.

For information, feel free to contact:

Outreach Director: Shreepaad E (shreepaad.earanti@gmail.com, pikakinggamer#0)

[Technology Team Member]

Time commitment 3 hours per week

- Tasks • *Responsibilities are working with other members of the team to create a working discord bot*
- *Debugging any errors and fixing them*
 - *Adding new functionality*
 - *Attends weekly tech meetings*
 - *Updates and revises website code*
 - *Works with other front-end developers to improve the UI of STEMist*
 - *Reviews website for inconsistencies*

Responsible for creation and management of new software related to STEMist. For now, they mainly work on our website, adding new features and optimizing the design. Positions include:

- Back-End Developer
- Front-End Developer
- Discord Bot Developer
- UI/UX Developer

For information, feel free to contact:

Technology Director: Rohan F (rohanf6219@gmail.com, sky_force)

To get on board, apply here:

<https://forms.gle/jt6KRVd9HEsPa3vv5>

Inquiries: team@joinstemist.org

Last Updated: May 2nd, 2024